



## Application Form 2023

Queensland Academy of Technology (QAT) will use the information you submit on this form to evaluate if you appear to fit the Department of Home Affairs' Genuine Temporary Entrant (GTE) requirements.

You must be truthful in your responses to these questions. We may decide not to proceed with your application to Queensland Academy of Technology if we discover that you have given inaccurate or misleading information.

You may be required to submit a statement of purpose (SOP) in addition to this form to support your QAT application. More information regarding this requirement, please send an email to [enrol@qat.qld.edu.au](mailto:enrol@qat.qld.edu.au)

We may also conduct a GTE interview to discuss the information you have supplied in this form as well as any other pertinent issues. As a result, it is critical that you give accurate and complete information. If we are unable to contact you for more information, we may decide not to proceed with your application.

Please fill in all the blanks in order for us to process this application.

### Personal Details (as per passport)

Family Name:	Date of Birth:	Gender: <input type="radio"/> Male <input type="radio"/> Female
Given Name:	Country of Passport:	
Country of Birth:	Passport Number:	
Australian Address:		
Suburb:	Postcode:	
Overseas Address:		
Mobile number (Overseas or Australia - Mandatory):		
Email (Mandatory):		

### Immigration History

Are you currently in Australia?  Yes  No

If yes, what type of visa are you holding? <input type="radio"/> Student <input type="radio"/> Visitor <input type="radio"/> Working Holiday <input type="radio"/> Dependent <input type="radio"/> Others: _____	If no, what type of visa will you apply for? <input type="radio"/> Student <input type="radio"/> Visitor <input type="radio"/> Working Holiday <input type="radio"/> Dependent <input type="radio"/> Others: _____	Do you ever had a valid Australian visa before? <input type="radio"/> Yes <input type="radio"/> No
Visa expiry date: _____		If so, which of the following did you held? <input type="radio"/> Student <input type="radio"/> Visitor <input type="radio"/> Working Holiday <input type="radio"/> Dependent <input type="radio"/> Others: _____
Do you ever had a visa refused in Australia/other country? <input type="radio"/> Yes <input type="radio"/> No		
If so, visa refusal date: _____	Country of refused visa: _____	
Visa valid period: _____		

### Confirmation of Enrolment (CoE)

Do you require a CoE: <input type="radio"/> Yes <input type="radio"/> No	If yes, which immigration office (DHA) will you submit your visa application: _____
If no, reason: _____	

\*Please attach documentary evidence if you picked No.

## Course Information

ELICOS	Duration (Weeks)	Day/Evening	Start date
0576098	General English (3 Days - Full Time)	<input type="radio"/> Daytime	
0576098	General English (Full Time)	<input type="radio"/> Daytime <input type="radio"/> Evening	
	General English (Casual)	<input type="radio"/> Daytime	
0627878	IELTS Preparation Course (Full-Time)	<input type="radio"/> Daytime <input type="radio"/> Evening	
	IELTS Preparation Course <b>(Part-Time [Evening only])</b>	<input type="radio"/> Mon/Tues <input type="radio"/> Weds/Thurs	
	IELTS Preparation Course <b>(Day Pass)</b> Number of Pass: ____ Days Class specific class #ays: <b>Note: "Pass" must be used within 3 months from the first date</b>	<input type="radio"/> Daytime <input type="radio"/> Evening	

Early Childhood Education and Care Courses	Duration (Weeks)	Start date
108598A	Certificate III in Early Childhood Education and Care	50 weeks
108599M	Diploma of Early Childhood Education and Care	52 weeks

Business and Management Courses	Duration (Weeks)	Start date
108600A	Certificate IV in Business	32 weeks
104118K	Diploma of Project Management	52 weeks
104171E	Diploma of Leadership and Management	52 weeks
106520F	Advanced Diploma of Leadership and Management	52 weeks

Cookery and Hospitality Courses	Duration (Weeks)	Start date
1114848	Certificate III in Hospitality	48 weeks
111485F	Certificate IV in Hospitality	<input type="radio"/> 72 Weeks <input type="radio"/> 35 Weeks when packaged with Certificate III in Hospitality
1096618	Certificate IV in Kitchen Management	88 weeks
111486E	Diploma of Hospitality Management	<input type="radio"/> 24 Weeks when packaged with Certificate IV in Kitchen Management <input type="radio"/> 92 Weeks
111487D	Advanced Diploma of Hospitality Management	<input type="radio"/> 25 Weeks when packaged with Certificate IV in Kitchen Management and Diploma of Hospitality Management <input type="radio"/> 45 Weeks

\*Note: Pre-requisite of Certificate IV in Commercial Cookery is required for Diploma of Hospitality Management and Advanced Diploma of Hospitality Management \*\*For VET Course intake dates: please refer to OAT Website: <https://qat.qld.edu.au/international/courses> for full details.  
\*\*\*For Entry requirements, please refer to OAT Website: <https://qat.qld.edu.au/international/courses> for full details

## English Proficiency

Have you taken IELTS/TOEFU/ISPR test in the last 12 months:  Yes  No

\*If yes, please attach your results (i.e. IELTS results, academic transcripts or certificates)

\*\*If no, it is mandatory to contact QAT to arrange an entry test

## Overseas Student Health Cover (OSHC)

All students on a student visa are required by the DHA to have OSHC for the duration of your visa. Please refer to OAT website for details:  
<https://qat.qld.edu.au/student-information/student-resources>

Do you want OAT to arrange your OSHC for you?  Yes  No

If yes, please choose between:  Single  Couple  Family

OSHC Start date:

\*Please provide passport copy of spouse and children, if applicable

\*\*Please note that if you choose 'no', you acknowledge that you are applying by yourself and you are responsible for your own insurance.

## Education

Are you currently enrolled in an institution in Australia?

Yes.  No

If yes, which institute:

Program name:

Duration:

Do you require a release?

Yes.  No

## Study/Work History

Your Last Education Institution:

Program name:

Duration:

Highest Educational Attainment:

Last time you studied:

Do you require credit transfer (CT?)

Yes.  No

\*Please note that if you are applying for credit transfer, you will be required to attach any education certificates to this form

Please briefly describe ALL activities/employment history, with dates, between your last education and now.

Employer name (if applicable):

## Payment information/options

**\*Important:** You do not need to provide evidence of your financial capacity at this stage. However, we may request that you provide evidence at any time. It is therefore important that you provide accurate information in this section and can explain any significant changes in your circumstances. If we believe that you have provided false or misleading information, we may decide not to progress your application.

Who will pay for your tuition fees and living expenses while you are in Australia? *(Please select one or more options)*

Myself  Immediate Family Member  Extended Family Member  Partner  
 Others, Please provide details:

Payment options:

Pay in full  Standard Payment Plan  Flexible Payment plan

\*Please note that flexible payment plan incurs a \$50 instalment plan service fee per enrolment

\*\*Please note that once offer has been accepted, revising instalment plan will be subject to a \$50 administrative fee per enrolment

Payment information:

1) Telegraphic Transfer or Direct Deposit (Please email the proof of payment to [accounts2@qat.qld.edu.au](mailto:accounts2@qat.qld.edu.au))

<b>BANK NAME:</b>	Bendigo Bank Ltd
<b>ACCOUNT NAME:</b>	Australia Moreton Education Group Pty Ltd
<b>BSB:</b>	633-000
<b>ACCOUNT NUMBER:</b>	1254-07528
<b>SWIFT CODE:</b>	BENDAU3B

2) Visa Card and Mastercard

1. Payment must quote the proposal number.
2. For overseas payment, please include an extra **AUD\$25** to cover the international bank transfer fee. The student is responsible for paying the bank transfer fee being charged by overseas bank.
3. For student visa holders:
  - a. Student can pay full fees if they wish to, but they are not required to pay more than 50% up front.
  - b. In the event of early termination, all unpaid fees for the specific course need to be paid before the termination will be considered. Late payment and non-payment of fees are against Australian Law and are reportable to the Department of Home Affairs (DHA) five days after the appeals process has been completed.

## Course Suitability

I have considered this course sincerely and agree that it is suitable for my needs

I have an employment background and/or plans that fit this course

Note: What is the main reason to enroll in this course: \_\_\_\_\_

## QAT Pathway program

QAT offers pathway program to many institutions, For more information, please check out our brochure that can be found in QAT website: <https://qat.qld.edu.au/student-information/pathway-programs>

Do you want to study at one of our pathway institutions after completion of your course at QAT?

Yes.  No

If yes, which institute:

Program name:

## Terms and Conditions

### For student visa holders

- 1.If you are coming to Australia on a student visa, we will send you a Confirmation of Enrolment (CoE). You will need to take this CoE to your nearest Australian Embassy or Consulate with your visa application form. Be sure to leave enough time for the Embassy or Consulate to issue your visa.
- 2.You cannot change provider during the course without a written letter of release from QAT.
- 3.For ELICOS program students, you are to maintain satisfactory attendance level (over 80%). For VET program students you are to maintain a satisfactory course progress (minimum 50%). Any breach of these conditions may result in you being reported to the Department of Home Affairs (DHA). QAT has an Appeals & Complaints process, which you can access if QAT intends to report you to DHA for any reason.
- 4.You should always inform QAT of any changes to your enrolment or start date at least a week prior in writing. Fill out a "Special Consideration Form" which is available from QAT's website and email to enrol@qat.qld.edu.au. Please note, if you fail to attend the school on your course start date without contacting us in advance, QAT has 14 days to report the cancellation of your enrolment to DHA. You are entitled to natural justice under ESOS Act subsection 4A (1) (a) (i).
- 5.You must attend orientation, since it is a legal requirement and falls within your CoE's study plan. Failing to do so is reportable to DHA.
- 6.Your Orientation date and time will be emailed to you prior to course commencement.
- 7.If you are enrolled at another provider on a student visa, you need to provide QAT a release letter/release confirmation before we can issue your CoE.
- 8.You must provide QAT with proof of your English language proficiency level before we can issue you with an unconditional CoE. Courses, Fees and Timetables: From time to time, QAT may change its courses or course fees. Always be sure to check the very latest course enrolment information. You can do this by emailing us or by checking our web site.

## Conditions of Enrolment

- 1.This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia's consumer protection laws. Even if the student has discussed refunds with QAT, the student will always have the right to get legal help to solve any problems. QAT regards the transparent and clear communication of this policy to the students in a language which is understandable as being a high priority. As well as, on this form, refund procedures are outlined in the QAT grievance flow chart displayed in the Student Orientation Handbook and on notices in every classroom.
- 2.**Books and Equipment** - The student will return any books or equipment lent to them by QAT
- 3.**Excursions** - The student understands that weekly excursions and activities are a valuable part of their language learning experience. While most of these activities will be free, sometimes there may be a small (\$2-\$20) charge for some outside activities. The student agrees to pay these costs if they occur and of the student decides to participate.
- 4.**Medical Insurance** - Overseas Student Health Cover (OSHC) is compulsory for students on student visas. If QAT is not arranging OSHC, student must provide proof of currency.
- 5.**Indemnity** - When the student signs this form, the student understands that they release and indemnify QAT and all of its staff and agents from any responsibility for any loss, damage or injury to themselves or any of their property. Neither the student nor any of my executors or administrators will make any claims against QAT or its staff for any loss, damage, physical injury or death that occurs at the premises rented by QAT or on any transfer or recreational, sporting or educational excursion conducted or arranged by QAT.
- 6.**Communication of Personal Information** - QAT will only use this information for the purposes of enrolling the student in their courses. Any information about the student which QAT has will be made available for them if they ask for it. However, the student understands that this information may also be given to Australian State or Federal departments or agencies, such as DHA, and to the Fund Manager of the ESOS Assurance Fund, if it is required by Australian law. At all times, QAT is bound to abide by the requirements of the Privacy Act (1988)
- 7.**Change of Address and Contact Details** - The student understands that they must advise QAT within 7 days of any change in their address or contact details during their course.

### ADDITIONAL COSTS FOR CHANGE OF ENROLMENT

Revising Confirmation of Enrolment (COE) information such as the course, start date, course length, OSHC & DHA Office will be subject to a \$50 administration fee per program. "No charge will be made if it is caused by the immigration (i.e. delayed processing of student visa), family circumstance or medical issue. Supporting evidence must be provided where necessary. Administration fee will be paid upfront before revised CoE is finalised."

## Refund Policy (Please tick the box)

Please access our international Refund Policy from the QAT Policies Menu at [www.qat.qld.edu.au](http://www.qat.qld.edu.au)

I have read and understood the conditions of Enrolment and International Refund Policy on the QAT website/handout.

## Unique Student Identifier (VET student only)

Do you have a registered USI number?

- Yes. Please provide your USI number:
- No. Please complete the below section for further process.

From 1 January 2015, we, Queensland Academy of Technology can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). If you have not yet obtained a USI, you can apply for it directly at <http://www.usi.gov.au/createyour-USI/>.

If you would like us, Queensland Academy of Technology to apply for a USI on your behalf you must authorise us to do so and declare that you have read the privacy information at <http://qat.qld.edu.au/QAT-International/for-students/forms/>

I **[NAME]** \_\_\_\_\_ authorise Queensland Academy of Technology to apply pursuant to sub-section 9(2) of the Student Identifiers Act 2014, for a USI on my behalf. I have read and I consent to the collection, use and disclosure of my personal information pursuant to the information detailed at <https://qat.qld.edu.au/uploads/policies/Unique-Student-Identifier-USI-Privacy-Notice.pdf>

**[SIGNATURE]** \_\_\_\_\_

**[DATE]** \_\_\_\_\_

## Checklist

- |   |  |
|---|--|
| <input type="radio"/> Completed ALL sections of this application  | <input type="radio"/> Provided evidence of English Proficiency, if applicable      |
| <input type="radio"/> Read and understood the Terms and Conditions                                      | <input type="radio"/> Attached certified copies of academic records, if applicable |
| <input type="radio"/> Read and understood the Refund policy   | <input type="radio"/> Attached passport and visa copy                              |
| <input type="radio"/> OSHC arrangement request (Provide passport of spouse and children, if applicable) |  |

## Student Declaration

**I have carefully read and understood the Terms and Conditions on Page 4. I agree with all of the cancellation, refund and other conditions listed. If I am a parent/guardian of a student who is enrolling, then I agree that all of the conditions are acceptable.**

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Agent Representative

Are you using an education agent?

Yes.  No

If yes, I give my agent authorisation to act on my behalf on all matters related to study and finance

Agent name: \_\_\_\_\_

## Enrolment process

1. Complete QAT Enrolment Form
2. Email Enrolment form and Passport Copy along with English Proficiency if applicable to [enrol@qat.qld.edu.au](mailto:enrol@qat.qld.edu.au)
3. Receive your offer and invoice and Written Agreement (acceptance of offer / instalment plan) within 48 hours
4. Sign and return your completed Written Agreement / Proof of Payment / English Proficiency evidence to [enrol@qat.qld.edu.au](mailto:enrol@qat.qld.edu.au) within **45 days from the date of offer**
5. Receive your eCoE within 48 hours (CoE must be requested **at least 2 weeks prior** to commencement of the course) OR 5 days prior to the expiration of an existing visa (whichever is earlier)