

SOUTHERN INSTITUTE OF TECHNOLOGY
PROSPECTUS
2023



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The information contained in this booklet is accurate at the time of printing. It is intended for guidance purposes only, however, and does not confer a contractual obligation on any Faculty or Division of Southern Institute of Technology.

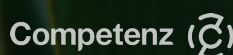
The Institute reserves the right to offer, withdraw or substitute any programme or part of a programme; make alterations to the structure, content and duration; and implement any other such changes to a programme or element of a programme as it may deem desirable or necessary, without prior notice. These changes may result from internal recommendations or requirements, and also from external factors of compliance issues beyond SIT's control.

Nau mai haere mai ki Te Pūkenga Welcome to Te Pūkenga

Te Pūkenga is building a national network of integrated learning in Aotearoa New Zealand that better meets the needs of learners, their whānau, employers and the community.

By bringing together on-the-job, on campus and online learning, Te Pūkenga is creating a network that gives learners more choices and flexibility in what, where and how they learn.

Open Polytechnic
KURATINI TUWHERA



Please note our programmes of study are currently under review as part of the reform of vocational education training. The objective is to provide one programme for Te Pūkenga that is portable, consistent, and more closely aligned with the needs of industry. As the review is ongoing, this prospectus is correct at the time of publishing but the courses outlined may change over time.

Learn with purpose
tepūkenga.ac.nz



Kia ora huihui mai tātou.

It's my pleasure to be able to provide an introduction in this 2023 prospectus and welcome you to Te Pūkenga, nei te reo rāhiri e rere atu ana – nau piki mai, nau kake mai ki Te Pūkenga.

In 2020, the government reviewed the vocational education system in Aotearoa New Zealand and made some significant changes for how it would work in the future.

One of those changes was the creation of Te Pūkenga, New Zealand Institute of Skills and Technology. The change meant that all of the country's Kura Tini, Institutes of Technology and Polytechnics such as SIT as well as some of the country's Industry Training Organisations which focus on work-based learning such as apprenticeships, will now sit within one organisation – Te Pūkenga.

By bringing these organisations together, it means we can create a national network of on-the-job, on campus and online learning opportunities that give learners more choice and flexibility in what, where and how they learn throughout Aotearoa New Zealand.

For those of you thinking of enrolling with SIT for study in 2023, this means you are going to be enrolling with a national organisation and you will receive a qualification from Aotearoa New Zealand's largest education provider, Te Pūkenga.

You'll still be able to study in Southland but you'll have the additional benefits that come from being part of a national network – such as more support, more study options and increased ability to switch between different types of learning if your circumstances change.

A national network means we can plan better for the future needs of Aotearoa. We want to make sure that when you enrol in a programme, you are gaining skills that are needed by Aotearoa and around the world – giving you more job security and ultimately increasing your opportunities for success.

Our transformation is a journey that will take time but one thing is clear, everything we do is centred around our learners and their whānau. We have a relentless focus of equity and we're setting the foundations to deliver to Te Tiriti o Waitangi and its principles, and most importantly to the aspirations of Māori learners, their whānau, and iwi/hapū.

Throughout this prospectus you may notice that a number of programmes are changing.

We are unifying programmes to make sure they are consistent across the country. This means if your circumstances change, you'll be able to continue with your study rather than having to start again. It's just one of the ways we are working to make learning fit around life, rather than making life fit around learning.

Whether you're looking to continue with your study or try something fresh, we look forward to you joining Te Pūkenga whānau and being part of this transformational journey with us.

Mā te kimi ka kite. Mā te kite ka mōhio. Mā te mōhio ka mārāma - Seek and discover. Discover and know. Know and the world of light is yours to behold.

If you have any questions or want to find out more about Te Pūkenga, visit our website tepukenga.ac.nz or email us at info@tepukenga.ac.nz – we'd love to hear from you.

Stephen Town
Chief Executive

SIT ZERO FEES SCHEME

The Zero Fees Scheme means we cover your tuition fees, so all you have to pay for are the direct material costs for your course.

Who does it apply to?

- ↘ New Zealand citizens
- ↘ New Zealand residents/permanent residents living in New Zealand during their study
- ↘ Australian citizens residing in NZ during their study

What does it mean for you?

This is your opportunity to get a quality education WITHOUT a large student loan. Who wants to be paying off debt for the next 10-20 years? Many of our savvy graduates start their careers debt free.

How did the Zero Fees Scheme start?

The Zero Fees Scheme was introduced in 2001 to reverse the declining population trend in Invercargill. Southland community and business funders contributed \$7.25 million over the first three years on top of government funding, and the scheme was so successful that it has been able to continue ever since. Southland is the only region in New Zealand to offer the Zero Fees Scheme - it is a unique system made possible by wide community support.

About Direct Material Costs

There will still be some direct material costs that you will have to pay for at the time of enrolment, or you will need to arrange a student loan to cover these costs. For current fees for each course please see our website www.sit.ac.nz

Zero Fees Scheme: Terms and Conditions

The Zero Fees Scheme, where available, applies only to the base tuition fee attached to each programme of study. Direct material costs apply. Particular programmes may incur additional costs for the students, for example, uniform, textbooks, tools, activities, NZQA charges.

Programmes offered under the Zero Fees Scheme are:

- ↘ Tertiary Education Commission (TEC) funded (you must be a New Zealand citizen or NZ resident/permanent resident or Australian citizen living in New Zealand during your course of study to receive TEC funding)

- ↘ Of 12 or more weeks in duration
- ↘ Studied either full-time or part-time (part-time students must demonstrate that they intend to complete the qualification to be eligible to apply for the Zero Fees Scheme)
- ↘ Leading to a national or local qualification

In order to retain eligibility for the Zero Fees Scheme, students must:

- ↘ Demonstrate satisfactory academic progress as defined in the requirements of the course or programme of study
- ↘ Maintain satisfactory attendance - at least 80% (or otherwise as specified by the programme). Attendance is not applicable for SIT2LRN students
- ↘ Adhere to the programme's specific rules and requirements
- ↘ Adhere to SIT's Student Code of Conduct

Full terms and conditions are detailed on our website at: www.sit.ac.nz/Fees-Enrolments/Zero-Fees

All matters relating to breaches of terms and conditions, or student rights and responsibilities will be handled in accordance with SIT's policies and procedures, as outlined in the Student Handbook which all students receive at the beginning of their course.

Exceptions

There are very few courses not covered by the Zero Fees Scheme, and these are clearly marked on our website.

Selection Criteria

Right of entry into programmes of study is restricted by SIT and apparent eligibility may not lead to automatic acceptance. Applicants must demonstrate attributes, which in the assessment of SIT, should lead to success.

Where SIT is satisfied that it is necessary to do so because of insufficiency of staff, accommodation, or equipment, it may determine the maximum number of students who may be enrolled in a programme of study.

Where the number of applicants for enrolment exceeds the number of places available in a programme, the criteria for selection shall be academic merit, order of receipt and suitability for admission to that programme of study.

Eligible students not admitted to their chosen programme of study will be placed on a waiting list and/or may be referred to another programme.

Satisfactory Completion

Requirements for satisfactory completion of each course are available under individual course details on our website, www.sit.ac.nz. These requirements cover attendance of classes, completion of modules/credits, completion of assessments, and in some cases, additional requirements such as undertaking work placements. It is your responsibility to be aware of these requirements and fulfill them, in order to be eligible to graduate.

Disclaimer

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The Institute reserves the right to offer, withdraw or substitute any programme or part of a programme, make alterations to the structure, content, assessment or moderation processes, and implement any other such changes to a programme or element of a programme as it may deem desirable or necessary, without prior notice. These changes may result from internal recommendations or requirements, and also from external factors or compliance issues beyond SIT's control.

The SIT Zero Fees Scheme (ZFS) is subject to NZ government policies, and is guaranteed until the end of 2023.

SIT operates under Covid-19 government regulations and/or recommendations. Please refer to our website for more information.

Student Services

are professional, free, friendly, confidential and easily accessible

Me mahi tahi tātou, mo te oranga o te katoa

We must work together for the wellbeing of all

TEAM LEADER STUDENT SUPPORT



Jodi Conway
Rongomaiwahine
jodi.conway@sit.ac.nz
Waea: (03) 948 2926

YOUTH GUARANTEE LEADER



Rob Te Maiharoa
Waitaha | Kāti Māmoe | Ngāi Tahu
robyn.temaiharoa@sit.ac.nz
Waea: (03) 948 2798

PASIFIKA LIAISON



Sam Sala
sam.sala@sit.ac.nz
Waea: 021 0856 8395

Sam can assist our Pasifika students with course advice, study issues, cultural event organisation and connecting them with local cultural communities.

STUDENT ADVISOR



Jessica Smith
jessica.smith@sit.ac.nz
Waea: (03) 948 2863

SIT recognises the importance of student health and wellbeing and encouraging social interaction, as well as creating a vibrant campus environment. We have Student Support Officers to assist with the following:

- Providing pastoral care and supporting you to access services you need to achieve
- Promoting an active lifestyle within the student culture
- Organising on-campus sports activities to allow students to try a variety of different sporting disciplines
- We welcome suggestions from anyone with an idea for an activity or team and are happy to promote local clubs and events on campus.

Available
Mon-Fri: 8.00am - 3.30pm
Student Services, B Block

ADMIN SUPPORT EMPLOYMENT LIAISON



Cathy Jenner
cathy.jenner@sit.ac.nz
Waea: (03) 948 2582

MĀORI LIAISON



Marcus Tūwairua
Ngāi Tahu | Ngāti Kahungunu | Ngāi Tuhoë
marcus.tuwairua@sit.ac.nz
Waea: (03) 948 2656

Mā pango, mā whero, ka oti te mahi (With everyone's contribution the job gets done).

The Maori Liaison is the Co-ordinator of the Te Awa Rau Maori Mentoring. If you are interested please contact Marcus.

The Māori Liaison will provide pastoral support for our Tauria Māori and provide opportunities to connect with iwi hapu, marae roopū and community support groups. Māori liaison will also liaise with SIT staff to provide access to academic support to facilitate learning as required.

Available
Mon-Fri: 8.30am - 5.00pm
Student Services, B Block

As part of SIT's student services, we offer free employment support to help students find their career path, or just part-time work. We help students perfect their CVs and tailor it to the job they apply for, and offer other employment advice such as Job search strategies and Interview Skills.

We regularly run employment workshops for students during the year. At International orientation our Employment Liaison will provide essential tips and techniques for understanding the New Zealand job market.

SIT employment support is available to current students.

HEALTH NURSE



Pare Ormond
Ngāti Kahungunu

SIT Invercargill students can make a booking in MySIT.

Drop-in service, 8.30 am - 4.00pm, appointment not required. A registered nurse is available daily to help provide support for your physical and mental wellbeing.

Examples include: support with underlying health conditions, mental health, healthy eating, exercise, assessment and advice on the management and treatment of common coughs, colds and flu, rashes, injuries, blood pressure checks, pregnancy testing and support, emergency contraceptive pill, STI info, smoking cessation support and Quit Card provider, sleeping problems, flu vaccinations, some immunisations and so much more... just ask. When required, the nurse will arrange referral to a doctor or other health professional.

clinic@sit.ac.nz
Waea: (03) 948 2878

Available
Mon-Fri: 8.30am - 4.30pm
Health Centre
Student Services, B Block

Bookings available on
MYSIT
for student support

COUNSELLING



Lois McMurdo

Counsellor

lois.mcmurdo@sit.ac.nz

Waea: (03) 948 2880

Available

Mon & Thu: 8.00am - 4.30pm

Tuesday: 8.00am - 5.00pm

Wednesday: 8.00am - 3.30pm

Friday: 8.00am - 3.00pm



Annalisa Cairns

Social Worker in Counselling

annalisa.cairns@sit.ac.nz

Waea: (03) 03 948 2768

Available

Mon: 8.30am - 4.00pm

Wed-Thu: 8.30am - 3.00pm



Kate Collie

Social Worker in Counselling

kate.collie@sit.ac.nz

Waea: (03) 948 2917

Available

Monday: 8.30am - 5.00pm

Tuesday: 8.30am - 4.30pm

Friday: 8.30am - 1.00pm

Counselling can help you with: stress, goal setting (motivation), decision making (procrastination), sexual abuse, referrals, relationships, pregnancy issues, anger, anxiety, depression or grief, conflict resolution, alcohol, drugs and gambling issues.

Health Centre,
Student Services, B Block

STUDENT ACCESSIBILITY ADVISOR



Robyn McNaught

Waea: (03) 948 2817

If you have an impairment (permanent or otherwise) that creates a barrier in accessing our facilities, or in any way hinders your learning, please make an appointment for confidential assistance.

Student accessibility advisor provides a number of services, including: advice and guidance, mobility parking permits, reader/writers, screening for dyslexia and irlens, resources and strategies to support learning, connections to support groups, ergonomic furniture and equipment.

It is our policy to provide quality learning opportunities which are appropriate, equitable and accessible. Verification of your situation will be required.

H Block, Room 20

SIT BOOKSHOP



Heather Botting

bookshop@sit.ac.nz

Waea: (03) 211 2693

We are your on-campus Bookshop. If we don't have your required book in stock, we can order it in for you, or, provide you with information on the various formats the text may be available to you in. Booklists can be found in the following link.

<https://www.sit.ac.nz/Campuses/Invercargill/Bookshop#anchor-7588>

Books can be returned for a refund if they have damage or a printing error at the time of purchasing. Please make sure you have a proof of purchase if requesting a refund.

Available

Mon-Thu: 8.30am - 4.00pm

Fri: 8.30am - 1.00pm (email availability only)

Student Services, B Block

LEARNING ASSISTANCE



Jerry Hoffman

jerry.hoffman@sit.ac.nz

Waea: (03) 948 2670

The team will assist you with your study skills including: academic reading, writing assignments/ essays, maths, concentration, time management, exam techniques, memory skills, note taking and more!

This is a free, confidential service. Sessions are normally done on a one-to-one basis but can be arranged in small groups if required.

To contact us please phone, use email or leave a message with your contact details on the notice board if no one is in the office, and we will get back to you as soon as possible.

The Peer Tutoring Scheme is also available for students. If you are having difficulty with your programme content and want assistance, ask your tutor if it would be possible to have a peer tutor appointed to work with you

Available

Mon & Thu: 8.00am - 4.00pm

Wed: 10.00am - 2.00pm

Library, Front Foyer

TERTIARY CHAPLAINCY



Lisa Stuart

chaplain@sit.ac.nz

Waea: (03) 948 2580

Chaplaincy is offered to students. It is accessible, impartial and confidential. Pastoral and spiritual care is offered without prejudice to culture or belief. Chaplain Lisa has a Master's in Pastoral Ministry and has worked in church, military and ecumenical employment, among multi-faith and multi-cultural communities, in rural and urban settings, following a career in education in Canada and the USA.

H Block, Room 19

INTERNATIONAL PASTORAL CARE



Guna Baskaran

guna.baskaran@sit.ac.nz

Waea: (03) 948 2556

Guna will make sure international students are supported as they adjust to our way of life. If you are new to the NZ culture, Guna will help develop relationships and networks and ensure your needs are recognised. If you are an English language student, Guna is your main support person and he will help you settle into SIT's language training. Guna also handles all insurance claims and inquiries for International students.

Available

Mon-Fri: 9.00am - 5.00pm

International House, G Block

LIBRARY



library@sit.ac.nz

Waea: (03) 211 2674

Located on Tay Street, the library has a collection of approximately 30,000 items including; books, videos, magazines and journals. SIT's library has facilities for group and individual study, access to computers and photocopiers

Visit the MySIT library web tab to consult the library catalogue, online databases, and eBooks. The LibGuides have information for APA and referencing, research and subject guides to assist students in their study.

Term hours:

Mon-Thu: 8.00am - 7.00pm

Fri: 8.00am - 5.00pm

Sat: 10.00am - 1.00pm

Sun: 2.00pm - 5.00pm

These times may change during holiday periods (check Blackboard announcements or the library noticeboard for any changes).

YOUTH GUARANTEE SCHEME



BENEFITS FOR STUDENTS

- ✎ Mentor
- ✎ FREE education
- ✎ Individual academic guidance, support and pastoral care available
- ✎ Regular student liaison contact available
- ✎ Goal setting
- ✎ Individuals progress is monitored and assistance given where necessary
- ✎ Learning assistance
- ✎ Access to student support services



Take the next step towards your career for FREE!

WHAT IS IT?

The Youth Guarantee Scheme is an initiative allowing SIT to provide free training to successful candidates.

WHAT COURSE CAN I ENROL IN?

Youth Guarantee placements are available on the following courses:

Level 3

- ✎ Animal Care
- ✎ Automotive Engineering
- ✎ Automotive Heavy Trades
- ✎ Electrical Engineering
- ✎ Mechanical Engineering
- ✎ Collision Repair (CHCH only)
- ✎ Cookery
- ✎ Construction
- ✎ Hairdressing (Salon Support)
- ✎ Joinery

AM I ELIGIBLE?

The Youth Guarantee Scheme is open to all students who:

- ✎ Are finding school is not for them and have an interest in training towards a career
- ✎ Enrol for full-time study
- ✎ Are aged between 16 and 19 years at the start of the course

FEES AND ALLOWANCES

The Youth Guarantee Scheme will cover all tuition fees, material and equipment costs for one year.



BE IN QUICK

SIT has a limited number of spaces available on the Youth Guarantee Scheme, therefore it is important that applications are received as early as possible before your course begins.

HOW DO I APPLY?

1. Once you have enrolled into a full-time course that is Youth Guarantee approved, you will automatically be sent out an application form to apply for the Youth Guarantees Scheme.
2. Once you have filled out and sent back your application you will be contacted by a member from Student Support and we will set up an interview with you and a support person.
3. SIT will select the successful applicants and contact you to confirm the outcome.



ROB TE MAIHAROA

Youth Guarantee Leader
robyn.temaiharoa@sit.ac.nz

ENROL NOW
CONTACT US TODAY!



INVERCARGILL CAMPUS

SIT's main campus is located at 133 Tay Street, Invercargill.

With around 5,000 students studying on campus and another 7,000 around the country studying via SIT2LRN distance learning, SIT is big enough to offer variety and a vibrant student culture. Yet it has small class sizes ensuring plenty of hands-on experience and ready access to equipment, which for many subject areas, is the highest industry-standard of any educational institute in New Zealand.

Situated at 108 Tay Street, our new purpose built centre 'Te Rau o Te Huia', is SIT's creative hub, housing the Music, Audio, Fashion, Screen Arts and Visual Arts programmes. SIT Arts students work closely together, often collaborating for performances, exhibitions and filming opportunities during the year.

A major drawcard to the region for students is the southern outdoors - endless adventure and recreation opportunities at your doorstep. Invercargill is also the home of world-class sports facilities including the SIT Zerofees Velodrome, hockey turfs, soccer grounds, olympic-sized swimming pool, and a well-equipped indoor stadium.

From excellent shopping to lively cafés, restaurants and bars, Invercargill has all the benefits of city life, without the traffic jams and long commutes!

Southland is famous for its "southern hospitality". You will find the people are warm, friendly and laid-back. Our students are highly valued by the Southland community for the diversity and energy they bring to the region, and there is ample opportunity for students to participate in sport, recreation, community and social events, as well as to gain employment.

Living in Invercargill is very affordable, the city is compact and easy to get around, giving students easy access to its world-class facilities, which are the envy of much larger cities.

What you can expect when you choose to study in Invercargill:

- ✎ Affordable accommodation close to campus
- ✎ Friendly and welcoming community
- ✎ Safe and supportive environment for students
- ✎ Access to world-class sport and recreational facilities
- ✎ Easily accessible health and family services
- ✎ Clubs and societies to join for almost any interest
- ✎ The opportunity to forge lifelong friendships

1

SIT Main Campus

133 Tay Street, Invercargill

Phone: 0800 4 0 FEES
[0800 4 0 3337]

Email: info@sit.ac.nz

2

**'Te Rau o Te Huia
(SIT's Creative Hub)**

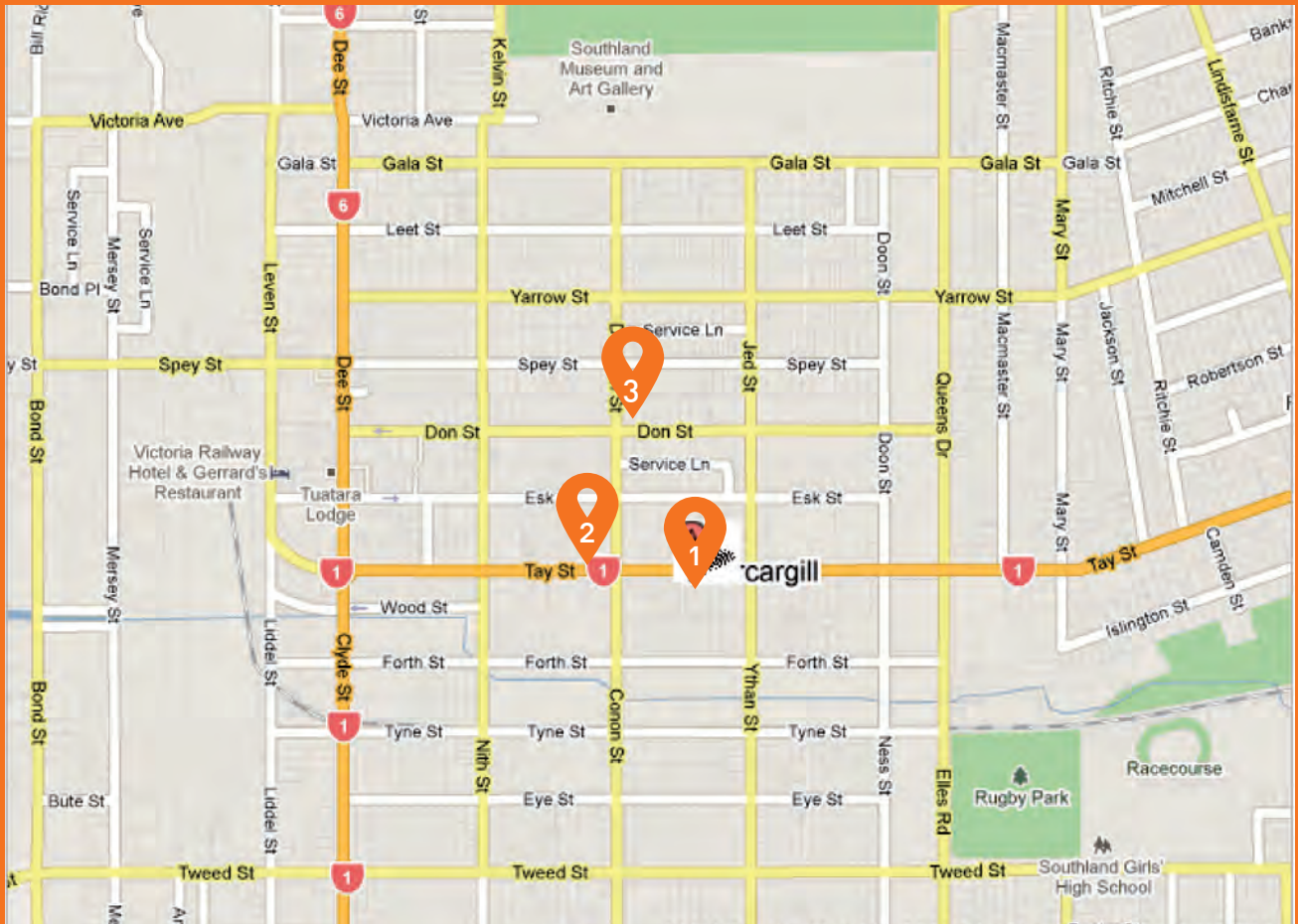
108 Tay Street, Invercargill

3

**SIT School of Audio
Production**

Radio Network House

Corner Don and Deveron Streets,
Invercargill





GORE CAMPUS

Situated in park-like grounds, SIT's Gore Campus serves the education and training needs of the greater Eastern Southland area. The campus offers a variety of courses designed to provide wider employment opportunities, prepare you for further study, or allow you to train while you work.

Utilising its modern facilities the Gore campus offers a range of full-time or part-time study

options, and the consideration of flexible learning times ensure they fit into your lifestyle.

Courses are based on local demand and include programmes such as hospitality, computing, and art for leisure.

Providing small classes, close tutor attention and class interaction, SIT brings together all the elements to set you on the pathway to success.

With its rich heritage and picture-perfect landscape, Eastern Southland has an abundance of recreational and cultural activities, including renowned brown trout fishing, mountain biking, vintage aircraft, the Eastern Southland Gallery and the Hokonui Moonshine Museum. Gore's multi-sport complex is one of the best, hosting an ice-skating rink, aquatic centre and stadium.

SIT Gore Campus

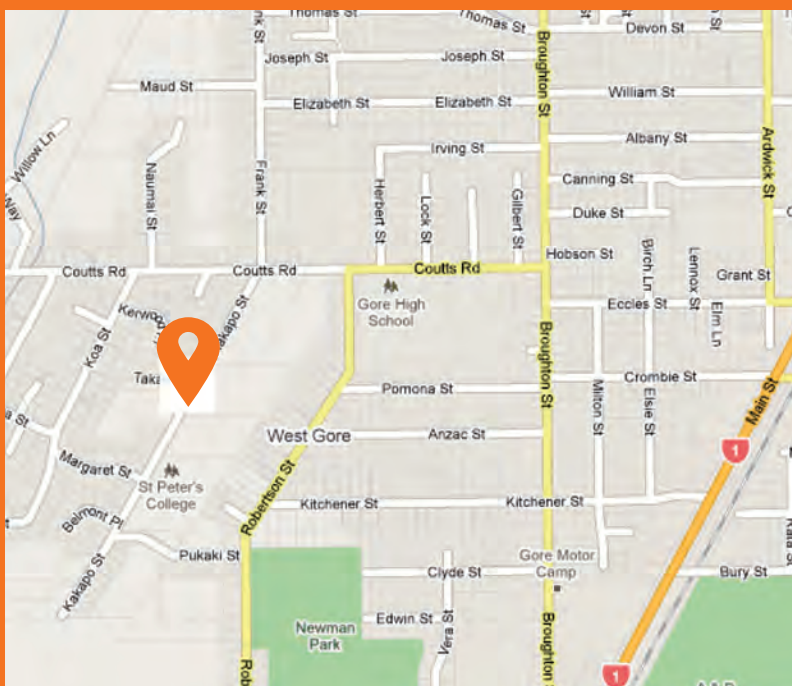
70 Kakapo Street, Gore

Phone:

[03] 208 9833

Email:

gore@sit.ac.nz





QUEENSTOWN CAMPUS

Established in 2009, SIT's Queenstown campus is tailor-made for the contemporary study experience. Conveniently located in Remarkables Park Town Centre in the heart of Frankton, the campus and accommodation are surrounded by stunning mountain views. Modern facilities

provide an exceptional teaching environment: new purpose-built spaces, plenty of natural light, magnificent views, ample parking, and easy access by public transport.

Studying at SIT's Queenstown

Campus gives you the opportunity to enjoy the adventurous Queenstown lifestyle whilst taking advantage of the Zero Fees Scheme.

We offer a range of part-time or full-time study options designed to fit with your lifestyle.



SIT Queenstown Campus

Level 2, Dart House, Remarkables Park Town Centre

Hawthorne Drive, Queenstown

Phone:

0800 QT 4 SIT [0800 784 747]

or [03] 442 5375

Email: info@sit.ac.nz



CHRISTCHURCH CAMPUS

SIT's Christchurch Campus is a small, friendly campus which offers specialised training in accredited, recognised programmes.

Class sizes are small, and enrolment numbers restricted, providing students with quality learning opportunities, and allowing tutors to give close personal attention to each student.

Our facilities include well-equipped workshops and classrooms.

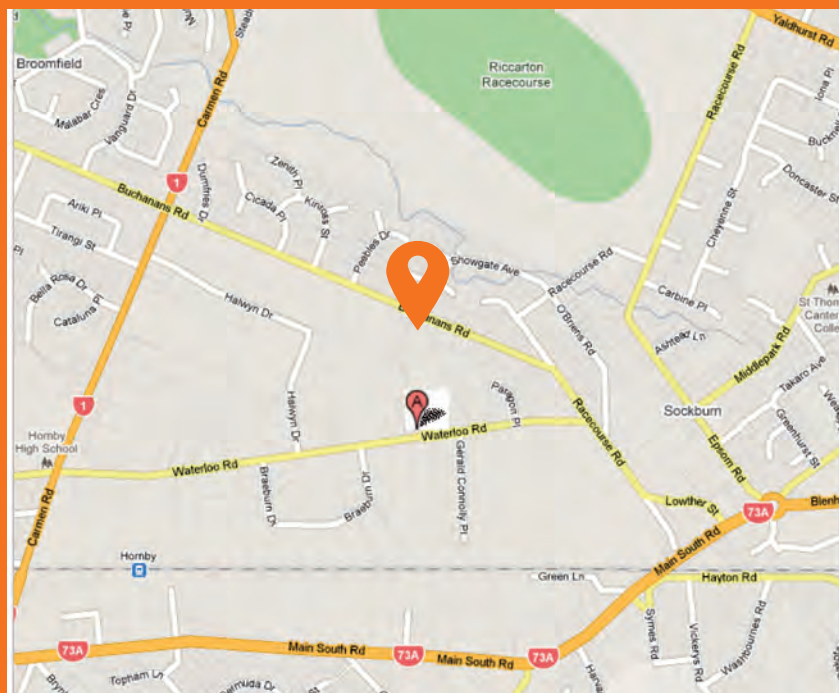
We know the decisions on what, where and when to study, aren't the easiest to make, and we are here to help you identify a study pathway leading to employment opportunities and/or further training in your chosen field.

Support Services and Facilities

- ✎ Student café
- ✎ Common room
- ✎ Free parking

The following can be arranged by Administration:

- ✎ Books and materials from the SIT Invercargill Library and SIT Bookshop can be delivered to the Christchurch campus
- ✎ Counsellor
- ✎ Learning support
- ✎ Disability support
- ✎ Employment/Training support
- ✎ Student Activities Officer



SIT Christchurch Campus

60 Waterloo Road, Hornby, Christchurch

Phone:
0800 TO STUDY
[0800 867 883]

Email:
sit@sit.ac.nz



MAINZ

MAINZ - The Music and Audio Institute of New Zealand is a faculty of the Southern Institute of Technology (SIT) with campuses in Auckland and Christchurch. We offer a range of programmes designed with the music industry in mind. Whatever your passion - Music Performance, Audio Engineering/Production or Event Management - you will get the best start in the music industry at MAINZ.

MAINZ has built an enviable reputation over the years for its high quality programmes the calibre of its graduates. MAINZ tutors are all seasoned industry professionals, with extensive knowledge and experience to share. We are well supported by the industry, because of our responsiveness to its needs and relevance of our courses. All programmes are New Zealand Qualifications Authority approved.

MAINZ campuses have state-of-the-art facilities and great programmes. We offer introductory short courses, through to certificate, diploma and degree-level qualifications. Subjects covered include music performance, DJ and electronic music production, live sound, audio engineering / production and event management.

MAINZ AUCKLAND

15 Canning Crescent,
Mangere, Auckland 2022,
New Zealand

Phone:
+64 9 379 3819
Free Phone within NZ:
0800 265 526

Email:
admin.auckland@sit.ac.nz

MAINZ CHRISTCHURCH

191 High Street
Christchurch 8011
New Zealand

Phone:
+64 3 365 9195
Free Phone within NZ:
0800 264 426
Fax (03) 365 9193

Email:
MainzCHCH@sit.ac.nz



MUSIC + AUDIO INSTITUTE OF NEW ZEALAND
A Faculty of Southern Institute of Technology

MORE INFORMATION CAN BE FOUND IN THE MAINZ PROSPECTUS



TELFORD CAMPUS

Telford is part of New Zealand farming history and has been preparing students for their futures in agriculture since 1964.

Located just 5 minutes drive from Balclutha, the campus extends over 851 hectares of farmland, with halls of residence and facilities, technical workshops (machinery, carpentry and welding), classrooms and livestock units.

Telford is also equipped with excellent equine facilities, including indoor and outdoor arenas and well-organised stable blocks.

Students gain real-life, practical training under the supervision of experienced tutors and farm managers.

Telford Farms are run as a commercial entity and provide a

commercially realistic 'classroom' to develop students farming skills. Each week Telford Farm Managers have up to five students undertaking work experience.

Telford offers several programmes by distance learning, as well as STAR programmes for schools, and Taster Camps.

TELFORD CAMPUS

498 Owaka Highway,
Balclutha,

Phone:
0800 835 367 or [03] 419 0300

Email:
telford@sit.ac.nz



Telford

Te Whāre Wanaka o Puerua

A Campus of Southern Institute of Technology

MORE INFORMATION CAN BE FOUND IN THE TELFORD PROSPECTUS



SIT2LRN DISTANCE LEARNING

SIT2LRN Distance Learning offers the most accessible and flexible tertiary qualifications in New Zealand. Our courses are internationally-recognised NZQA-accredited qualifications from Certificates to Bachelor's degrees, Postgraduate qualifications and Master's programmes, delivered online and completed by correspondence, wherever you are in the world. And yes, SIT2LRN Distance Learning courses are eligible for the Zero Fees Scheme too! You can study at home and achieve your goals, thanks to SIT2LRN, our distance learning faculty.

“I really appreciate the concise study guides, focus on relevant, hands-on assignments, and activities that help to form my own point of view. Comprehensive feedback on my assignments from my tutors helped immensely.”

Megan Hiew

SIT2LRN Bachelor of Professional Communication





BEAUTY THERAPY & HAIRDRESSING



Beauty Therapy & Makeup Artistry

20

Hairdressing

22



BEAUTY THERAPY & MAKEUP ARTISTRY

SIT has top quality, modern facilities with purpose-built clinics which the students' run as a business, offering a wide range of treatments to the public.

With award-winning tutors and industry-leading instruction, students will gain cutting-edge technical skills, business capability and industry experience to ensure they are sought-after employees worldwide.

SIT Beauty Therapy programmes are very popular and spaces are limited so we advise students to enrol early to secure their admission.

Real industry experience

As well as operating their own Beauty Therapy clinic, students participate in events, competitions, workshops and lectures with guest speakers.

The best way to enter the industry

Dedicated, qualified tutors create a supportive learning environment, with students benefiting from their excellent industry experience and contacts. Programmes cover the most up-to-date theoretical and practical Beauty Therapy techniques for treatments such as manicures, pedicures, depilatory waxing, facial treatments, makeup, foundation massage, spray tanning, reception, consultation, health, safety

and hygiene, nutrition and dermatology. The programme also covers anatomy and physiology and includes credits in professional conduct and business awareness.

Makeup Artistry

Are you interested in a career in Makeup Artistry? SIT Christchurch campus now offers the NZ Certificate in Makeup Artistry, allowing students to train in modern purpose-built facilities. Designed for learners who are beginning their career in the industry, students will have the opportunity to learn a wide variety of makeup applications including special effects, fashion, runway and photographic.

PROGRAMMES IN BEAUTY THERAPY & MAKEUP ARTISTRY

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill						●
C Christchurch						●
Q Queenstown						●

- C** New Zealand Certificate in Makeup Artistry 21
- I Q** New Zealand Certificate in Beauty Therapy 21

NEW ZEALAND CERTIFICATE IN MAKEUP ARTISTRY (LEVEL 4)

Qualification	New Zealand Certificate in Makeup Artistry (Level 4)
Level	4
Dates	February to November
Duration	One year full-time
Location	Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Learn and develop professional makeup artistry skills to become a Makeup Artist. Discover the different styles and techniques to apply makeup for different scenarios, skin types and features.

Design different looks for TV, runways, events, photoshoots and more.

Graduates will be able to:

- Implement professional standards and expectations relating to a makeup artistry workplace, including all relevant health, safety and hygiene obligations
- Consult with clients and perform an in depth analysis for makeup artistry and product needs to create a makeup plan
- Apply knowledge of a broad range of makeup artistry applications, and related skills, to meet client's needs in accordance with industry standards
- Apply knowledge of a broad range of complementary services, and related skills, for achieving a total look to meet client's needs in accordance with industry standards
- Apply knowledge of human anatomy and physiology relevant to makeup services to ensure client comfort and safety is maintained
- Research a brief, produce relevant reference material and complete the brief within the designated timeframe
- Implement a broad range of communication and networking skills to work effectively within a makeup workplace
- Apply knowledge of skin and skin-related disease and disorders to identify symptoms and advise clients of possible implications in terms of proposed makeup services
- Apply knowledge of small business practice relevant to makeup artistry within the beauty sector

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, have attained NCEA Level 1 and have a desire to work as a makeup artist in a variety of industries.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification may be employed or contracted as a makeup artist in the following contexts:

- Film/TV
- Modelling agency
- Hair salon
- Beauty salon
- Photographic work
- Product representative

NEW ZEALAND CERTIFICATE IN BEAUTY THERAPY (LEVEL 4)

Qualification	New Zealand Certificate in Beauty Therapy (Level 4)
Level	4
Dates	Invercargill February to November July to April Queenstown February to November
Duration	One year full-time
Location	Invercargill, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Learn how to pamper people, enhance their beauty and give them a relaxing experience. The New Zealand Certificate in Beauty Therapy (Level 4) will teach you how to deliver a range of beauty services for nails, skin and makeup. You will also learn business aspects of beauty therapy, customer service and sales.

You will learn:

- Natural nail services, products, and tools
- Beauty treatment plans
- Facial and skin care services
- Manual hair removal
- Body care services
- Chemistry, physics and biology
- Nutrition
- Skin-related disease and disorders
- Health, safety and hygiene obligations
- Small business and customer service

ITEC international examinations can be undertaken as part of this course at an additional cost.

This qualification is designed to provide the beauty sector with therapists who have the skills and knowledge to analyse, plan and provide a broad range of beauty services. This course is intended for learners who have little or no prior learning or experience in beauty services.

Application Criteria

NCEA (Level 1) or equivalent.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification is designed to provide the beauty sector with therapists who have the skills and knowledge to analyse, plan and provide a broad range of beauty services.

This qualification is intended for learners who have little or no prior learning or experience in beauty services.

The beauty sector will benefit by having beauty therapists with the skills and knowledge to competently provide a range of beauty services.



HAIRDRESSING

Show off your creativity!

Enrol in the New Zealand Certificate in Hairdressing (Salon Support), Invercargill or Christchurch, or the New Zealand Certificate in Hairdressing (Emerging Stylist), Invercargill.

SIT has modern, purpose-built salons for hairdressing at both Christchurch and Invercargill campuses. With award-winning tutors and industry-leading instruction, SIT hairdressing students are fully equipped with the skills required for

a professional career in the hairdressing industry.

The New Zealand Certificate in Hairdressing (Salon Support) (Level 3) has intakes in February (Invercargill and Christchurch) and June (Invercargill). This one-year, full-time course will provide students with plenty of practical experience to support the essential theory delivered. The qualification can lead on to the New Zealand Certificate in Hairdressing (Emerging Stylist) (Level 4) (Invercargill), or equip you with enough

fundamental hairdressing and customer service skills to enable you to continue in a hairdressing apprenticeship.

Scheduled salon days, photographic shoots, and both internal and external competition events are held throughout our courses and our Invercargill students are invited annually to assist with the SIT Chrysalis Fashion show. These events are an amazing opportunity for you to work alongside our Beauty Therapy students doing the hair and make-up for the catwalk models.

PROGRAMMES IN HAIRDRESSING

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill						●
C Christchurch						●

- I C** New Zealand Certificate in Hairdressing (Salon Support) 23
- I** New Zealand Certificate in Hairdressing (Emerging Stylist) 23

NEW ZEALAND CERTIFICATE IN HAIRDRESSING (SALON SUPPORT)

Qualification	New Zealand Certificate in Hairdressing (Salon Support)
Level	3
Dates	February to November June to February
Duration	34 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The purpose of this qualification is to provide the hairdressing industry with people who have obtained sufficient knowledge, practical skills and attitudes to perform limited salon and client support services that contribute to the effective operation of the salon.

Students will work on live models and undertake work experience.

You will learn:

- ↘ Salon culture, hierarchy and specific industry terminology
- ↘ Reception duties, appointment making, home hair care sales
- ↘ Mixing, applying and removing colour treatments
- ↘ Safely holding scissors, following a pre-cut guide, combing and projecting the hair
- ↘ Blow drying, moulding, setting and long hair ups

This programme is based in our hairdressing facility which has three salons. Industry standards and expectations are applied at all times, with a good balance between theory and practical training.

Application Criteria

School Leavers

- ↘ 10 credits at NCEA Level 1 in both literacy and numeracy
- ↘ Three years' minimum secondary education
- ↘ Preferred school subjects include Science, Maths, English and Art. Other desirable skills include communication and customer service skills
- ↘ Desire to work in the hairdressing industry

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates may be employed as a Junior or Assistant Stylist in a hairdressing salon.

NEW ZEALAND CERTIFICATE IN HAIRDRESSING (EMERGING STYLIST)

Qualification	New Zealand Certificate in Hairdressing (Emerging Stylist)
Level	4
Dates	March to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The programme is based around our salons and includes the regular use of live models. Industry disciplines and expectations are applied at all times.

Training, assessment and involvement in events and competitions add real value to the graduates' experience and help introduce them to this vibrant industry.

This qualification is suitable for learners with prior knowledge of salon support and client support services in a hairdressing salon, who wish to develop skills and knowledge towards becoming a hairstylist.

Students must be sponsored by a salon for their weekly work placement.

You will learn:

- ↘ Hairdressing
- ↘ Health and Safety
- ↘ Communication Skills
- ↘ Reception Duties
- ↘ Salon Skills

Application Criteria

Applicants should:

- ↘ Have successfully completed the New Zealand Certificate in Hairdressing (Salon Support) (Level 3) or its equivalent
- ↘ Have written support from a work experience sponsor

School Leavers

- ↘ 10 credits at NCEA Level 1 in both literacy and numeracy
- ↘ Three years minimum secondary education
- ↘ Preferred school subjects include Science, Maths, English and Art. Other desirable subjects include communication skills and customer service skills
- ↘ Desire to work in the hairdressing industry

Mature Applicants

Applicants over the age of 20 years at the time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 1 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the programme manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

On completion of this qualification a graduate will be equipped to work as an Emerging Stylist in a hairdressing salon.



BUSINESS



Business & Commerce	25
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BUSINESS & COMMERCE

If you're thinking of a career in business, or want to progress in your current role by gaining additional qualifications, we offer a wide range of business courses.

Degree and Postgraduate study

Our flagship business and commerce programmes are the Postgraduate Diploma in Business Enterprise, and the three year Bachelor of Commerce, which offers a choice of three majors - Accounting, Management or Marketing. Both programmes offer an unrivalled mix of academic and practical learning,

and are delivered by top tutors. Final year Bachelor of Commerce students complete a consultation paper that provides a solution to a real need identified by their own employer or other industry beneficiary. PGDipBE students complete a dissertation on their topic of choice, centred on any innovative business product, service, venture or facility, for which they develop a scoping study that is subsequently developed into a comprehensive, research based business or strategic plan.

Certificate and Diploma Level

If you're a school leaver, changing careers or wanting to update your skills to return to the workforce, our New Zealand Certificate in Business (Administration and Technology) is a fantastic first step. Equip yourself with a wide range of practical skills and the confidence to begin employment in an office environment, or move on to further study in the New Zealand Certificate in Business and beyond!

PROGRAMMES IN BUSINESS & COMMERCE

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill		●	●	●	●	●

I New Zealand Certificate in Business (Administration and Technology)	26
I New Zealand Certificate in Business (Small Business)	26
I New Zealand Diploma in Business (Accounting Strand) (Level 5)	27
I Bachelor of Commerce	27
I Graduate Diploma in Accounting	28
I Graduate Diploma in Professional Accounting	28
I Postgraduate Diploma in Business Enterprise	29

NEW ZEALAND CERTIFICATE IN BUSINESS (ADMINISTRATION AND TECHNOLOGY)

Qualification	New Zealand Certificate in Business (Administration and Technology)
Level	3
Dates	Invercargill February to June July to November Gore February to July July to December
Duration	18 weeks full-time
Location	Invercargill, Gore
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The programme has been designed around a simulated real-life business entity. Students will become part of the organisation and play active roles in the business' daily activities.

Application Criteria

School Leavers

- ✎ 10 credits at NCEA Level 2 in both literacy and numeracy
- ✎ Other desirable skills include computing, communication and customer service skills
- ✎ Four years' secondary education

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be qualified to enter a variety of occupations in office management, secretarial, word processing, computing and clerical positions.

NEW ZEALAND CERTIFICATE IN BUSINESS (SMALL BUSINESS) (LEVEL 4)

Qualification	New Zealand Certificate in Business (Small Business)
Level	4
Dates	February to June July to November
Duration	18 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Develop the skills and knowledge needed to start, operate, grow and sustain a successful small business with the New Zealand Certificate in Business (Small Business) Level 4.

The purpose of this qualification is to provide Aotearoa New Zealand with people who have the knowledge and skills to establish, operate, grow, and sustain a small business.

You will learn:

- ✎ Business Planning
- ✎ Financial Management
- ✎ Marketing
- ✎ Staff Management
- ✎ Customer Service
- ✎ Policies and Legislation

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2:

- ✎ 60 credits at Level 2 or above, plus 20 credits from any level, and Level 1 Literacy and Numeracy requirements
- ✎ Literacy - 10 credits at Level 1 or above, made up of specified assessment standards - available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or package of three literacy unit standards (26622, 26624, 26625 - all three required), and
- ✎ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to establish, operate, grow, and sustain a small business in Aotearoa New Zealand.

NEW ZEALAND DIPLOMA IN BUSINESS (ACCOUNTING STRAND) (LEVEL 5)

Qualification	New Zealand Diploma in Business (Accounting Strand) (Level 5)
Level	5
Dates	February to June July to November
Duration	One year full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Are you organised, good with numbers and interested in a career in accounting? This one-year programme provides a firm understanding of the business environment in New Zealand and covers a range of fundamental accounting topics.

This stand-alone diploma specialising in accounting can also be used as a pathway to further study, transitioning to the second year of the Bachelor of Commerce. The programme is practically oriented and is designed to give you a good understanding of the theories, practices and principles involved in business.

Learn about

- ↳ Financial transactions
- ↳ Financial statements and reports
- ↳ Budgets and business performance
- ↳ Tax rules for individuals and small businesses
- ↳ Financial risk
- ↳ Debtor risk
- ↳ Accounting profession's Code of Ethics

Get started on your business career with a Business Diploma in Accounting from SIT.

Application Criteria

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

School Leavers

- ↳ 10 credits at NCEA Level 2 in both literacy and numeracy
- ↳ Other desirable subjects include accounting, computing, communication, and business studies

Mature Applicants

- ↳ Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above in a related discipline and/or employment in the related sector for one or more years
- ↳ They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the New Zealand Diploma in Business (Accounting strand) will have the skills and knowledge to be employed in a variety of business entities in accounting roles such as:

- ↳ Finance administrator
- ↳ Inventory controller
- ↳ Accounts receivable/payable officer
- ↳ Budget preparation

Graduates may also be able to contribute to community groups in volunteer accounting functions.

BACHELOR OF COMMERCE

Qualification	Bachelor of Commerce
Level	7
Dates	February to November
Duration	Three years full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Your global business journey starts here! SIT's Bachelor of Commerce will equip you with the theory and practical skills required to succeed in business, both locally and worldwide.

With a choice of three majors (accounting, management or marketing), enjoy the mix of academic theory and interactive learning experiences which will give you a strong commercial grounding in business. SIT tutors have strong links with local businesses and focus on creating opportunities whereby you can obtain real-world experience before you graduate. Tailor your degree and launch your career in the commercial field.

This three-year, full-time (or equivalent part-time) programme that will give you the analytical, technical and practical skills to apply your knowledge effectively in your career. It is approved and accredited with both Chartered Accountants Australia and New Zealand (CAANZ) and NZQA.

Our compulsory first-year papers will equip you with the solid business grounding, the leadership skills and the global mindset required to help you to succeed in business.

Alongside technical development, in the following two years of specialised study, you will gain critical thinking and problem-solving skills to apply your knowledge effectively in the business world, providing a stimulating launching pad for your chosen business career.

Application Criteria

University Entrance - NCEA Level 3. NCEA level 3 awarded, including three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Entry may also be granted to mature applicants who are at least 20 years of age when the programme begins and can provide evidence of aptitude or appropriate work or other experience, or completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications as approved by the Programme Leader.

Special Admission

A student who has successfully completed a minimum of four papers in the New Zealand Diploma in Business may transfer their enrolment and be admitted onto the Bachelor of Commerce programme. The Programme Leader will advise according to the current cross credit schedules.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will have a sound understanding and awareness of the New Zealand business environment alongside practical skills that will add value to a business, either as an employer, employee or business owner. Possible careers include:

- Accounting majors can find careers in financial accounting, financial management, corporate accounting, taxation, auditing and business consulting. Students can apply to become members of Chartered Accountants Australia and New Zealand (CAANZ)
- Management majors can find careers in production management, supply chain or logistics management, human resources management, project management or general management (after obtaining relevant experience in the business environment)
- Marketing majors can find careers in marketing and sales management, product management, merchandising, services marketing, market research, brand management, customer services management, key account management or general management (after obtaining relevant experience within a sales and marketing environment)

GRADUATE DIPLOMA IN ACCOUNTING

Qualification	Graduate Diploma in Accounting
Level	7
Dates	February to November
Duration	One year full-time or two years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Diploma in Accounting is to give people who already have a degree, or extensive business experience, an opportunity to extend their knowledge in accounting, without having to complete a degree.

This programme is suitable for those who have an existing qualification and want to add accounting to their skill-set. It requires completion of Bachelor of Commerce second year prerequisite papers for both financial and management accounting (compulsory).

Our teaching staff have extensive business experience, combined with excellent academic backgrounds and strong links with the professions, while our programmes have a strong practical and applied focus. We know that our programmes will challenge you, but that you will feel supported by us and excited about your future once you decide to study with us. Our programmes are designed to challenge students, and once you enrol, you will be well supported in your learning, as you move towards a new, exciting future.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae, detailing any relevant work experience and academic achievements. The Programme Manager will use this information

to assess whether the applicant is likely to successfully complete the graduate diploma programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed the Graduate Diploma in Accounting, will have developed skills and knowledge in the area of accounting. The programme provides the theoretical, practical and professional skills appropriate for employment in a range of accounting areas or further study in the many industries.

Graduates will be able to work in a range of accounting disciplines including financial accounting, financial management, corporate accounting, taxation, auditing, and business consulting in many industries.

GRADUATE DIPLOMA IN PROFESSIONAL ACCOUNTING

Qualification	Graduate Diploma in Professional Accounting
Level	7
Dates	February to November
Duration	One year full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Study the Graduate Diploma in Professional Accounting to continue your journey to becoming a Practising Accountant.

This course is great opportunity for those who already have a degree including the equivalent of accounting at Level 6 or who have extensive accounting experience and want to specialise in Professional Accounting.

You will learn about the different financial and accounting practices that are applicable in a range of business environments in New Zealand and internationally.

The Graduate Diploma in Professional Accounting may help you qualify for membership with professional accounting bodies such as Chartered Accountants Australia New Zealand or Certified Practising Accountants Australia.

Graduates will be qualified to work in a range of accounting disciplines including financial accounting, financial management, corporate accounting, taxation, auditing, and business consulting in many industries.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be qualified to work in a range of accounting disciplines including financial accounting, financial management, corporate accounting, taxation, auditing, and business consulting in many industries.

POSTGRADUATE DIPLOMA IN BUSINESS ENTERPRISE

Qualification	Postgraduate Diploma in Business Enterprise
Level	8
Intakes	February, June and October
Duration	18 months full-time, part-time study is available
Location	Invercargill, SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This programme is designed to meet the needs of graduates who wish to start their own business, as well as those who want to learn about entrepreneurship, innovation and business enterprise management in an existing business. Students in the programme will not only be focused on creating new business ventures, but will also have a willingness and commitment to learn about new enterprise creation and development from theoretical and research-based perspectives.

Application Criteria

Application by Academic Qualification

Applicants in this category will have either graduated with a degree or honours degree in any discipline from a New Zealand tertiary institution accredited to offer qualifications at this level, or graduated with a degree from an overseas tertiary institution, deemed by the Faculty of New Media, Arts and Business Board of Studies to be of equivalent standing.

Special Application

Notwithstanding the above application criteria, in exceptional circumstances an applicant who does not hold a prescribed tertiary qualification may be eligible for special application to the programme if he or she can demonstrate knowledge and

skills equivalent to a Bachelor-level graduate, and can provide evidence of relevant work experience. Applicants seeking entry under this criterion must also be able to demonstrate that they have the aptitude, commitment and personal skills that suggest the likelihood of successful course completion. In some cases the applicant may have to complete an approved course or programme which is deemed to prepare students for the required academic standard for entry.

Additional Criteria

In addition, the following requirements apply to all applicants:

Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation.

Applicants are asked to make a confidential declaration as to whether or not they have prior criminal convictions. They are advised at the time of the request for information that a prior conviction may not necessarily exclude them from applying.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

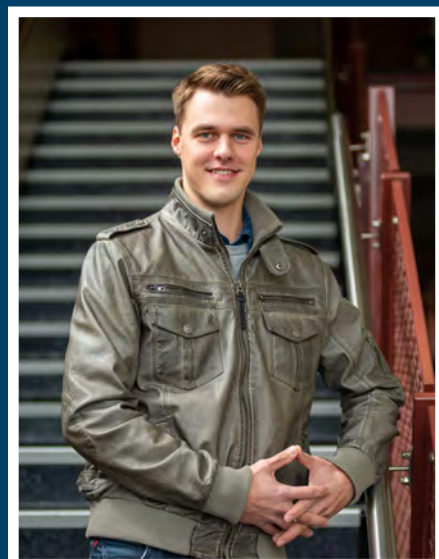
Career Opportunities

Graduates are able to work collaboratively and constructively as entrepreneurs with a range of people, situations and locales. Graduates bring a highly-focused approach to independent investigation and research, and to innovative ideologies and practices. Graduates have expertise in six key areas of business operation: business enterprise management; entrepreneurship and innovation; marketing for business enterprise operations; financing enterprise; human resource management in innovation; and enterprise information communications technology, which are further advanced through a paper in research methodology and a one-year research dissertation in business enterprise. Graduates will be able to work as self-employed practitioners, or pursue national and international professional careers with commercial bodies and agencies.

For students interested in understanding how the economy and businesses operate, and how to successfully own your own business, Steven would recommend this course.

"It gives a broad overview over the essential aspects and allows students to focus on certain areas they are particularly interested in."

STEVEN MARBACH
Bachelor of Commerce





MARKETING & MANAGEMENT

Students studying Management and Applied Management will learn about existing business management practices and the development and implementation of strategies to alter, improve or streamline them.

Applied management theory can involve the research and use of emerging technologies and new business theories where students will have the opportunity to investigate the application of these theories to business. Specialisations in areas such as Marketing and Event Management offer an in-depth study of the application of theories to these disciplines.

Our newest programme, the Master of Applied Management, is aimed at

management practitioners and recent graduates, wishing to undertake an advanced programme of study in order to prepare for further study or to assist with obtaining a more senior position. Public and private sector organisations employing graduates of the Master of Applied Management will benefit from the advanced knowledge and capabilities (including analytical, managerial and research) which graduates have acquired during their programme of study. This programme is offered on the Invercargill campus and also by SIT2LRN distance learning.

Southern Institute of Technology (SIT) has strong links with local businesses

and focuses on creating opportunities whereby our students can obtain 'real world' experience before they graduate.

Our high-quality programmes will equip you with the knowledge and skills required to succeed in business, marketing and management. The teaching staff have extensive experience, combined with excellent academic backgrounds and strong links with the professions.

Our programmes are designed to challenge students, and once you enrol, you will be well supported in your learning, as you move towards a new, exciting future.

PROGRAMMES IN MARKETING & MANAGEMENT

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill	●	●	●	●	●	
Q Queenstown			●			●

Q New Zealand Certificate in Project Management	31
I New Zealand Diploma in Business (Level 5) (Marketing and Sales Strand)	31
I New Zealand Diploma in Business (Level 5) (Human Resource Management Strand)	32
I Bachelor of Commerce (Marketing or Management Major)	32
I Graduate Certificate in Management	33
Q Graduate Diploma in Event Management	33
I Graduate Diploma in Marketing	34
I Graduate Diploma in Management	34
I Postgraduate Diploma in Applied Management	35
I Master of Applied Management	36

NEW ZEALAND CERTIFICATE IN PROJECT MANAGEMENT

Qualification	New Zealand Certificate in Project Management
Level	4
Dates	February to July
Duration	17 weeks full-time, up to two years part-time
Location	Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Get started on the path to professional project management by learning the core skills and techniques. This unit-standards based, Level 4 certificate will give you the skills and knowledge required to contribute to the management of projects and work with others in a project team.

The course includes the following content:

- ↳ Project management
- ↳ Project scope control
- ↳ Time management
- ↳ Cost management
- ↳ Quality assurance
- ↳ Human resources
- ↳ Contracts and procurement
- ↳ Data analysis
- ↳ Interpersonal communication

People awarded this qualification will have demonstrated that they have contributed to the management of projects, including the management of a straightforward project or a section of a larger project, and working with others in a project team.

Workshops to be held at our Queenstown Campus. This course is offered via Blended Delivery, which means students study both online and through evening classes at our Queenstown campus.

Application Criteria

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2:

School Leavers

- ↳ 60 credits at Level 2 or above, plus 20 credits from any level, and Level 1 Literacy and Numeracy requirements
- ↳ Literacy - 10 credits at Level 1 or above, made up of specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be equipped with the skills and knowledge to be employed in a variety of business entities in project support roles. Graduates will also be able to contribute to community groups in volunteer project roles.

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 5) (MARKETING AND SALES STRAND)

Qualification	New Zealand Diploma in Business (Level 5) Marketing and Sales strand
Level	5
Dates	February to November
Duration	One year full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Get into Sales and Marketing with the New Zealand Diploma in Business (Level 5) (Marketing and Sales strand). Learn core marketing and sale skills, which will help you gain entry-level employment in a variety of business entities.

This course will teach you general business knowledge and essential marketing and sales skills needed to succeed in a range of specialised business operational contexts. Learn about:

- ↳ Marketing principles and tactics
- ↳ Sales techniques
- ↳ Customer relationship management
- ↳ Accounting principles
- ↳ Effective communication
- ↳ HR management
- ↳ Digital marketing
- ↳ Management principles

Application Criteria

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

School Leavers

- ↳ 10 credits at NCEA Level 2 in both literacy and numeracy
- ↳ Other desirable subjects include computing, communication and customer service skills

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 2 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the New Zealand Diploma in Business (Level 5) (Marketing and Sales strand) will have the skills and knowledge to be employed in a variety of business entities in marketing and sales entry-level roles such as:

- ↳ Marketing Assistant
- ↳ Junior Account Manager
- ↳ Sales Representative
- ↳ Merchandiser
- ↳ Digital Marketing Assistant

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 5) (HUMAN RESOURCE MANAGEMENT STRAND)

Qualification	New Zealand Diploma in Business (Level 5) (Human Resource Management Strand)
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Get into Human Resource (HR) Management with the New Zealand Diploma in Business (Level 5) (Human Resource Management strand). Learn core Human Resource and Management skills that will help you get gain employment in a variety of business entities in entry-level Human Resource roles.

This course will teach you general business knowledge and essential Human Resource Management skills that are needed to succeed in a range of specialised business operational contexts.

Learn about:

- ↳ Human resource management principles, functions and strategies
- ↳ Accounting principles
- ↳ Professional communication
- ↳ Management and marketing principles
- ↳ Change and HR practices
- ↳ Health and safety
- ↳ Workplace relationships

Application Criteria

Applicants should be a minimum of 18 years of age, have completed a minimum of 4 years secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

School Leavers

- ↳ 10 credits at NCEA Level 2 in both literacy and numeracy
- ↳ Other desirable subjects include computing and communication

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 2 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in

one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the New Zealand Diploma in Business (L5) Human Resource Management strand will have the skills and knowledge to be employed in a variety of business entities in entry-level Human Resource roles such as:

- ↳ Human Resource Administrator
- ↳ Human Resource Assistant
- ↳ Human Resource Coordinator

The skills and knowledge can also be applied to supervisory or first line management roles.

BACHELOR OF COMMERCE (MARKETING OR MANAGEMENT MAJOR)

Qualification	Bachelor of Commerce
Level	7
Dates	February to November
Duration	Three years full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Your global business journey starts here! SIT's Bachelor of Commerce will equip you with the theory and practical skills required to succeed in business, both locally and worldwide.

With a choice of three majors (accounting, management or marketing), enjoy the mix of academic theory and interactive learning experiences which will give you a strong commercial grounding in business. SIT tutors have strong links with local businesses and focus on creating opportunities whereby you can obtain real-world experience before you graduate. Tailor your degree and launch your career in the commercial field.

This three-year, full-time (or equivalent part-time) programme will give you the analytical, technical and practical skills to apply your knowledge effectively in your career. It is approved and accredited with both Chartered Accountants Australia and New Zealand (CAANZ) and NZQA.

Our compulsory first-year papers will equip you with the solid business grounding, the leadership skills and the global mindset required to help you to succeed in business.

Alongside technical development, in the following two years of specialised study, you will gain critical thinking and problem-solving skills to apply your knowledge effectively in the business world, providing a stimulating launching pad for your chosen business career.

Application Criteria

University Entrance - NCEA Level 3. NCEA level 3 awarded, including three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and

- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Entry may also be granted to mature applicants who are at least 20 years of age when the programme begins and can provide evidence of aptitude or appropriate work or other experience, or completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications as approved by the Programme Leader.

Special Admission

A student who has successfully completed a minimum of four papers in the New Zealand Diploma in Business may transfer their enrolment and be admitted onto the Bachelor of Commerce programme. The Programme Leader will advise according to the current cross credit schedules.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will have a sound understanding and awareness of the New Zealand business environment alongside practical skills that will add value to a business, either as an employer, employee or business owner. Possible careers include:

- ↳ Accounting majors can find careers in financial accounting, financial management, corporate accounting, taxation, auditing and business consulting. Students can apply to become members of Chartered Accountants Australia and New Zealand (CAANZ)
- ↳ Management majors can find careers in production management, supply chain or logistics management, human resources management, project management or general management [after obtaining relevant experience in the business environment]
- ↳ Marketing majors can find careers in marketing and sales management, product management, merchandising, services marketing, market research, brand management, customer services management, key account management or general management [after obtaining relevant experience within a sales and marketing environment]

GRADUATE CERTIFICATE IN MANAGEMENT

Qualification	Graduate Certificate in Management
Level	7
Dates	February to June July to November
Duration	Six months full-time, part-time is study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Further or jumpstart your management career with the Graduate Certificate in Management. Develop and refine your leadership skills in business and management.

You will learn different relevant strategies and practices that you can apply in the workplace in New Zealand or internationally.

The Graduate Certificate in Management is a half-year full-time programme specialising in management.

This course is aimed at those who already have a degree or those with extensive work experience.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae, detailing any relevant work experience and academic achievements. The Programme Leader will use this information to assess whether the applicant is likely to successfully complete the graduate certificate programme.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed the Graduate Certificate in Management will have developed skills and knowledge in that specialist business area. The programme provides the theoretical, practical and professional skills appropriate for employment or further study in the sector.

Graduates will be qualified to work in a range of management positions, and business consulting in many industries.

GRADUATE DIPLOMA IN EVENT MANAGEMENT

Qualification	Graduate Diploma in Event Management
Level	7
Intakes	February, April, July, September
Duration	One year full-time, part-time study is available
Location	Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Students who have completed a Graduate Diploma in Event Management will critically evaluate and process management information in a range of event environments. They will apply conceptual and technical skills to cost determination and control in client and contract negotiations.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of soft skills for management (such as communication, presentation, interpersonal and problem-solving skills), in addition to the development of specific business knowledge.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae, detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with skills and knowledge to work in a range of event management areas, including exhibitions, local government events, sporting events, festivals, product launches and conferences.

GRADUATE DIPLOMA IN MANAGEMENT

Qualification	Graduate Diploma in Management
Level	7
Dates	February to November
Duration	One year full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Is coordinating activities your thing? Does coordinating the staff and financial activities of a company come easily to you – but you need the qualifications to prove it? Sounds like it's time to continue your undergraduate study and advance your knowledge in business management.

If you already have experience in business management, but you want to specialise in the in-depth analysis of finance management, personnel hierarchy, staff direction and crisis intervention, this graduate diploma could be your ticket to a new career.

Study the Graduate Diploma in Management and become well versed in finance, marketing, the functioning of human resources as well as leadership and problem solving.

The basic principles of business management have been applied to corporate cultures worldwide for centuries. Get with the programme and do this course!

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae, detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the graduate diploma programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed the Graduate Diploma in Management will have developed skills and knowledge in that specialist business area. The programme provides the theoretical, practical and professional skills appropriate for employment or further study in the sector. Graduates will be qualified to work in a range of management positions, and business consulting in many industries.

GRADUATE DIPLOMA IN MARKETING

Qualification	Graduate Diploma in Marketing
Level	7
Dates	February to November
Duration	One year full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Do you like the thought of "getting customers in the door"? Do you have the ability, either verbally, written or online, to make a product sound appealing? Maybe it's time to continue your undergraduate study and advance your knowledge in marketing.

If you already have experience but you want to specialise in this expansive area of expertise that encompasses many different focus areas, then this course could be your ticket to a new career.

Marketing as an industry offers incredible job diversity. Companies in every sector use marketing campaigns to drive their business which means you will be able to work for a variety of companies, including non-profit organisations, multimillion-dollar businesses or small start-ups.

The Graduate Diploma in Marketing is a well-balanced course that will give you a solid grounding in the key areas of market management. This on- year full-time (or up to five years part-time) programme will teach you to:

- ↘ Communicate with customers
- ↘ Build brands
- ↘ Enhance your customers' experiences
- ↘ Deal with the intricacies of marketing online and to international audiences

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline or be a mature student aged at least 20 years and supply evidence of at least three years' relevant work experience. Each mature applicant must provide their curriculum vitae, detailing any relevant work experience and academic achievements. The Programme Leader will use this information to assess whether the applicant is likely to successfully complete the graduate diploma programme.

Career Opportunities

Graduates will be qualified to work in a range of marketing positions, and business consulting in many industries.

Some possible jobs in this field that you might pursue in the future include:

- ↘ Marketing Manager
- ↘ Marketing Specialist
- ↘ Sales Representative
- ↘ Digital Marketing Specialist
- ↘ Product Marketing Manager
- ↘ Communications Manager

POSTGRADUATE DIPLOMA IN APPLIED MANAGEMENT

Qualification	Postgraduate Diploma in Applied Management
Level	8
Intakes	February, June and October
Duration	One year full-time, up to five years part-time
Location	Invercargill, SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Postgraduate Diploma in Applied Management is aimed at management practitioners and recent graduates (domestic and international) wishing to undertake a comprehensive programme of study in order to upgrade their qualifications and extend their management knowledge and skills, with the objective of obtaining employment or advancing their careers. Public and private sector organisations employing graduates of the Postgraduate Diploma in Applied Management will benefit from the broad knowledge and skill set (including problem solving and teamwork) that the graduates have acquired during their programme of study.

Application Criteria

Students will have completed all requirements of a relevant bachelor's degree or graduate diploma or postgraduate certificate, with at least a 'B' grade average at Level 7 or higher.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant work experience which is deemed to meet the required standard for entry.

Provisional Part Time Admission

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

International trends are for employers to reward postgraduate study well, especially in larger enterprises. The skills you learn are increasingly recognised as setting you apart from other potential employees. Possible employment in the private or public sector includes:

- ↳ Strategic management and planning
- ↳ Change management
- ↳ Human resources management
- ↳ Marketing management
- ↳ Management and research

Graduates of the Postgraduate Diploma in Applied Management will be able to:

- ↳ Show evidence of advanced knowledge about specialist areas of management
- ↳ Learn independently and recognise the importance of continued learning
- ↳ Engage in rigorous intellectual analysis, criticism and problem-solving
- ↳ Recognise, evaluate and address management-related ethical issues
- ↳ Work effectively in teams and take on leadership roles as needed
- ↳ Apply acquired knowledge and skills in practical situations
- ↳ Communicate effectively (orally, visually and in writing)
- ↳ Analyse and critique management research literature

Successful completion of this Postgraduate Diploma provides a pathway into SIT's Master of Applied Management programme.

Career Opportunities

International trends are for employers to reward postgraduate study well, especially in larger enterprises. The skills you learn are increasingly recognised as setting you apart from other potential employees. Possible employment in the private or public sector includes:

- ↳ Strategic management and planning
- ↳ Change management
- ↳ Human resources management
- ↳ Marketing management
- ↳ Management and research

Graduates of the Postgraduate Diploma in Applied Management will be able to:

- ↳ Show evidence of advanced knowledge about specialist areas of management
- ↳ Learn independently and recognise the importance of continued learning
- ↳ Engage in rigorous intellectual analysis, criticism and problem-solving
- ↳ Recognise, evaluate and address management-related ethical issues
- ↳ Work effectively in teams and take on leadership roles as needed
- ↳ Apply acquired knowledge and skills in practical situations
- ↳ Communicate effectively (orally, visually and in writing)
- ↳ Analyse and critique management research literature

Successful completion of this Postgraduate Diploma provides a pathway into SIT's Master of Applied Management programme.

MASTER OF APPLIED MANAGEMENT

Qualification	Master of Applied Management - by Research
Level	9
Intakes	February, June and October
Duration	18 months full-time, up to five years part-time
Location	Invercargill, SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Master of Applied Management is aimed at management practitioners and recent graduates (domestic and international), wishing to undertake an advanced programme of study in order to prepare for further study, or to assist with obtaining a more senior position. Public and private sector organisations employing graduates of the Master of Applied Management will benefit from the advanced knowledge and capabilities (including analytical, managerial and research) that the graduates have acquired during their programme of study.

Application Criteria

Students will have completed all requirements of a relevant bachelor's degree, graduate diploma, postgraduate certificate or postgraduate diploma with at least a 'B' grade average at Level 7 or higher.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances a mature aged applicant who can show evidence of ability to succeed in the programmes, may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant work experience which is deemed to meet the required standard for entry.

Provisional Part-Time Admission

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

For graduates who know they want to become business leaders, SIT's Master of Applied Management can be a way to start achieving your career goals more quickly. This Master's programme will give you the tools to advance your management, decision-making and problem-solving skills so you can move into senior managerial positions.

The variety of sectors and organisation types this qualification is able to be applied to is huge. Almost every type of organisation has scope for management careers. Graduates may opt to become self-employed practitioners, or pursue domestic and/or international professional careers in roles such as: strategic manager, change manager, general manager, operations manager, international manager, human resource manager, marketing manager, or management consultant.

Graduates of the Master of Applied Management will be able to:

- Design, carry out and communicate the results of significant research projects in the field of management studies and relate the findings to professional and research literature
- Analyse and critique professional and research publications in management studies and related subject areas, identify practical applications and relate findings to their own research
- Evaluate the positive and negative impacts of business and management practices on society and address related ethical and professional issues
- Demonstrate mastery of complex concepts and theories in the field of management studies and their application in solving practical problems
- Apply their analytical, managerial and research capabilities to unfamiliar situations involving the application of management practices
- Think critically and act responsibly when confronted with academic or professional challenges
- Demonstrate high levels of skill in a management or research role in an organisation





CREATIVE INDUSTRIES



Audio Production	38
Fashion	43
Music	45
Screen Arts (Film, Animation, Game Design)	50



AUDIO PRODUCTION

SIT's Audio Production courses range from Certificate to Graduate Diploma level, with a focus on hands-on learning of skills which can lead to a successful career. Programmes are taught by experienced tutors who are respected industry professionals with extensive professional networks.

Students undertake a range of practical and academic work, including events with local groups, building professional networks and the opportunity for third-

year Bachelor students to intern at SAE's Byron Bay campus in Australia for twelve weeks.

Facilities are of the highest standard, with five fully-equipped recording studios, a recording auditorium and a 300-seat professional theatre.

Audio Production programmes have a close alignment with SIT's Contemporary Music and Screen Arts programmes, along with the academic partnership with

the School of Audio Engineering, Byron Bay and AVID Technology.

Areas of study include: live sound, studio recording, mixing, mastering, post-production for film, electronics, computing and audio software, and audiology.

Many students opt to complete a **double degree in Audio Production and Contemporary Music in just four years.**

PROGRAMMES IN AUDIO PRODUCTION

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill			●	●	●	●

- I** New Zealand Certificate in Foundation Skills (Level 2) Strand in Music and Music Technology 39
- I** New Zealand Certificate in DJ and Electronic Music Production (Level 4) 39
- I** Certificate in Audio Production and Event Technology (Level 4) 40
- I** Diploma in Sound Engineering and Audio Production (Level 5) 40
- I** New Zealand Diploma in Audio Engineering and Production (Level 6) 41
- I** Bachelor of Audio Production 41
- I** Graduate Certificate in Audio Production 42
- I** Graduate Diploma in Audio Production 42

NEW ZEALAND CERTIFICATE IN FOUNDATION SKILLS (LEVEL 2) STRAND IN MUSIC AND MUSIC TECHNOLOGY

Qualification	New Zealand Certificate in Foundation Skills (Level 2) strand in Music and Music Technology
Level	2
Dates	February to July July to November
Duration	20 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification is for individuals who wish to explore the world of music performance, musical theory, and music technology from an introductory level.

It provides students with the foundational knowledge to continue into a Certificate in Music (Level 4).

Graduates can contribute to the cultural, social and economic life of Aotearoa New Zealand.

Graduates of this qualification will be able to:

- ↳ Learn to read and write music from entry level
- ↳ Students will be given weekly one-on-one tuition on their chosen instrument
- ↳ Contribute to music composition and arrangements
- ↳ Communicate effectively with peers, tutors and work cohesively within a band environment
- ↳ Organise and implement personal and group practice routine
- ↳ Perform music with confidence and ability for an audience
- ↳ Demonstrate rudimentary technical ability on a musical instrument(s)
- ↳ Use music creation and sound reinforcement technology safely and efficiently
- ↳ Apply a broad range of research skills to inform own music practice
- ↳ To log and reflect upon personal musical development
- ↳ Use a range of personal and interpersonal skills to work in the music industry
- ↳ Apply understanding of the music industry to develop own career plan

Application Criteria

Open Entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be able to demonstrate basic music and music technology skills and gain further skills and knowledge to improve their educational and employment pathways.

The programme recognises the importance of applying core capabilities such as confidence, basic knowledge and skills, and literacy and numeracy, in a range of familiar music contexts.

NEW ZEALAND CERTIFICATE IN DJ AND ELECTRONIC MUSIC PRODUCTION (LEVEL 4)

Qualification	New Zealand Certificate in DJ and Electronic Music Production (Level 4)
Level	4
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Eat, breathe and sleep to your own beat. Develop your DJ and electronic music production skills with the New Zealand Certificate in DJ and Electronic Music Production (Level 4). Learn professional tips and skills needed to perform professionally as a DJ.

You will learn:

- ↳ Electronic music production and DJ techniques
- ↳ Performance and presence
- ↳ Creation and production of electronic music and related sounds
- ↳ Career paths in the music industry

Application Criteria

School Leavers

Applicants should be 16 years of age, or older, have successfully completed NCEA Level 1 or equivalent, and have achieved a minimum standard of English as demonstrated by a minimum of eight credits at NCEA Level 1 in English.

Mature Applicants

Consideration will be given to applicants aged 20 years or older who do not meet the entry criteria if they can demonstrate a history of industry experience which in the opinion of the Programme Manager exhibits a likelihood of success in the programme of study.

All applicants are required to attend an interview. Preference will be given to those with good passes at NCEA Level 2 or above and/or experience in DJ or music production. If available, providing examples of music production or DJ mixes is recommended.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification may lead to employment or self-employment as a:

- ↳ DJ
- ↳ Electronic music producer
- ↳ Artist

CERTIFICATE IN AUDIO PRODUCTION AND EVENT TECHNOLOGY (LEVEL 4)

Qualification	New Zealand Certificate in Entertainment and Event Technology (Level 4) with strands in Lighting and Live Sound
Level	4
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you are a technically-focussed person who enjoys putting on a show, study the New Zealand Certificate in Entertainment and Event Technology (Level 4) with strands in Lighting and Live Sound to become an entertainment technician and make events the best they can be.

Choose a strand and develop specialist knowledge and practical skills in entertainment and events technology.

You will learn:

- ↳ Music science and sound
- ↳ Industry practice, safety and protocols
- ↳ Production and event technology
- ↳ Communications
- ↳ Live sound and lighting

Application Criteria

School Leavers

Applicants should be 16 years of age, or older, have successfully completed NCEA Level 1 or equivalent, and have achieved a minimum standard of English as demonstrated by a minimum of 8 credits at NCEA Level 1 in English.

Mature Applicants

Consideration will be given to applicants aged 20 years or older who do not meet the entry criteria if they can demonstrate a history of work/industry experience which in the opinion of the Programme Manager, exhibits a likelihood of success in the programme of study.

All applicants may be required to attend an interview. Preference will be given to applicants with Merit or Excellence passes in maths, physics and music at or the equivalent of, NCEA Level 2 or above.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification may lead to employment or self-employment in roles such as:

- ↳ Live sound (Live event audio)
- ↳ Entertainment rigging
- ↳ Entertainment lighting
- ↳ Entertainment video
- ↳ Stage mechanics
- ↳ Stage management
- ↳ Scenic construction
- ↳ Technical equipment retail, hire and supply

DIPLOMA IN SOUND ENGINEERING AND AUDIO PRODUCTION (LEVEL 5)

Qualification	New Zealand Diploma in Audio Engineering and Production (Level 5)
Level	5
Dates	February to November
Duration	One year full-time or two years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Develop your career as a professional audio engineer in the music industry with the Diploma in Sound Engineering and Audio Production (Level 5). Learn a range of audio engineering skills to produce a variety of music and recordings at a professional level.

In this course you will work with a range of music software and equipment to create and produce complex music, recordings and other sound-related works.

You will learn:

- ↳ Acoustics
- ↳ Audio Software and Technology
- ↳ Audio Engineering and Production Theory and Techniques
- ↳ Music Theory
- ↳ Industry Studies

Application Criteria

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading, five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience.

All applicants may have to submit a portfolio of work including transcripts, examples of written work and studio practice in an applicable discipline as directed by the PM, prior to attending an interview.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification may lead to employment or self-employment as an audio engineer or/and provide a base for further education.

NEW ZEALAND DIPLOMA IN AUDIO ENGINEERING AND PRODUCTION (LEVEL 6)

Qualification	New Zealand Diploma in Audio Engineering and Production (Level 6)
Level	6
Dates	February to November
Duration	Two years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Take your audio engineering skills to the next level! The New Zealand Diploma in Audio Engineering and Production (Level 6) provides a further year of study in audio engineering and production, giving depth and breadth to the theoretical and practical knowledge of the concepts learned in Level 5.

Produce music to a professional level.

- ↳ Create, produce and manipulate
- ↳ Analyse and contribute
- ↳ Record, mix and master

Enjoy a stimulating year working with sound. Apply creative and technical audio engineering processes and get a qualification along the way!

Application Criteria

School Leavers

- ↳ Successful completion of the NZ Diploma in Audio Engineering and Production (Level 5)
- ↳ Special entry may be granted where evidence exists that the applicant can successfully complete the programme

Mature Applicants

- ↳ Consideration will be given to applicants aged 20 years or older who do not meet the entry criteria if they can demonstrate a history of work/industry experience which in the opinion of the Programme Manager, exhibits a likelihood of success in the programme of study
- ↳ Consideration will be given to students who progress through other TPP/MAINZ/SIT programme pathways (e.g. Foundation Sound and Music)
- ↳ Applicants may be required to attend an interview or provide a portfolio of audio related work.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification is for individuals who wish to develop their career as a professional audio engineer in the music industry.

It provides the music industry with people who have a range of audio engineering skills to produce a wide variety of music, recordings and sound-related works to a professional level.

Graduates can contribute to the cultural, social and economic life of Aotearoa New Zealand.

BACHELOR OF AUDIO PRODUCTION

Qualification	Bachelor of Audio Production
Level	7
Dates	February to November
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you dream of a career as an Audio Producer, Studio Engineer, Studio Manager, Mastering Engineer, Live Sound Technician, Radio Producer, or if you want to work as a Stage Technician or as a Post-Production Specialist for film and television, the Bachelor of Audio Production course is for you.

Learn the fundamentals of audio production and then develop skills in a variety of fields, including live sound, recording, producing and post-production.

- ↳ Practical and academic study includes liaising events with local groups, helping to build professional networks
- ↳ Appreciate being taught and mentored by experienced industry experts
- ↳ Work with analogue and digital equipment in our cutting-edge facilities. You will master a variety of software and learn in small-sized classes so that you finish the course with a wealth of hands-on experience
- ↳ Facilities are of the highest standard, with five fully-equipped recording studios, with quality equipment, a recording auditorium and a 300-seat professional theatre
- ↳ Enjoy a close alignment with the SIT's Contemporary Music and Screen Arts programmes, along with the School of Audio Engineering, Byron Bay and AVID Technology
- ↳ Opportunity for third year Bachelor students to intern at SAE's Byron Bay campus in Australia for twelve weeks

Application Criteria

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Mature entry applicants will be the age of 20 by March 1 of the first year of enrolment in the programme, and have provided evidence of relevant prior learning and experience.

However, in exceptional circumstances, an applicant below the age of 20 who can show evidence of ability to succeed in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme which is deemed to prepare graduates for the required academic standard for entry e.g. Certificate in Audio Production.

Completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications, will also be considered subject to approval by the Head of Faculty.

Special Admission

An applicant who does not meet academic criteria may be provisionally admitted to enrol in one or more Year One papers, provided he or she meets the requirements above. Upon successful completion of the papers, the student may apply for special admission or admission by mature entry.

Additional Criteria

Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be skilled in high-quality studio recording and live sound work. They will have skills in business management and career options include: audio work in radio, television, film or the theatre. Further options include acoustic consulting, sound system installation, DJ work, record production, music publishing or work in a record company. Specialist audio training provides our graduates with the ability to work in more specialist fields. Graduates from this programme may also choose to enter the audio education industry.

GRADUATE CERTIFICATE IN AUDIO PRODUCTION

Qualification	Graduate Certificate in Audio Production
Level	7
Dates	February to June
Duration	17 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Certificate in Audio Production programme offers graduates who have majored in a different discipline the opportunity to learn skills in a focused area of the Audio Production sector, such as the use of sound engineering tools, industry applications of audio technologies, specialised audiological testing, or professional communication and hearing skills.

Students have the opportunity to study specialist audio papers or undertake a major research project.

Application Criteria

Entry is open to degree graduates, however those who have been able to demonstrate equivalent practical, professional or educational experience of an appropriate kind may be granted admission.

Additional Criteria

Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be able to apply, to an advanced level, the theoretical and practical skills required to capture and manipulate sound and its behaviour in an industry setting. They can apply knowledge of audio production concepts, principles and techniques to identify and provide solutions for issues and problems in a specialised area of their choice.

This programme leads students towards employment in the audio and entertainment industries as well as on to further study in related fields.

GRADUATE DIPLOMA IN AUDIO PRODUCTION

Qualification	Graduate Diploma in Audio Production
Level	7
Dates	February to November
Duration	34 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Audio Production will equip graduates who have majored in a different discipline, with the skills and knowledge that fulfil the expectations of the audio production industry, its practitioners and clients.

Students will study compulsory papers on audio equipment and choose from elective papers in acoustics, electronics, technology, specialist audio topics or a major research project.

Graduate Diploma graduates will acquire critical thinking and independent learning skills, along with in-depth knowledge in audio production, which will enhance their professional skills in this selected area or staircase to postgraduate study.

Application Criteria

Entry is open to degree graduates, however those who have been able to demonstrate equivalent practical, professional or educational experience of an appropriate kind, may be granted admission.

Additional Criteria

Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be able to apply, to an advanced level, the theoretical and practical skills required to capture and manipulate sound and its behaviour in an industry setting. They can apply knowledge of audio production concepts, principles and techniques to identify and provide solutions for issues and problems.

This programme leads students towards employment in the audio and entertainment industries as well as on to postgraduate study in related fields.



FASHION

From fantastic tutors to industry-standard equipment and software, fashion students at SIT can immerse themselves in a supportive, creative environment and let their talents blossom. SIT offers a graduate diploma programme, devised to ensure our graduates are fully prepared to enter employment in this exciting and dynamic field.

Studying at SIT gives you access to fully-automatic, industrial sewing machines, computer programs and hardware used for computer-aided pattern-making and design, as well as help and encouragement from our experienced and creative tutors.

The Graduate Diploma in Fashion (Design and Technology) is offered over one year full-time. The course is about 'real world' projects: making real garments for real people. It has an equal focus on both the creative and technical aspects of the fashion industry, from concept and design development through to practical production.

PROGRAMMES IN FASHION

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill			●	●		
I Bachelor of Screen Arts (Digital Fashion Technology Major)						44
I Graduate Diploma in Fashion (Design and Technology)						44

BACHELOR OF SCREEN ARTS (DIGITAL FASHION TECHNOLOGY MAJOR)

Qualification	Bachelor of Screen Arts
Level	7
Dates	February to November
Duration	Three years full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Screen Arts is a three-year programme that allows you to express your creativity using the latest digital technology.

You will engage and develop skills from day one, in team work and collaboration, building critical creative problem-solving skills vital to working in the creative fashion industries. You will develop practical skills - both digital and tradition methodologies developing rich story filled solutions for a diverse range of target audiences. You will be able to work on both solo and collaborative projects with clients and/or other screen arts disciplines, and you will be exposed to a wide variety of skills and experiences which will prepare you for a rewarding and creative future.

The Digital Fashion Technology major focuses on developing your creativity and technical skills with digital software packages relevant to the contemporary fashion design industry, while also teaching you about the industry's processes, pipelines and supply chain management and sustainability.

You will learn:

- ↳ Industry practice
- ↳ Research and design practice
- ↳ Sustainable digital pipelines
- ↳ Supply chain management
- ↳ Computer-aided design
- ↳ Fabrication
- ↳ Studio drawing
- ↳ Studio project

While technology moves rapidly, the skills in critical thinking, research, development, leadership, and storytelling are universally transferable and will give students a foundation which will endure the changing technologies.

Application Criteria

School Leavers

University Entrance - NCEA Level 3 - three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards [26623, 26626, 26627 - all three required]

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience; or completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, an applicant below the age of 20 who can show evidence of ability to succeed in the programme may be considered

for admission, provided the applicant has successfully completed an approved course or programme which is deemed to prepare graduates for the required academic standard for entry.

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more Year One papers, provided he or she meets the requirements above. Upon successful completion of the papers, the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

GRADUATE DIPLOMA IN FASHION (DESIGN AND TECHNOLOGY)

Qualification	Graduate Diploma in Fashion (Design and Technology)
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Fashion Design is a one-year intensive programme designed for learners who have a degree in a related field or have industry experience. This qualification allows the learner to express their creativity using the latest techniques and technology.

You will engage and develop skills from day one, in team work and collaboration, building critical creative problem-solving skills vital to working as a creative designer. You will develop practical skills in your desired field which you can apply to developing a range of fashion or costumed products with a personalised focus.

This course focuses on developing your creativity and technical skills to develop complex creative projects. You will be able to customise your course to gain the skills a specialised are; you could chose to work with costuming for film, animation or game design or develop a fashion collection designed with a customer base in mind.

While technology moves rapidly, the skills in critical thinking, research, development, and leadership are universally transferable and will give students a foundation which will endure the changing technologies.

As well as a range of industrial and specialised machines our learners will also be developing design skills using software, such as Clo 3D/Marvellous Design, Substance suite and the adobe collection.

Application Criteria

Entry is open to degree graduates who have graduated from a bachelor's degree programme or those who can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Graduate opportunities will depend on learner focus but can include creative roles within the fashion design industry, costume designer for a wide range of creative industries such as games, animation, theatre and film.



MUSIC

Turn your passion for music into a career!

Study Music at SIT Invercargill and take part in weekly performances, organised tours and concerts, and performance workshops with our contemporary music courses.

You will be able to develop your musical talent further with our small class sizes, one-on-one lessons for your major instrument, and fantastic performing and recording facilities.

We encourage students to collaborate with audio production students and utilise access to our world-class recording equipment and studios at SIT Sound.

Our experienced tutors and practical music courses will prepare you for a wide range of careers in music.

Many students opt to complete a **double degree in Audio Production and Contemporary Music in just four years.**

Our Music and Audio Institute of New Zealand faculty also offers music courses in MAINZ Auckland, but these not covered under SIT's Zero Fees Scheme.

PROGRAMMES IN MUSIC

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill			●	●	●	●

- I** New Zealand Certificate in Foundation Skills (Level 2) strand in Music and Music Technology 46
- I** New Zealand Certificate in Music (Level 4) 46
- I** Diploma in Contemporary Music (Level 5) 46
- I** Diploma in Contemporary Music (Level 6) 47
- I** Bachelor of Contemporary Music 47
- I** Graduate Certificate in Contemporary Music 48
- I** Graduate Diploma in Contemporary Music 49

NEW ZEALAND CERTIFICATE IN FOUNDATION SKILLS (LEVEL 2)

Qualification	New Zealand Certificate in Foundation Skills (Level 2)
Level	2
Dates	July to December
Duration	20 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Please see page 39 for more details

NEW ZEALAND CERTIFICATE IN MUSIC (LEVEL 4)

Qualification	New Zealand Certificate in Music (Level 4)
Level	4
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification is for individuals who wish to develop their experience and practice in Music.

It provides the music industry with performers that have the technical ability to perform with confidence.

Graduates can contribute to the cultural, social and economic life of Aotearoa New Zealand.

Graduates of this qualification will be able to:

- ↳ Read and write music to an elementary level
- ↳ Contribute to music composition and arrangements
- ↳ Perform music with confidence and ability for an audience
- ↳ Demonstrate technical ability on a musical instrument(s)
- ↳ Use music creation and sound reinforcement technology
- ↳ Apply a broad range of research skills to inform own music practice
- ↳ Use a range of personal and interpersonal skills to work in the music industry
- ↳ Apply understanding of the music industry to develop own career plan

Application Criteria

Audition

All applicants are required to attend an audition covering: instrumental or vocal skills and ability, aptitude and potential to study music within a range of disciplines, musical aural competence and music theory literacy - tested at time of audition (equivalent to Grade 1 level).

School Leaver

Applicants should be 16 years of age, or older, have successfully completed NCEA Level 1 or equivalent, and have achieved a minimum standard of English as demonstrated by a minimum of eight credits at NCEA Level 1 in English.

Mature Applicant

Consideration will be given to applicants aged 20 years or older who do not meet the entry criteria if they can demonstrate a history of work/industry experience which in the opinion of the Programme Manager exhibits a likelihood of success in the programme of study.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification may lead to employment or self-employment as an entry-level musician at a range of events and venues.

DIPLOMA IN CONTEMPORARY MUSIC (LEVEL 5)

Qualification	New Zealand Diploma in Music (Level 5)
Level	5
Dates	February to November
Duration	One year full-time or two years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Get into the music industry as a performer with the Diploma in Contemporary Music (Level 5). Learn and develop a range of music performance and production skills to be able to perform competently and creatively.

This course will teach you basics, advanced tactics and artistic proficiency which is needed to become a musician.

You will learn:

- ↳ Music theory
- ↳ Composition
- ↳ Song writing and recording
- ↳ Practical and artistic proficiency with a musical instrument(s)
- ↳ Performance and presence
- ↳ Music industry career paths

Graduates will be equipped with theoretical and practical skills to perform as professional musicians, or progress to higher-level study in music.

Application Criteria

Audition

All applicants are required to attend a live audition, or to provide a high-quality video, or provide links to an audition performance on a shared platform such as Youtube or Dropbox. Once an application is received, applicants will be sent details regarding audition material.

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of 5 credits in reading, 5 credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification can lead to employment or self-employment as a performer at a range of events, venues or in roles such as:

- ↳ Composing for personal repertoire
- ↳ Organising personal group or gig
- ↳ Assisting in production of live or recorded music
- ↳ Music/media business occupations

DIPLOMA IN CONTEMPORARY MUSIC (LEVEL 6)

Qualification	New Zealand Diploma in Music (Level 6)
Level	6
Dates	February to November
Duration	Two years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the qualification is to provide those wishing to work in the music industry with further development in their understanding of what is required for employment or performance and/or provide a base for further education.

Graduates of this qualification will be able to:

- ↳ Evaluate and apply music theory to read and write music to a complex level
- ↳ Apply composition, arrangement and/or lyric writing techniques to produce a portfolio of musical works
- ↳ Perform music at a professional level to engage an audience
- ↳ Demonstrate advanced technical ability and artistic proficiency on a musical instrument
- ↳ Produce music recordings and other sound-related works at a professional level
- ↳ Research and analyse material and contexts for application to music creation
- ↳ Analyse and reflect on performance and composition work to improve practice
- ↳ Manage own professional practice, professional development and industry knowledge to develop employment opportunities

Application Criteria

Audition

All applicants are required to attend a live audition, or to provide a high-quality video or provide links to an audition performance on a shared platform such as Youtube or Dropbox. Once an application is received, applicants will be sent details regarding audition material.

School Leavers

- ↳ Successful completion of the New Zealand Diploma in Audio Engineering and Production (Level 5)
- ↳ Special entry may be granted where evidence exists that the applicant can successfully complete the programme

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The aim of the qualification is to provide those wishing to work in the music industry with further development in their understanding of what is required for employment or performance and/or provide a base for further education.

BACHELOR OF CONTEMPORARY MUSIC

Qualification	Bachelor of Contemporary Music
Level	7
Dates	February to November
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Contemporary Music offers an industry-focused programme designed to prepare students for a professional career in contemporary music.

Students learn a variety of practical skills including performance, composition, arranging, songwriting, as well as learning industry-standard recording and production software.

Students are further prepared for a professional career through classes in music and audio industry studies, music education, tour planning and concert promotion. Students also have access to world-class recording equipment and studios at SIT sound in collaboration with audio production students.

SIT also offers students the opportunity to complete a double degree in the Bachelor of Audio Production and Bachelor of Contemporary Music after four years' full-time study. Graduates from this pathway of study will be well-rounded musicians and sound engineers. They will be well versed in high-quality studio recording and live sound work, as well as having skills to pursue a career as performers, composers, or specialised instrumental teachers.

Features of the programme include:

- ↳ Access to high-quality instruments, equipment, studios and two performance theatres (both equipped with state-of-the-art audio equipment)
- ↳ Strong music theory and practical components, with a broad base of industry studies
- ↳ Students are provided with weekly performance opportunities to hone skills and develop stage presence
- ↳ Complete a double degree in Audio Production and Contemporary Music in just four years

Application Criteria

School Leavers

University Entrance - NCEA Level 3, three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of; five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards (26623, 26626, 26627 - all three required), or
- ↳ Completion of an external or overseas qualification, which is considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty

Mature Applicants

Mature entry applicants will be the age of 20 by March 1 of the first year of enrolment in the programme, and have provided evidence of relevant prior learning and experience.

Special Admission

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more Year One papers, provided he or she meets the requirements above. Upon successful completion of the papers, the student may apply for special admission or admission by mature entry.

Notwithstanding the above admissions categories, in exceptional circumstances, an applicant below the age of 20 who can show evidence of ability to succeed in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme which is deemed to prepare graduates for the required academic standard for entry e.g. Certificate in Contemporary Music.

Additional Criteria

In addition, the following requirements apply to applicants in all admissions categories:

- ↘ All applicants are required to attend a live audition, or to provide a high-quality CD or provide links to an audition performance on a shared platform such as Youtube or Dropbox. Once an application is received, applicants will be sent details regarding audition material
- ↘ Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students will be equipped with skills to embark on a career as a performer, songwriter, composer for film, television, and theatre, and music arranger. Students will also have the necessary skills for a career as a music educator or music writer, or could also pursue further study in music therapy, music education, and music research.

The qualification aims to produce graduates who have a wide range of professional skills and are industry ready.

GRADUATE CERTIFICATE IN CONTEMPORARY MUSIC

Qualification	Graduate Certificate in Contemporary Music
Level	7
Dates	February to June July to November
Duration	17 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Features of the programme include:

- ↘ Access to high-quality instruments, equipment, studios and two performance theatres (both equipped with state-of-the-art audio equipment)
- ↘ Strong music theory and practical components, with a broad base of industry studies
- ↘ Students are provided with weekly performance opportunities to hone skills and develop stage presence
- ↘ Flexibility with choosing papers tailored to suit student interests

Application Criteria

Entry is open to degree graduates, however those who are able to demonstrate equivalent practical, professional or educational experience of an appropriate kind, may be granted admission.

In addition, all applicants must gain approval from the Programme Manager regarding paper selection, and any applicable prerequisite requirements. Where the requisite knowledge or skill does not exist to allow direct entry into a Level 6 or 7 paper, some Level 5 study may be required in addition to the credit requirements.

Additional Criteria

The following requirements apply to applicants in all admissions categories:

- ↘ All applicants are required to attend a live audition, or send links to a prepared audition in an online format such as Dropbox, Google drive or Youtube. The audition performance should be of 10 to 15 minutes duration, and display the performer's ability in three contrasting pieces and/or styles on one or more chosen instruments of specialisation and/or voice
- ↘ Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The overall aim of the Graduate Certificate in Contemporary Music is to equip graduates who may have majored in a different discipline, with the skills and knowledge that fulfil the expectations of the contemporary music industry, its practitioners and clients.

Graduate Certificate students will broaden their knowledge and focus on a targeted area of contemporary music, which will enhance their professional skills or allow them to staircase to further study.

This programme leads students towards employment in the audio or entertainment industry, as well as on to further study in related fields.

GRADUATE DIPLOMA IN CONTEMPORARY MUSIC

Qualification	Graduate Diploma in Contemporary Music
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The overall aim of the Graduate Diploma in Contemporary Music is to equip graduates, who may have majored in a different discipline, with the skills and knowledge that fulfil the expectations of the contemporary music industry, its practitioners and clients.

Graduate Diploma students will acquire critical thinking and independent learning skills, along with in depth knowledge in contemporary music and will enhance their professional skills in this selected area or staircase to postgraduate study.

Application Criteria

Entry is open to degree graduates, however those who are able to demonstrate equivalent practical, professional or educational experience of an appropriate kind, may be granted admission.

In addition, all applicants must gain approval from the Programme Manager regarding paper selection, and any applicable pre requisite requirements. Where the prerequisite knowledge or skill does not exist to allow direct entry into a Level 6 or 7 paper, some Level 5 study may be required in addition to the credit requirements.

Additional Criteria

The following requirements apply to applicants in all admissions categories:

- ↘ All applicants are required to attend a live audition, or to provide a high-quality CD or provide links to an audition performance on a shared platform such as Youtube or Dropbox. Once an application is received, applicants will be sent details regarding audition material
- ↘ Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students will be equipped with skills to embark on a career as a performer, songwriter, composer for film, television, and theatre, and music arranger. Students will also have the necessary skills for a career as a music educator or music writer, and also pursue further study in music therapy, music education, and music research.

This programme leads students towards employment in the entertainment industry, as well as on to postgraduate study in related fields.

Since beginning her study, Deb's confidence has skyrocketed. She credits her tutors with imparting all their knowledge and being especially generous with their time, which has allowed her to come out of her shell and to enjoy the experiences the course offers.

"Bringing the entire music department together as a cohesive unit was so much fun and as a beginner, what you learn during this process is invaluable."

DEB WATTES

Bachelor of Contemporary Music





SCREEN ARTS

Bring your creative ideas to life with filmmaking, animation, game design or digital media.

We will help you develop your creative thinking and learn techniques that are essential for a career in the creative industries.

Learn and refine key skills in the art of digital storytelling, character development, styles, effects, research and production.

HyFlex: SIT Screen Arts

SIT is now offering HyFlex (Hybrid-Flexible), mixed-mode courses which combine face-to-face (F2F) and online learning for the Screen Arts programme. SIT's on-campus creative facilities feature the latest equipment and software to get you up to speed and industry ready.

You can also study Screen Production online with SIT2LRN our distance learning faculty.

PROGRAMMES IN SCREEN ARTS

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill			●	●	●	●

1 New Zealand Certificate in Digital Media and Design (Level 3)	51
1 New Zealand Certificate in Creativity (Level 4)	51
1 New Zealand Diploma in Animation (Level 5)	52
1 New Zealand Diploma in Digital Media and Design (Level 5)	52
1 New Zealand Diploma in Screen Production (Game Design) (Level 5)	53
1 New Zealand Diploma in Animation (Level 6)	53
1 New Zealand Diploma in Digital Media and Design (Level 6)	54
1 New Zealand Diploma in Screen Production (Game Design) (Level 6)	54
1 Bachelor of Screen Arts (Animation Major)	55
1 Bachelor of Screen Arts (Concept Art and Design Major)	55
1 Bachelor of Screen Arts (Digital Content Creation Major)	56
1 Bachelor of Screen Arts (Film Major)	56
1 Bachelor of Screen Arts (Game Design Major)	57
1 Graduate Diploma in Screen Arts (Filmmaking)	58
1 Graduate Diploma in Screen Arts (3D Animation)	58
1 Graduate Diploma in Visual Media	59

NEW ZEALAND CERTIFICATE IN DIGITAL MEDIA AND DESIGN (LEVEL 3)

Qualification	New Zealand Certificate in Digital Media and Design (Level 3)
Level	3
Dates	February to June
Duration	17 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Certificate in Digital Media and Design (Level 3) aims to provide students with the skills and knowledge required for employment or further training.

The theoretical and practical skills taught in this qualification reflect the diverse range of skills required to work in the sector. Students will explore a variety of techniques and approaches to animation, gaming and filmmaking through a variety of projects.

The programme aims to develop a character and associated environment to support a game concept/film concept through a narrative or experimental framework, basic 3D and spatial concepts through the principles of sculpture in actual and digital environments, basic concepts through the principles of painting, and basic concepts through the principles of photography.

Application Criteria

School Leavers

Students must be a minimum of 17 years at the start of their course and ideally have NCEA Level 2 or 3.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to:

- Describe a design process in a digital media context
- Recognise problems in a digital media and design context
- Follow directions and apply introductory skills to a specific digital media and design context/problem
- Collaborate with peers, reflect on and evaluate own work
- Identify the importance of being a responsible digital citizen and potential career pathways within digital media and design

NEW ZEALAND CERTIFICATE IN CREATIVITY (LEVEL 4)

Qualification	New Zealand Certificate in Creativity (Level 4)
Level	4
Dates	July to November
Duration	17 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Investigate media and creative processes when producing own work
- Present work for review that shows evidence of the application of creative processes
- Examine the role of creativity in practical contexts to change or improve outcomes
- Explore own creative practice in relation to wider contexts

Application Criteria

All applicants are required to submit a portfolio and take part in an interview process.

School Leavers

Students must be a minimum of 17 years at the start of their course and ideally have NCEA Level 2.

Applicants should demonstrate a keen interest in applied arts as a realistic career choice or personal development.

Mature Applicants

Applicants over the age of 20 years at time of enrolment, will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

This qualification is for people wanting to gain foundation skills in creativity, including the ability to explore ideas in a range of conventions and media.

Graduates will be able to apply skills with some guidance, in experimentation, communication of ideas, problem-solving, risk-taking and self-evaluation in different areas of work and communities. They will have the creative skills and knowledge to fill assistant and/or support roles across a variety of creative industries and studios.

NEW ZEALAND DIPLOMA IN ANIMATION (LEVEL 5)

Qualification	New Zealand Diploma in Animation (Level 5)
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill, Flexible Distance
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Diploma in Animation Level 5 is a one-year programme that allows you to express your creativity using the latest techniques and technology.

You will engage and develop skills from day one, in team work and collaboration, building critical creative problem-solving skills vital to working in the screen and animation industries. You will develop practical skills in both 2D and stop-motion art and animation production to develop rich storytelling experiences for a diverse range of target audiences. You will be able to work on both solo and collaborative projects so you are exposed to a wide variety of skills and experiences, which will prepare you for rewarding and creative future.

You will learn:

- ↳ Character development and storytelling
- ↳ Principles of animation and movement
- ↳ Stop-motion animation
- ↳ 2D Animation
- ↳ Studio and digital drawing
- ↳ Skills in communications, project management, leadership and team building

Application Criteria

All applicants must submit a portfolio and attend an interview to be considered for entry.

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required).

Mature Applicants

Must be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience.

Preference will be given to those mature aged applicants who can demonstrate evidence of successful completion of a programme of study to NZQA Level 3 or higher.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be equipped to work as:

- ↳ 2D Animators
- ↳ 2D Digital Artists
- ↳ Stop-motion Animation Artists
- ↳ Storyboarders
- ↳ Animators

NEW ZEALAND DIPLOMA IN DIGITAL MEDIA AND DESIGN (LEVEL 5)

Qualification	New Zealand Diploma in Digital Media and Design (Level 5)
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill, Flexible Distance
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Diploma in Digital Media and Design (Level 5) is a one-year programme that allows you to express your creativity using the latest digital technology.

It will develop your creativity and technical abilities that are well sought after in this rapidly changing industry. You will be encouraged to develop individual projects which have distinctive conceptual, aesthetic and technical outcomes.

You will learn:

- ↳ Industry standards
- ↳ Screen arts
- ↳ Digital media
- ↳ Filmmaking
- ↳ Screen writing
- ↳ Film editing
- ↳ Digital filmmaking
- ↳ Pre-production techniques

Application Criteria

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge for a junior/entry-level position in various areas within creative industries, including advertising, web design, in-house design studio, and news media.

NEW ZEALAND DIPLOMA IN SCREEN PRODUCTION (GAME DESIGN) (LEVEL 5)

Qualification	New Zealand Diploma in Screen Production (Level 5)
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill, Flexible Distance
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Diploma in Screen Production (Game Design) Level 5 is a one-year programme that allows you to express your creativity using the latest techniques and technology.

You will engage and develop skills from day one, in teamwork and collaboration, building critical creative problem-solving skills vital to working in the screen and gaming industries. You will develop practical skills in both 2D art and animation production to develop rich immersive experiences for a diverse range of target audiences. You will be able to work on both solo and collaborative projects so you are exposed to a wide variety of skills and experiences which will prepare you for rewarding and creative future.

This course will teach you how to implement various software solutions, principles of animation and 2D animated narrative with interactive content.

You will learn:

- ↳ Character development and storytelling
- ↳ Level and game design
- ↳ 2D art and animation for games and cut scenes
- ↳ Studio and digital drawing
- ↳ Develop skills in communications, project management, leadership, and team building

Application Criteria

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading, five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards [26623, 26626, 26627 - all three required]

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience. Preference will be given to those mature-aged applicants who can demonstrate evidence of successful completion of a programme of study to NZQA Level 3 or higher.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

When you complete the programme you will have the broad range of skills necessary for an industry that increasingly asks for people with a multidisciplinary approach. Depending on the specialisation chosen, you will be able to look for work in numerous roles within the Game Development and Design industries. These roles could

include 2D Artist, Designer, Animator, UI artist or Designer. The real strength of the programme is that graduates will have had some experience in many of these areas, a quality that will become increasingly important as technologies converge.

NEW ZEALAND DIPLOMA IN ANIMATION (LEVEL 6)

Qualification	New Zealand Diploma in Animation (Level 6)
Level	6
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Diploma in Animation Level 5 is a one year programme that allows you to express your creativity using the latest techniques and technology.

You will engage and develop skills from day one, in teamwork and collaboration, building critical creative problem-solving skills vital to working in the screen and animation industries. You will develop practical skills in both 3D and Visual Effects art and animation production to develop rich storytelling experiences for a diverse range of target audiences. You will be able to work on both solo and collaborative projects so you are exposed to a wide variety of skills and experiences which will prepare you for rewarding and creative future.

You will learn:

- ↳ Character development and storytelling
- ↳ Modelling and surfacing
- ↳ Rigging and animation
- ↳ Surfacing, lighting and rendering
- ↳ Compositing and visual effects
- ↳ Studio and digital drawing
- ↳ Skills in communications, project management, leadership and team building

Application Criteria

Preference will be given to those applicants who have successfully completed the New Zealand Diploma in Animation (Level 5) or similar.

All applicants must submit a portfolio and attend an interview to be considered for admission.

School Leavers

University Entrance - NCEA Level 3. Three subject; at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards [26623, 26626, 26627 - all three required]

Mature Applicants

Must be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience. Preference will be given to those mature-aged applicants who can demonstrate evidence of successful completion of a Level 4 qualification or higher.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

The aim of the qualification is to provide those aiming to work in the animation industry with a foundation of specialist skills and knowledge required for employment and/or provide a base for further education in 3D animation and gaming.

NEW ZEALAND DIPLOMA IN DIGITAL MEDIA AND DESIGN (LEVEL 6)

Qualification	New Zealand Diploma in Digital Media and Design (Level 6)
Level	6
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the qualification is to provide those wishing to work in the film industry with a foundation of specialist skills and knowledge required for employment or/and provide a base for further education.

Learn about:

- ↳ Industry standards and practice
- ↳ Screen arts
- ↳ Audio techniques
- ↳ Screen writing
- ↳ Digital filmmaking
- ↳ Cinematography
- ↳ Visual effects compositing

Your final project will be to produce a body of work, putting together the theory and practical applications learned throughout the year.

Application Criteria

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required).

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course of programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the skills and knowledge required for self-employment, or for the role of junior practitioner in digital media and design, or web design.

NEW ZEALAND DIPLOMA IN SCREEN PRODUCTION (GAME DESIGN) (LEVEL 6)

Qualification	New Zealand Diploma in Screen Production (Level 6)
Level	6
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Build, grow and produce your 3D Game Art and Design skills in the New Zealand Diploma in Screen Production (Game Design) Level 6. You will develop skills in designing and world building. 3D production from hard and soft body modelling to texturing and animating. You will apply these skills to developing and building your own 3D game projects. You will also build project management and team building skills in collaborate papers where you will work with other specialities to develop exciting interactive experiences.

This qualification is designed for people who have already completed a level 5 qualification or equivalent.

- ↳ Learn and develop skills in design using 2D and 3D skills to create full interactive worlds
- ↳ Learn effective 3D skills to develop optimised 3D assets for games and cut scenes
- ↳ Design build and animate 3D characters and environments
- ↳ Design and create rich user-centric gaming experiences
- ↳ Develop skills in communications, project management, leadership, and team building

Application Criteria

All applicants should have previously completed New Zealand Diploma in Screen Production (Game Design) (Level 5) or equivalent skills and knowledge, and demonstrate a keen interest in screen production; applicants are also required to submit a portfolio of their work with their application.

Mature Applicants

Applicants of 20 years of age or over, at the time of programme entry, should demonstrate an interest and aptitude for screen production which demonstrate potential for success. Examples may include completion of a programme of study at Level 2 or above in a related discipline and/or employment in a related field for two or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with skills and knowledge to make a professional contribution to the screen and game development industries either as a specialist or across a range of roles:

- ↳ Game Design
- ↳ Game Animation
- ↳ Game Art
- ↳ Level Design
- ↳ Interactive Project Management
- ↳ Production

BACHELOR OF SCREEN ARTS (ANIMATION MAJOR)

Qualification	Bachelor of Screen Arts
Level	7
Dates	February to November
Duration	Three years full-time, part-time study is available
Location	Invercargill, Flexible Distance
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Screen Arts is a three-year programme that allows you to express your creativity using the latest techniques and technology.

You will engage and develop skills from day one, in teamwork and collaboration, building critical creative problem-solving skills vital to working in the screen and animation industries. You will develop practical skills in both 2D and 3D art and animation production to develop rich storytelling experiences for a diverse range of target audiences. You will be able to work on both solo and collaborative projects so you are exposed to a wide variety of skills and experiences which will prepare you for rewarding and creative future.

The Animation major focuses on developing your creativity and technical skills to develop complex character and story-based projects. You will be getting experience using techniques from the 2D, 3D and Visual Effects animation industries.

You will learn:

- ↳ Character development and storytelling
- ↳ Principles of animation and movement studies
- ↳ Stop motion, 2D, 3D and VFX animation styles
- ↳ Studio and digital drawing
- ↳ Develop skills in communications, project management, leadership and team building

While technology moves rapidly, the skills in critical thinking, research, development, leadership and storytelling are universally transferable and will give students a foundation which will endure the changing technologies.

Application Criteria

School Leavers

University Entrance - NCEA Level 3 - three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards [26623, 26626, 26627 - all three required]

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience; or completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, an applicant below the age of 20 who can show evidence of ability to succeed in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme which is deemed to prepare graduates for the required academic standard for entry.

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more Year One papers, provided he or she meets the requirements above. Upon successful completion of the papers, the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

When you complete the programme you will have the broad range of skills necessary for an industry that increasingly asks for people with a multidisciplinary approach. Depending on the specialisation chosen, you will be able to look for work in numerous roles within the 3D animation, 2D animation and motion graphics industries. The real strength of the programme is that graduates will have had some experience in many of these areas, a quality that will become increasingly important as technologies converge.

BACHELOR OF SCREEN ARTS (CONCEPT ART AND DESIGN MAJOR)

Qualification	Bachelor of Screen Arts
Level	7
Dates	February to November
Duration	Three years full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Screen Arts is a three-year programme that allows you to express your creativity using the latest techniques and technology.

You will engage and develop skills from day one, in teamwork and collaboration, building critical creative problem-solving skills vital to working in the screen and animation industries. You will develop practical skills in both 2D and 3D art production to develop rich storytelling experiences for a diverse range of target audiences. You will be able to work on both solo and collaborative projects so you are exposed to a wide variety of skills and experiences which will prepare you for rewarding and creative future.

The Concept Art and Design major focuses on developing your creativity and technical skills to develop complex design-based projects. You will be getting experience using techniques from the creative industries.

You will learn:

- ↳ Concept Art for games, animation and film
- ↳ 2D and 3D art
- ↳ Storyboarding
- ↳ Studio and digital drawing
- ↳ Develop skills in communications, project management, leadership, and team building

While technology moves rapidly, the skills in critical thinking, research, development, leadership and storytelling are universally transferable and will give students a foundation which will endure the changing technologies.

Application Criteria

School Leavers

University Entrance - NCEA Level 3 - three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and

- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience; or completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, an applicant below the age of 20 who can show evidence of ability to succeed in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme which is deemed to prepare graduates for the required academic standard for entry.

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more Year One papers, provided he or she meets the requirements above. Upon successful completion of the papers, the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

When you complete the programme you will have the broad range of skills necessary for an industry that increasingly asks for people with a multidisciplinary approach. Depending on the specialisation chosen, you will be able to look for work in numerous roles within the creative industries such as concept artist for games, animation, film or television projects. The real strength of the programme is that graduates will have had some experience in many of these areas, a quality that will become increasingly important as technologies converge.

BACHELOR OF SCREEN ARTS (DIGITAL CONTENT CREATION MAJOR)

Qualification	Bachelor of Screen Arts
Level	7
Dates	February to November
Duration	Three years full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Screen Arts is a three-year programme that allows you to express your creativity using the latest digital technology.

It will develop your creativity and technical abilities that are well sought after in this rapidly changing industry. You will be encouraged to develop individual projects which have distinctive conceptual, aesthetic and technical outcomes.

The Digital Content Creation major focuses on developing your creativity and technical skills in digital content.

You will learn:

- ↳ Photography, videography
- ↳ Graphic design, motion design
- ↳ Transmedia storytelling
- ↳ Holistic campaign solutions for clients

- ↳ Develop skills in communications, project management, leadership, and team building

While technology moves rapidly the skills in critical thinking, research, development, leadership, and storytelling are universally transferable and will give students a foundation which will endure the changing technologies.

Application Criteria

School Leavers

University Entrance - NCEA Level 3 - three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience; or completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, an applicant below the age of 20 who can show evidence of ability to succeed in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme which is deemed to prepare graduates for the required academic standard for entry.

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more Year One papers, provided he or she meets the requirements above. Upon successful completion of the papers, the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

BACHELOR OF SCREEN ARTS (FILM MAJOR)

Qualification	Bachelor of Screen Arts
Level	7
Dates	February to November
Duration	Three years full-time, part-time study is available
Location	Invercargill, Flexible Distance
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Screen Arts is a three-year programme that allows you to express your creativity using the latest digital technology.

It will develop your creativity and technical abilities that are well sought after in this rapidly changing industry. You will be encouraged to develop individual projects which have distinctive conceptual, aesthetic and technical outcomes.

The Film major focuses on developing your creativity and technical skills with filmmaking and storytelling.

You will learn:

- ↳ Production
- ↳ Film crew
- ↳ Cinematography

- ↳ Screenwriting
- ↳ Editing
- ↳ Directing
- ↳ Camera crew
- ↳ Colourist

The real strength of the programme is that graduates will have had some experience in many of these areas, a quality that will become increasingly important as technologies converge. The third year of the programme features a major project; for film students this may be a short film.

In ten years' time, the technology we use today will be obsolete, however skills in storytelling, character development, research and critical thinking, are enduring, irrespective of future technology.

Application Criteria

School Leavers

University Entrance - NCEA Level 3 - three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards [26623, 26626, 26627 - all three required]

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience; or completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, an applicant below the age of 20 who can show evidence of ability to succeed in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme which is deemed to prepare graduates for the required academic standard for entry.

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more Year One papers, provided he or she meets the requirements above. Upon successful completion of the papers, the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

When you complete the programme you will have the broad range of skills necessary for an industry that increasingly asks for people with a multidisciplinary approach. Depending on the specialisation chosen, you will be able to look for work in areas as diverse as video editing, screenwriting, directing, as well as other film/television production roles.

BACHELOR OF SCREEN ARTS (GAME DESIGN MAJOR)

Qualification	Bachelor of Screen Arts
Level	7
Dates	February to November
Duration	Three years full-time, part-time study is available
Location	Invercargill, Flexible Distance
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Screen Arts is a three-year programme that allows you to express your creativity using the latest techniques and technology.

It will develop your creativity and technical abilities that are well sought after in this rapidly changing and growing industry. You will be encouraged to develop individual projects which have distinctive conceptual, aesthetic and technical outcomes and participate in group collaborative projects which will fine-tune your chosen discipline as well as developing your project management, communication and leadership skills.

The Game Design major focuses on developing your creativity and technical skills to develop complex character and story-based projects. You will be getting experience using techniques from the 2D, 3D and Visual Effects animation industries.

You will learn:

- ↳ Game development
- ↳ Character development and storytelling
- ↳ Principles of animation and movement studies
- ↳ Stop motion, 2D, 3D and VFX animation styles
- ↳ Studio and digital drawing
- ↳ Collaborative, interdisciplinary practices

While technology moves rapidly, the skills in critical thinking, research, development, leadership and storytelling are universally transferable and will give students a foundation which will endure the changing technologies.

Application Criteria

School Leavers

University Entrance - NCEA Level 3 - three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards [26623, 26626, 26627 - all three required]

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience; or completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, an applicant below the age of 20 who can show evidence of ability to succeed in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme which is deemed to prepare graduates for the required academic standard for entry.

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more Year One papers, provided he or she meets the requirements above. Upon successful completion of the papers, the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

When you complete the programme you will have the broad range of skills necessary for an industry that increasingly asks for people with a multidisciplinary approach. Depending on the specialisation chosen, you will be able to look for work in numerous roles within the Game Design, 3D animation, 2D animation and motion graphics industries. The real strength of the programme is that graduates will have had some experience in many of these areas, a quality that will become increasingly important as technologies converge.

GRADUATE DIPLOMA IN SCREEN ARTS (FILMMAKING)

Qualification	Graduate Diploma in Screen Arts (Filmmaking)
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Screen Arts (Filmmaking) aims to equip students with the professional, creative, analytical, and technical skills to prepare them for employment or further study in the film, animation, television, cinematographic, and digital media industries.

You will learn:

- ↳ Screenwriting
- ↳ Project management
- ↳ Digital filmmaking
- ↳ Research-led industry practice
- ↳ Cinematography or visual effects compositing

This course will teach you to conceive, execute and promote digital film or animation productions to industry standards. Focusing on filmmaking will develop your ability to professionally screen-write and edit material, demonstrate core technical principles of operating digital cameras and produce well-composed shots with quality sound and lighting.

Application Criteria

Applications are open to Bachelor degree graduates who can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Special Admission

Notwithstanding the above admission criteria, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience, which is deemed to meet the required standard for entry, the applicant may be admitted to the programme.

Provisional Part-time Admission

An applicant, who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

This programme leads graduates to further study or employment in the screen arts sector as camera assistant, lighting assistant, director's assistant, production coordinator, assistant scriptwriter, sound engineer, transmedia producer.

GRADUATE DIPLOMA IN SCREEN ARTS (3D ANIMATION)

Qualification	Graduate Diploma in Screen Arts (3D Animation)
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Screen Arts (3D Animation) is a one-year intensive programme designed for learners who have a degree in a related field or have industry experience. This qualification allows the learner to express their creativity using the latest techniques and technology.

You will engage and develop skills from day one, in teamwork and collaboration, building critical creative problem-solving skills vital to working in the screen and animation industries. You will develop practical skills in 3D art and animation production to develop rich storytelling experiences for a defined target audience. You will be able to work on both solo and collaborative projects so you are exposed to a wide variety of skills and experiences which will prepare you for rewarding future in the Animation Industry.

This course focuses on developing your creativity and technical skills to develop complex character and story-based projects. You will be getting experience using techniques from 3D and Visual Effects animation industries.

You will learn:

- ↳ Character development and storytelling
- ↳ Principles of animation and movement studies
- ↳ 3D and VFX animation styles
- ↳ Studio and digital drawing
- ↳ Develop skills in communications, project management, leadership and team building

While technology moves rapidly, the skills in critical thinking, research, development, leadership and storytelling are universally transferable and will give students a foundation which will endure the changing technologies.

Software includes industry standard applications such as: Maya, Zbrush, Houdini, Marvellous Design, Substance and Adobe collections and much more.

Application Criteria

Applications are open to Bachelor degree graduates who can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Special Admission

Notwithstanding the above admission criteria, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience, which is deemed to meet the required standard for entry, the applicant may be admitted to the programme.

Provisional Part-time Admission

An applicant, who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Additional Criteria

In addition, the following requirements also apply to applicants in all admission categories:

Applicants for the Graduate Diploma in Screen Arts (3D Animation) are required to submit a portfolio of their work with their application and may be asked for a written submission also.

Applicants are required to have a high competence in spoken and written English, 18 credits or more at Level 2 in NCEA literacy or an equivalent or more advanced English qualification.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Graduate opportunities will depend on learner focus but can include creative roles within the 3D animation, Visual Effects and Game Design Industries, inclusive of such roles as; Art Director, 3D Generalist, 3D Modeller, 3D Animator, Surface Artist, Compositor, Technical Artist, Visual Effects Artist and many more.

GRADUATE DIPLOMA IN VISUAL MEDIA

Qualification	Graduate Diploma in Visual Media
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Visual Media is a one-year intensive programme designed for learners who have a degree in a related field or have industry experience. This qualification allows the learner to express their creativity using the latest techniques and technology.

You will engage and develop skills from day one in team work and collaboration, building critical creative problem-solving skills vital to working in the creative industries. You will develop practical skills in your desired field which you can apply to practical storytelling experiences.

This course focuses on developing your creativity and technical skills to develop complex creative projects. You will be able to customise your course to gain the skills you want for your specific discipline, this can be inclusive of 2D animation, Stop-motion, digital fashion, game design, filmmaking, scriptwriting or worldbuilding.

Software includes industry standard applications such as: Maya, Zbrush, Houdini, Marvellous Design, Clo 3D, Toom Boom Storyboard Pro, Toom Boom Harmony, Unity, Unreal, Vue, Corel Painter, Nuke, Resolve, ProTools, Substance and Adobe collections and much more.

Application Criteria

Applications are open to Bachelor degree graduates who can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Special Admission

Notwithstanding the above admission criteria, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience, which is deemed to meet the required standard for entry, the applicant may be admitted to the programme.

Provisional Part-time Admission

An applicant, who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language or portfolio requirements, and any additional selection criteria.

Career Opportunities

Graduate opportunities will depend on learner focus but can include creative roles within the 3D animation, Visual Effects and Game Design Industries, inclusive of such roles as:

- ↳ Director
- ↳ Graphic Novelist
- ↳ Illustrator
- ↳ Art Director
- ↳ 2D Animator
- ↳ Costume Designer
- ↳ Stop motion Artist/Animator
- ↳ Game Designer
- ↳ Game Animator
- ↳ 3D Generalist
- ↳ 3D Modeller
- ↳ 3D Animator
- ↳ Surface Artist
- ↳ Compositor
- ↳ Technical Artist
- ↳ Visual Effects Artist
- ↳ Filmmaker
- ↳ Videographer
- ↳ Digital Content Creator
- ↳ Content Manager
- ↳ Scriptwriter



ENVIRONMENTAL & VETERINARY NURSING



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ENVIRONMENTAL MANAGEMENT

Learn how to save our planet with a qualification in Environmental Management. Explore the current state of our environment and learn about different methods that could be implemented to prevent, improve or reverse the impacts from our society.

Environmental Management is an all-encompassing field that looks to

find answers to a sustainable existence through the study of renewable energy, geography, environmental science, resource management, conservation and ecology.

Our students go on numerous field trips, explore some of New Zealand's most rare and precious native flora and fauna, and

work alongside conservation, industry and environmental groups throughout the region.

Develop the skills and knowledge needed to make a difference on a larger scale and reap the benefits of getting into a uniquely fulfilling career path.

PROGRAMMES IN ENVIRONMENTAL MANAGEMENT

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill			●	●		●
Q Queenstown						●

- I Q New Zealand Certificate in Study and Career Preparation (Level 4) Environmental Management 62
- I Bachelor of Environmental Management 62
- I Graduate Diploma in Environmental Management 63

NEW ZEALAND CERTIFICATE IN STUDY AND CAREER PREPARATION (LEVEL 4) - ENVIRONMENTAL MANAGEMENT

Qualification	New Zealand Certificate in Study and Career Preparation (Level 4)
Level	4
Dates	July to November
Duration	17 weeks full-time
Location	Invercargill, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Core subject matter involved in the programme centres around the following information:

- ↳ Introduction to ecology and conservation
- ↳ Conservation management
- ↳ Resource management and environmental law
- ↳ Marine and freshwater ecology
- ↳ Environmental Management careers

The aims of the qualification are as follows:

- ↳ Gain skills and knowledge that are directly relevant to further study at higher levels in environmental management
- ↳ Demonstrate knowledge and skills to standards recognised by the industry sector as appropriate
- ↳ Develop work habits and practices appropriate for further study and employment in the environmental management sector

Application Criteria

Applicants should demonstrate a likelihood of success in the programme of study. Likelihood of success may be demonstrated through a variety of means, including: relevant work experience, Curriculum Vitae, letter of intent, achievement of NCEA in environmental management related or science related standards, or an interview.

School Leavers

Applicants should be a minimum of 17 years of age, and have attained NCEA Level 2.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

BACHELOR OF ENVIRONMENTAL MANAGEMENT

Qualification	Bachelor of Environmental Management
Level	7
Dates	February to November
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Maybe you are passionate about climate change, local food systems or conservation, you might be motivated to get a great job with the Ministry for Primary Industries, a regional council, a renewable energy company, a local food company or an environmental consultancy company. Perhaps you love camping and tramping, or you want to learn some useful skills like pest monitoring and water quality testing. If any or all of these apply to you, then look no further because SIT's Bachelor of Environmental Management programme offers you the broadest scope of any Environmental Management degree course in New Zealand.

SIT delivers an exciting, hands-on programme with a host of field trips, guest speakers and industry-related research projects. This degree course will develop your theoretical knowledge and practical skills for a growing number of environmental management careers.

The impact of human activities on our planet is sadly, becoming increasingly obvious. Learn how to manage human activity and create a sustainable balance with nature. Environmental Management is an all-encompassing area which looks to find the answers to a sustainable existence.

Learn about:

- ↳ Renewable Energy
- ↳ Sustainable food systems
- ↳ Ecology
- ↳ Environmental Impact assessment
- ↳ Geographic Information Systems (GIS)
- ↳ Environmental Law
- ↳ Resource Management
- ↳ Conservation Principles
- ↳ Land, Freshwater and Marine Management
- ↳ Practical training includes First Aid, river crossing, camping skills, trip planning and assessment

Application Criteria

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3 or above made up of the following:

- ↳ 14 credits each, in three approved subjects
- ↳ Literacy - 10 credits at Level 2 or above made up of five credits in reading five credits in writing
- ↳ Numeracy - 10 credits at Level 1 or above made up of achievement standards available through a range of subjects or unit standards package of three numeracy unit standards 26623, 26626, 26627 - all three required

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience. For example, successful completion of a programme of study at Level 4 and above and /or substantial work experience in environmental related groups or activities.

Completion of an external or overseas qualification which is considered to be the equivalent of any of the above qualifications as approved by the Head of Faculty.

Special Admission

Notwithstanding the above admissions categories in exceptional circumstances a mature-aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme which is deemed to prepare graduates for the required academic standard for entry.

Provisional Part time Admission

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more Year one papers. Upon successful completion of the paper the student may apply for special admission or admission by mature entry.

The Head of Faculty will determine the maximum number of students permitted to enrol in the degree programme. All enrolments in the Bachelor of Environmental Management are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff as required.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The degree will prepare graduates for employment in a wide and growing number of careers in the environment and energy-related fields, or for further advanced study in specialist areas such as environmental health, or policy and planning.

Our graduates now work in positions such as:

- ↳ Resource management planner
- ↳ Consents and compliance officer
- ↳ Pest management controller
- ↳ Researcher
- ↳ Technician
- ↳ Environmental monitoring
- ↳ Analyst
- ↳ Auditor
- ↳ Geographic information systems operator (GIS)
- ↳ Conservation roles
- ↳ Farm manager
- ↳ Air quality monitoring
- ↳ Geological monitoring
- ↳ Ecological tourism
- ↳ Sustainable businesses
- ↳ Waste management

More than 85% of our graduates have gone into employment or further study in these fields.

The programme will provide students with exposure to a wide range of potential employers or clients in the areas of environmental management e.g. central, regional and local government; primary production and energy related industries.

Graduates will have well-developed theoretical knowledge coupled with relevant applied skills. Bachelor of Environmental Management graduates may be eligible to articulate to postgraduate programmes in environmental management at other tertiary institutions, both within New Zealand and overseas.

Further advanced study can be completed in specialist areas such as environmental health, or policy and planning.

GRADUATE DIPLOMA IN ENVIRONMENTAL MANAGEMENT

Qualification	Graduate Diploma in Environmental Management
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Comprising three elective options: renewable energy auditing, mineral resources management, and sustainable food systems, the programme will provide students with both the knowledge and practical skills to develop a broad understanding of environmental management.

Successful completion by students who may have a degree in a different discipline, will ensure they are equipped with the knowledge required to fulfil the expectations of the environmental management industry.

Application Criteria

Entry is open to those who have graduated successfully from a bachelor degree programme or who can demonstrate equivalent relevant, practical, professional or educational experience in a related discipline.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Renewable Energy strand will undertake research and analysis in an environmental management related context, conduct energy auditing and analyse energy systems for environmental impact.

Graduates of the Mineral Resources Management strand will provide advice and expertise on mineral resources management, as well as being able to conduct feasibility studies into the impact of resources usage in communities and the wider environment.



FLORISTRY

Turn your love of art and flowers into a flourishing career. Floristry covers topics from the conditioning and preparation of products, to handling, care, and customer service skills.

The material cost for the course covers all the flowers and materials used to design products such as flower arrangements, corsages, hand-tied bouquets, posies and floral gifts.

SIT also offers evening courses in Floral Design for people who would like a 'taster' course to gain confidence with the art of floristry.

PROGRAMMES IN FLORISTRY

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
📍 Invercargill						●

📍 New Zealand Certificate in Floristry

NEW ZEALAND CERTIFICATE IN FLORISTRY

Qualification	New Zealand Certificate in Floristry
Level	3
Dates	May to September
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The purpose of this qualification is to enable the recognition of intermediate-level skills and knowledge required by the floristry industry.

The qualification is for people with entry-level experience who wish to progress their skills and knowledge in the floristry industry. Learners will benefit by having a qualification that recognises their skills and provides a training and career pathway in the floristry industry.

Students will learn how to:

- Prepare hand-tied, base medium, and wired floral items to meet customer specifications for a range of purposes and occasions

- Display and maintain plant materials and arrangements in a retail outlet to maximise their impact
- Provide front-of-shop customer service and refer complaints

Application Criteria

NCEA (Level 1) or equivalent.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The industry will benefit having trainees who can work effectively and demonstrate intermediate-level floristry skills. Graduates will be capable of working under broad guidance and will have some responsibility for their own performance.

Gaining an industry recognised floristry qualification from SIT opens up opportunities to work in floristry retail, at hotels and event venues, in major corporate and government organisations, or as a business owner.





VETERINARY NURSING & ANIMAL CARE

If you love animals and want a career in animal care, production or welfare, our courses in Veterinary Nursing and Animal Care give you the skills and knowledge to gain employment in a variety of roles.

With veterinarians on hand and a fully-equipped clinic, studying Animal Care and Veterinary Nursing on-campus at SIT in Invercargill offers

plenty of hands-on practice and supporting expertise. Alternatively, the SIT2LRN New Zealand Certificate in Animal Care is a great starting point for distance learning students.

Our on-campus programmes include certificate-level study in Animal Care and Animal Technology. Students can focus on companion animals, rural animals or veterinary nursing. The

New Zealand Certificate in Animal Technology (Veterinary Nursing Assistant strand) is a prerequisite course which can lead onto the New Zealand Diploma in Veterinary Nursing. Graduates of this diploma programme will have the skills and experience necessary for employment in a range of clinical, field and industry roles.

PROGRAMMES IN VETERINARY NURSING & ANIMAL CARE

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill					●	●

- 1 New Zealand Certificate in Animal Care (Companion Animals) [Level 3] 67
- 1 New Zealand Certificate in Animal Technology [Level 5] with strands in Rural Animal Technician and Veterinary Nursing Assistant 67
- 1 New Zealand Diploma in Veterinary Nursing 68

NEW ZEALAND CERTIFICATE IN ANIMAL CARE (COMPANION ANIMALS) (LEVEL 3)

Qualification	New Zealand Certificate in Animal Care
Level	3
Dates	June to November
Duration	Six months full-time, up to two years part-time
Location	Invercargill, SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Nurture your passion for animals with the New Zealand Certificate in Animal Care (Companion Animals). Become a valued member of your local animal shelter or clinic, learn how to care for your own pet or pathway into a higher animal care qualification.

You will learn:

- ✎ Animal Anatomy and Physiology
- ✎ Health and Behaviour
- ✎ Animal Ethics and Legalities
- ✎ Three specialised areas for identification, health and housing for dogs, cats, caged birds, rodents and rabbits or reptiles and amphibians

This qualification will help you develop skills needed for working or further training in the animal care industry.

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ✎ 60 credits at Level 2 or above, plus 20 credits from any level, and
- ✎ Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes, unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards - package of three literacy unit standards [26622, 26624, 26625 - all three required]
- ✎ Numeracy - minimum of 10 credits at Level 1 or above through either achievement standards available through a range of subjects (minimum total of 10 credits), or unit standards - package of three numeracy unit standards [26623, 26626, 26627 - all three required]

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the head of faculty in consultation with the programme manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification are likely to be employed in a range of businesses associated with the care of animals. This may include working as assistants in pet stores, animal rescue centres, pet grooming, animal day care, greyhound racing kennels, animal

breeders, animal training, boarding facilities, aquarium facilities, horse recreation businesses and lifestyle block owners.

NEW ZEALAND CERTIFICATE IN ANIMAL TECHNOLOGY (LEVEL 5) WITH STRAND IN VETERINARY NURSING ASSISTANT

Qualification	New Zealand Certificate in Animal Technology (Level 5) with strands in Rural Animal Technician and Veterinary Nursing Assistant
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The programme uses a paper-based approach to allow for an efficient integrated approach to learning and assessment. Activities in our Zoo rooms and local industry help ensure the theory knowledge is supported by practical skills.

Each student will spend at least 240 hours in approved work placement.

Application Criteria

For the Veterinary Nursing Assistant strand:

Students should be able to demonstrate previous experience working with animals, and an aptitude for working with the public.

- ✎ Suitable experience includes: Three or more days observing in a veterinary clinic or equivalent
- ✎ An aptitude for working with the public, which may include a reference from an employer where the prospective student has worked with the public (e.g. retail), reference from a teacher attesting to social skills

For those people entering this qualification the following entry requirements apply:

- ✎ 60 NCEA credits at Level 2
- ✎ A minimum of 12 NCEA credits in English at Level 2 and 12 credits in Maths at Level 1 and 12 credits of relevant science at Level 1, or
- ✎ The equivalent secondary study, or
- ✎ Meet the education providers requirements for the equivalent numeracy and literacy standards

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This course is designed to provide education and training for people wishing to progress to higher levels of tertiary training, or gain employment in animal related sectors or animal related industries, including veterinary practices, animal laboratories, pet shops, kennels, animal welfare agencies, or farms and representatives for animal drug companies.

With this qualification students may choose to travel overseas and gain employment at a higher level. Locum at various veterinary clinics around the world while gaining valuable practical experience.

The Veterinary Nursing Assistant strand is a prerequisite to enrolment into the Level 6 New Zealand Diploma in Veterinary Nursing.

NEW ZEALAND DIPLOMA IN VETERINARY NURSING (LEVEL 6)

Qualification	New Zealand Diploma in Veterinary Nursing (Level 6)
Level	6
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The purpose of this qualification is to prepare individuals as a veterinary nursing care professional by providing them with the skills, knowledge and attributes needed to help animals attain, maintain or recover optimal health and quality of life. Graduates will also be able to practice sustainably and to engage in ongoing learning in the field.

This qualification is targeted at individuals who have already completed the Veterinary Nursing Assistant strand of New Zealand Certificate in Animal Technology (Level 5) or equivalent, and who seek to further their veterinary nursing education.

This qualification will provide individuals with technical veterinary nursing skills in a clinical environment, as well as the ability to manage patients and clients, and follow protocols in all aspects of clinical veterinary practice.

Graduates of this qualification will be able to:

- Provide surgical veterinary nursing
- Provide medical veterinary nursing
- Manage veterinary nursing services
- Perform diagnostic sampling and medical imaging

Application Criteria

Applicants should be a minimum of 16 years of age, and have attained the New Zealand Certificate in Animal Technology (Level 5) with strand in Veterinary Nursing Assistant.

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Career Opportunities

Graduates of this qualification may be employed in a veterinary clinic as a veterinary nurse or in animal related businesses.





NURSING, MASSAGE THERAPY, SOCIAL SERVICES, SPORT & EXERCISE



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NURSING & HEALTH SCIENCE

Are you seeking an opportunity to receive a first-class theoretical and practical nursing education? The School of Nursing offers access to state-of-the-art facilities, the latest industry knowledge, and the expertise of highly experienced teachers, to enable you to graduate with the confidence, clinical skills, and knowledge to enter the nursing profession.

Supported by the Southern District Health Board and multiple clinical providers SIT Nursing students enjoy a great variety of

theory and practical education. Students have access to multiple simulation modalities in one of the best simulation suites. This allows you to practise clinical skills that replicate real-life clinical scenarios.

The career choices for nurses are as varied. These choices include tertiary care in hospitals, primary care in communities, occupational health, the military, older person's care, and correctional facilities.

The SIT School of Nursing interviews all applicants to assess for important personal qualities such as patience, integrity, compassion, communication skills and cultural awareness. In addition, an assessment of literacy and numeracy occurs during the interview process.

The SIT School of Nursing is very highly regarded and our graduates are in demand throughout the country and internationally due to their knowledge, professionalism and work-readiness.

PROGRAMMES IN NURSING & HEALTH SCIENCE

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill		●		●	●	●

- 1 New Zealand Certificate in Study and Career Preparation (Level 3) Pre Entry Applied Health Science 71
- 1 New Zealand Certificate in Study and Career Preparation (Level 4) Health and Wellness Careers 71
- 1 New Zealand Diploma in Enrolled Nursing 71
- 1 Bachelor of Nursing 72
- 1 Postgraduate Certificate in the Art and Science of Health Care 73
- 1 Postgraduate Diploma in the Art and Science of Health Care 74

NEW ZEALAND CERTIFICATE IN STUDY AND CAREER PREPARATION (LEVEL 3) PRE ENTRY APPLIED HEALTH SCIENCE

Qualification	New Zealand Certificate in Study and Career Preparation (Level 3)
Level	3
Dates	February to June
Duration	20 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you dream of studying Nursing, Health and Wellness, or Applied Science (Laboratory Technician) at tertiary level, but do not have the necessary entry requirements, the New Zealand Certificate in Study and Career Preparation (Pre Entry Applied Health Science) (Level 3) may be right for you.

In addition to core subject such as anatomy and physiology, human biology, mathematics, and mental health, learners will also learn about professional relationships, cultural identities, teamwork and ethics.

Application Criteria

Applicants should demonstrate a likelihood of success in the programme of study.

Likelihood of success may be demonstrated through a variety of means including: relevant work experience, letter of intent, achievement of NCEA standards in human biology, or an interview.

Applicants under 20 years should be a minimum of 17 years of age and have attained NCEA level 2. Applicants over 20 years at the time of enrolment will be considered where they can demonstrate the ability to succeed in the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

NEW ZEALAND CERTIFICATE IN STUDY AND CAREER PREPARATION (LEVEL 4) HEALTH AND WELLNESS CAREERS

Qualification	New Zealand Certificate in Study and Career Preparation (Level 4) Health and Wellness Careers
Level	4
Dates	July to November
Duration	20 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ Locate, select and analyse relevant information from a variety of sources and apply to context-relevant tasks and problems
- ↳ Work independently and collaboratively on context-relevant academic tasks and problems
- ↳ Construct a reasoned and researched argument, communicated using a range of appropriate media

- ↳ Develop and critique a study and career plan that identifies specific long-term career goals

Application Criteria

Applicants should be a minimum of 18 years of age, and have attained a minimum of 40 credits at NCEA Level 2 across four subjects.

- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing
- ↳ Numeracy - 10 credits at Level 1 or above, made up of achievement standards available through a range of subjects, or unit standards - package of three numeracy unit standards (26623, 26626 and 26627 - all three required)
- ↳ Or have completed a New Zealand Certificate in Study and Career Preparation (Level 3) or equivalent foundation learning programme

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are any of the following:

- ↳ Successful completion of a programme of study at NZQA Level 2 or Level 3
- ↳ Successful completion of the New Zealand Certificate in Study and Career Preparation (Level 3) qualification or equivalent programme of study
- ↳ Employment or evidence of involvement/interest in the health and wellness related sector e.g. involvement in a sporting code/ volunteer work or employment in health and wellness related organisations such as aged care/ mental health facilities/events centre/gymnasium/holistic health care clinic

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will gain skills, capabilities and knowledge that is directly relevant to pursuing ongoing studies and succeeding at higher levels within the context of a health and wellness career pathway.

NEW ZEALAND DIPLOMA IN ENROLLED NURSING

Qualification	New Zealand Diploma in Enrolled Nursing
Level	5
Dates	February to November
Duration	18 months full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you are a natural carer, patient, compassionate and want to help others, the New Zealand Diploma in Enrolled Nursing will help you start your healthcare career in just 18 months. Enrolled Nurses are an essential part of our healthcare sector and provide nursing care in collaboration with Registered Nurses or other registered health practitioners.

This professional nursing qualification will allow you to work in a range of settings, including acute health care, rehabilitation, and mental health in hospitals, community services, medical centres or in aged care.

Through a blend of classroom theory sessions, clinical environment simulation, and clinical placements you will learn:

- ↳ Nursing Profession
- ↳ Applied Social Science
- ↳ Applied Structure and Function of the Human body
- ↳ Clinical Skills
- ↳ Nursing Practice
- ↳ Acute Care
- ↳ Mental Health and Addictions
- ↳ Rehabilitation

On successful completion of this programme graduates will be eligible to apply to Nursing Council of New Zealand to sit the NCNZ State Exam and register as a qualified Enrolled Nurse.

Application Criteria

Applications are encouraged from applicants from diverse backgrounds who are seeking to be employed in health care.

School Leavers

NCEA Level 2, 80 credits total or the equivalent. This includes:

- ↳ 10 credits in NCEA English/Literacy Level 1 plus
- ↳ 12 credits in NCEA Mathematics/Numeracy or Pangarau Level 1 as well as
- ↳ A further 58 credits at Level 2 or above in each of English, Mathematics, a science related subject and one other of choice

Mature Applicants (20 years of age or older)

Successful completion of the New Zealand Certificate in Study and Career Preparation or an equivalent programme of study at NZQA Level 4 within the past five years.

The Head of the School of Nursing has a responsibility to ensure that all applicants meet the requirements to enter a nursing programme. As this is the beginning point of fitness for registration, in accordance with section 16 of the Health Practitioners Competence Assurance Act, guided by the Nursing Council of New Zealand, applicants whose first language is not English must achieve a score of 6.5 in an IELTS assessment (or equivalent) in each category: reading, writing, listening and speaking in one sitting prior to acceptance.

Further criteria may apply. Please check this programme on our website for English Language or interview requirements, and any additional selection criteria.

Career Opportunities

Enrolled Nurses work as a vital part of the health care team in a range of acute health care settings, such as hospitals, community services, and medical centres, or in aged care settings.

Enrolled Nurses can have a variety of roles, from general nursing through to specialised roles working in collaboration with Registered Nurses (who retain further responsibility for critical thinking and clinical decision making).

BACHELOR OF NURSING

Qualification	Bachelor of Nursing
Level	7
Dates	February to November
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ SIT's School of Nursing (previously Southland Polytechnic) has been delivering nursing education for 40 years and has a long history of successful graduates
- ↳ Our enthusiastic staff have a wide range of nursing experience within NZ and overseas
- ↳ Specialist equipment includes a nursing simulation suite with computerised mannequins and life-size models of body parts, as well as a large library of DVD resources and text books
- ↳ Clinical placements throughout Southland and Otago provide real-life experience in many diverse nursing environments
- ↳ A career in nursing can take you around the world! Nurses are always in demand

The Bachelor of Nursing is a three-year degree programme which provides students with the theoretical knowledge and practical skills appropriate for employment in a wide and growing number of nursing careers.

The programme has as its core, theoretical and practical work in nursing – including principles relating to primary health, acute and chronic nursing care, mental health and mental illness throughout the lifespan. The programme also recognises the importance of the cultural dimensions of nursing.

The Bachelor of Nursing has a strong applied component to allow students to enter the workforce proficient in a range of additional strengths, including health promotion, illness prevention, evidence-based practice, the ability to provide nursing care in a medical and surgical context, as well as the provision of emergency nursing care.

This programme will enhance opportunities for students to develop a broad understanding of nursing, thus preparing them for professional practice or further advanced study in this area.

The Bachelor of Nursing has been designed to prepare graduates for a wide variety of nursing careers in community and hospital situations. It is expected Bachelor of Nursing graduates will make a positive contribution to the health of people of New Zealand and the wider world. This contribution will be as nurses demonstrating caring, competent, safe nursing practice in partnership with individuals, groups and communities.

Increasing complexity of health care needs requires well-educated, competent and compassionate nurses who are able to:

- ↳ Comprehend, critique and apply knowledge from nursing and other related disciplines in an appropriate and safe practice context
- ↳ Facilitate the competent and safe provision of nursing care to groups and individuals with a variety of settings
- ↳ Competently practise within the legal and ethical parameters of the nursing profession
- ↳ Recognise, value, critique and apply research to nursing practice and knowledge
- ↳ Meet the requirements of the Nursing Council of New Zealand for registration as a Registered Nurse

The degree follows four themes – Professional Practice, Praxis, Health and Society and Health Sciences.

Throughout the programme students are involved in learning in clinical settings in a variety of community and hospital areas. By the end of the programme it is expected students will have

integrated the theory and practice framework to develop into confident beginning practitioners.

There is free car parking around SIT and at many of the local clinical placements.

Application Criteria

The Head of the School of Nursing has a responsibility to ensure that all applicants meet the requirements to enter a nursing programme. As this is the beginning point of fitness for registration, in accordance with section 16 of the Health Practitioners Competence Assurance Act, guided by the Nursing Council of New Zealand, applicants whose first language is not English must achieve a score of 6.5 in an IELTS assessment (or equivalent) in each category: reading, writing, listening and speaking in one sitting prior to acceptance.

School Leavers

University Entrance requirements NCEA Level 3. Three subjects at Level 3 or above made up of the following:

- ▽ 14 credits each, in three approved subjects, preferably in Science, Mathematics and English
- ▽ Literacy - 10 credits at Level 2 or above made up of five credits in reading and five credits in writing
- ▽ Numeracy - 10 credits at Level 1 or above made up of specified achievement standards available through a range of subjects, or Unit standards package of three numeracy unit standards 26623, 26626, 26627 - all three required

Or an overseas qualification which is considered to be the equivalent of the above.

Mature Applicants

Applicants who do not meet the criteria stated above may be considered for the Bachelor of Nursing degree programme if they are over the age of 20 years at the date of commencement of the programme and have demonstrated academic ability to undertake the undergraduate nursing degree. For example, this means successful completion of a programme of study at NZQF Level 4 or above.

Further criteria may apply. Please check this programme on our website for English Language or interview requirements, and any additional selection criteria.

Career Opportunities

Graduates will have the knowledge and skills to practise nursing and they will be eligible to sit the Nursing Council of New Zealand Examination for registration in the Registered Nurse scope of practice. Once formally registered with the Nursing Council of New Zealand, graduates will work as nurses in primary, secondary and tertiary health settings; they will be critically reflective practitioners of nursing and they will practise within a framework of cultural safety.

A nursing career offers great opportunities for men and women from a variety of cultures and walks of life. Nursing is a partnership with people to improve their health. This includes assisting children, adults or older people recovering from physical or mental illness in hospital, or their own homes. Health promotion in nursing may involve people in schools, the workplace, marae or health centres.

Māori nurses help promote health and wellbeing to Te Iwi Māori in culturally appropriate nursing services. Pacific Island nurses can use their skills to benefit the health status of their people both in New Zealand and in the Pacific Islands.

There are opportunities for career development in many areas including practice, teaching, management, and research both in New Zealand and overseas.

POSTGRADUATE CERTIFICATE IN THE ART AND SCIENCE OF HEALTH CARE

Qualification	Postgraduate Certificate in the Art and Science of Health Care
Level	8
Dates	July to November
Duration	One year full-time or two years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This Postgraduate Certificate in the Art and Science of Health Care is a post-registration programme for New Zealand registered health professionals wanting to develop advancing skills. A range of papers are offered with a focus on high acuity care, community practice and the interfaces between hospital and home.

You, as a health professional, will be able to develop skills of research, critical analysis, constructive synthesis and advanced practice in your discipline.

This programme is delivered through Blended Delivery.

Applicants should have either a degree in a nursing or health related subject or proven evidence of Level 7 study.

Application Criteria

Application by Academic Qualification

An undergraduate degree in a health profession discipline and with New Zealand registration in their health care discipline. It is expected that applicants will be in current clinical practice. 0.4 full-time equivalent positions is the expected minimum. However, applicants who are unable to meet this will be assessed by the Programme Manager to ensure they have appropriate clinical placements. Where an applicant does not hold an undergraduate degree in a health professional discipline, evidence of extensive professional practice and scholarly achievement to the equivalent of a Bachelor's degree is to be presented in a curriculum vitae, accompanied by a statement about advanced practice and postgraduate goals for the future.

Additional Criteria

A minimum of one year full-time post-registration experience and so thus one year in practice at the discretion of the Programme Manager is required.

All applicants must be New Zealand Registered Health Professionals.

Further criteria may apply. Please check this programme on our website for English Language or interview requirements, and any additional selection criteria.

Career Opportunities

Graduates of this programmes will already be a New Zealand registered health professional.

After graduation (and further work experience in some cases), possible jobs in the private and public sectors include management roles, educators in tertiary education and clinical settings, as well as advancing health professional practice in primary secondary and tertiary health settings.

POSTGRADUATE DIPLOMA IN THE ART AND SCIENCE OF HEALTH CARE

Qualification	Postgraduate Diploma in the Art and Science of Health Care
Level	8
Dates	July to November
Duration	Two years full-time, up to four years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Postgraduate Diploma in the Art and Science of Health Care is aimed towards registered nurses and New Zealand registered health professionals who wish to develop advancing practice skills. A range of papers are offered with a focus on high acuity care, community practice and the interfaces between hospital and home.

You, as a health professional, will be able to develop skills of research, critical analysis, constructive synthesis and advanced practice in your discipline.

Graduates will be able to develop innovative, effective, efficient and high-quality approaches to health care delivery, within the defined scope of practice. Each paper offered in the Postgraduate Diploma in the Art and Science of Health Care is equivalent to 30 credits at NZQA Level 8.

This programme is delivered through Blended Delivery.

Applicants should have either a degree in a nursing, or health-related subject, or proven evidence of Level 7 study.

Application Criteria

Application by Academic Qualification

An undergraduate degree in a health profession discipline and with New Zealand registration in their health care discipline. It is expected that applicants will be in current clinical practice. 0.4 full-time equivalent positions is the expected minimum. However, applicants who are unable to meet this will be assessed by the postgraduate programme manager to ensure they have appropriate clinical placements. Where an applicant does not hold an undergraduate degree in a health professional discipline, evidence of extensive professional practice and scholarly achievement to the equivalent of a Bachelor's degree is to be presented in a curriculum vitae, accompanied by a statement about advanced practice and postgraduate goals for the future.

Additional Criteria

A minimum of one year full-time post-registration experience and so thus one year in practice at the discretion of the programme manager is required.

All applicants must be New Zealand Registered Health Professionals.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this programme will articulate their scope of practice and its advancement, show expert practice working collaboratively across settings and within interdisciplinary environments, show effective leadership and consultancy, develop and influence health and socioeconomic policies and practice at a local and national level, and show scholarly research inquiry into professional practice.

Qualifications gained in the Postgraduate Diploma in the Art and Science of Health Care would be expected to focus on Advancing Clinical Practice with the graduate practising more effectively as an Advancing Practitioner, who will influence/improve the health outcomes for the population base they are involved in the care of.

"The tutors are helpful and approachable, they love what they are doing and are passionate about student progression in becoming a safe practising nurse."

"The reputation of the School of Nursing is fantastic in Invercargill, perhaps all over New Zealand. I hope SIT will remain a training ground for fabulous nurses as it has been doing for many years, well into the future."

Amjith Krishnanivas
Bachelor of Nursing





MASSAGE THERAPY

Massage Therapy is a rewarding career, with the flexibility to work as part of a team or even run your own business. Massage therapists manipulate soft tissue to treat health problems, improve physical performance, and help people relax.

SIT offers massage qualifications from Diplomas and Degrees to Postgraduate levels, covering sports, relaxation or therapeutic/remedial massage. All our courses are internationally recognised with NZQA accreditation.

Our small class sizes enable us to offer a true 'hands-on' approach to massage therapy education. We now offer Blended Delivery (Distance Learning with three Invercargill on-campus workshops for approximately 4-5 days) for our Year 3 of the Bachelor of Therapeutic and Sports Massage.

PROGRAMMES IN MASSAGE THERAPY

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill	●	●		●	●	

- I** New Zealand Diploma in Wellness and Relaxation Massage 76
- I** New Zealand Diploma in Remedial Massage 76
- I** Bachelor of Therapeutic and Sports Massage 77
- I** Postgraduate Certificate in Applied Health Sciences (Wellness and Rehabilitation) 79
- I** Postgraduate Diploma in Applied Health Sciences (Wellness and Rehabilitation) 79
- I** Master of Applied Health Sciences (Wellness and Rehabilitation) 80

NEW ZEALAND DIPLOMA IN WELLNESS AND RELAXATION MASSAGE

Qualification	New Zealand Diploma in Wellness and Relaxation Massage
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Diploma in Wellness and Relaxation Massage is the entry-level qualification required to start your career in the massage industry or to progress to a higher qualification.

You will develop a base knowledge and develop professional skills required. This qualification is well-regarded by employers in the Massage Industry.

Students will learn to:

- ↘ Demonstrate knowledge of human functioning and apply the relevant knowledge to wellness and relaxation massage therapy practise
- ↘ Apply and evaluate the effectiveness of wellness and relaxation massage therapy interventions for individual clients' needs
- ↘ Select and apply a range of professional, self-management, communication and client service knowledge and skills to meet wellness and relaxation massage therapy client and industry needs

Application Criteria

School Leavers

NCEA Level 2 - 60 credits at Level 2 or above plus 20 credits from any level. In addition the literacy and numeracy requirements for NCEA Level 1 must be met as follows:

Literacy requirement - minimum of 10 credits through either:

- ↘ Specified assessment standards - available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or
- ↘ Unit standards - package of three literacy unit standards (26622, 26624, 26625 total of 10 credits - all three required)

Numeracy requirement - minimum of 10 credits through either:

- ↘ Achievement standards - specified assessment standards available through a range of subjects - (minimum total of 10 credits), or
- ↘ Unit standards - package of three numeracy unit standards 26623, 26626, 26627 (total of 10 credits - all three required)

Mature Applicants

Applicants in this category will have achieved the age of 20 by March 1 of the first year of enrolment in the programme. Preference will be given to those mature-aged applicants who can demonstrate evidence of successful completion of a programme of study to NZQA Level 4.

Special Admission

Mature-aged applicants who do not fit the above entry criteria may be considered for entry if they can demonstrate likelihood of success in the programme: For example, two years or more voluntary or paid work experience in the health industry or in business, coupled with an academic record of achievement to NZQA Level 3, and/or the ability to demonstrate achievement at NZQA Level 4 through literacy testing prior to acceptance into the programme.

Additional Criteria

Successful applicants will be required to complete a New Zealand Police Consent to Disclosure of Information form. The form will be sent by SIT to the Police Licensing and Vetting Service, and returned in confidence to the Head of Department/Programme Manager delegate. Information on the NZ Police Vetting Service is available from the New Zealand Police website. Applicants are asked to make a confidential declaration as to whether or not they have prior criminal convictions. They are advised at the time of the request for information that a prior conviction may not necessarily exclude them from admission.

In addition, the following requirements also apply to applicants in all admissions and categories.

- ↘ Applicants may be required to participate in an interview, or if they live some distance from the campus, complete a telephone interview, and must produce copies of applicable certificates and/or evidence of prior achievements before interviews
- ↘ Applicants may also be required to participate in a pre-entry testing process and/or demonstrate successful completion of prior learning at NZQA Level 4
- ↘ Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation, and is suitable to work with vulnerable clients
- ↘ Applicants must have a level of health and abilities commensurate with achieving practice competencies in the programme. Applicants are required to complete a health declaration and further reports may be requested with the consent of the applicant

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this diploma will be qualified to enter the Massage Industry as wellness and relaxation massage therapists in a broad range of wellness and relaxation massage settings.

NEW ZEALAND DIPLOMA IN REMEDIAL MASSAGE

Qualification	New Zealand Diploma in Remedial Massage
Level	6
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Diploma in Remedial Massage will give you the recognised qualification needed to work independently in the massage industry.

You will learn the skills and knowledge needed to professionally deliver remedial massage and wellness and relaxation massage in the health or massage industries.

Students will learn to:

- ↘ Demonstrate knowledge of biomedical, behavioural, educational, and social science bases of healthcare and apply knowledge to appropriately treat a variety of musculoskeletal and other system conditions
- ↘ Assess, plan, implement, and evaluate remedial massage therapy interventions to address musculoskeletal dysfunction
- ↘ Demonstrate research literacy and apply evidence-based learning to inform clinical judgements and intervention strategies and maintain currency of massage therapy practice

- ✎ Select and apply a range of professional, self-management, communication and client service knowledge and skills to meet remedial massage therapy client and industry needs

Application Criteria

All Applicants

Successful completion of the New Zealand Diploma in Wellness and Relaxation Massage (Level 5), or the first year of the Bachelor of Therapeutic and Sports Massage, or an equivalent programme of study to NZQA Level 5.

Additional Criteria

Successful applicants will be required to complete a New Zealand Police Consent to Disclosure of Information form. The form will be sent by SIT to the Police Licensing and Vetting Service, and returned in confidence to the Head of Department or Programme Manager delegate. Information on the NZ Police Vetting Service is available from the New Zealand Police website. Applicants are asked to make a confidential declaration as to whether or not they have prior criminal convictions, and are advised at the time of the request for information that a prior conviction may not necessarily exclude them from admission.

In addition, the following requirements also apply to applicants in all admissions and categories.

- ✎ Applicants may be required to participate in an interview or if they live at some distance from the campus, complete a telephone interview and must produce copies of applicable certificates and/or evidence of prior achievements before interviews
- ✎ Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation, and is suitable to work with vulnerable clients
- ✎ Applicants must have a level of health and abilities commensurate with achieving practice competencies in the programme. Applicants are required to complete a health declaration and further reports may be requested with the consent of the applicant

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this diploma will be qualified to work as remedial massage therapists in a broad range of remedial massage settings.

Settings include:

- ✎ Home-based massage therapy or mobile clinics
- ✎ Community based massage therapy clinics
- ✎ Multi-disciplinary clinics
- ✎ Sports settings

BACHELOR OF THERAPEUTIC AND SPORTS MASSAGE

Qualification	Bachelor of Therapeutic and Sports Massage
Level	7
Dates	February to November
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

SIT's Bachelor of Therapeutic and Sports Massage was the first named massage degree programme to be approved in New Zealand. It has been taught since 2002 and students have been graduating since 2004. Health care delivery has moved beyond clinical competence and beyond copying previously successful clinicians. Today's practitioners need to relate to a wider health care team and respond to the expressed needs and expectations of families, pressure groups, professionals and the wider community (Higgs & Edwards, 1999).

Backed by SIT's recognised infrastructures and academic community, the programme promotes research-driven education, strong training in a community based clinic, and exceeds suggested industry requirements in both academic areas and clinical practice.

The Bachelor of Therapeutic and Sports Massage encourages graduates to join a professional group which represents their career interests, but cannot endorse any one group.

Graduating students from this degree have good opportunities for employment, both nationally and internationally.

Graduates are critical thinking, reflective practitioners with technical and professional competence, sound reasoning and research literacy, and have a capacity to manage knowledge and its acquisition during their working lives.

This qualification has been designed to prepare graduates for careers in both the therapeutic and sports massage fields. The programme of study includes anatomy and physiology, general pathology, therapeutics, clinical reasoning and functional assessment, massage for physical performance, research and business management principles.

The Year 3 programme is available via Blended Delivery, providing students the flexibility to remain in their home town massage therapy clinics and communities. Learn More about Blended Learning for our Year 3 of the Bachelor of Therapeutic and Sports Massage

Application Criteria

School Leavers

NCEA Level 3 - three subjects at Level 3, made up of:

- ✎ 14 credits each, in three approved subjects
- ✎ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing
- ✎ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards available through a range of subjects, or unit standards - package of three numeracy unit standards (26623, 26626, 26627- all three required)

Mature Applicants

Applicants in this category will have achieved the age of 20 by March 1 of the first year of enrolment in the programme and have provided evidence of relevant prior learning and experience.

Special Admission

The applicant has successfully completed a special programme at NZQA Level 4 or above, which prepares students for the required academic standard for entry e.g. New Zealand Diploma in Remedial Massage, or its equivalent, or successful completion of Year One of the Diploma in Sport and Recreation.

In the opinion of the Head of School in consultation with the Programme Manager, the student will have a good chance of achieving success in the degree programme and the student will not place an unreasonable burden on the teaching staff and other students.

Provisional Part-time Admission

An applicant who does not meet academic criteria may be provisionally admitted to enrol in one or more Year One papers. Upon successful completion of the papers, the student may apply for special admission or admission by mature entry.

Additional Criteria

In addition, the following requirements also apply to applicants in all admissions and categories:

- ↳ Applicants may be required to participate in an interview, or if they live at some distance from the campus, complete a telephone interview and must produce copies of applicable certificates and/or evidence of prior achievements before interviews
- ↳ Applicants may also be required to participate in a pre-entry testing process and/or demonstrate successful completion of prior learning at NZQA Level 4
- ↳ Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation and is suitable to work with vulnerable clients
- ↳ Applicants are asked to make a confidential declaration as to whether or not they have prior criminal convictions. They are advised at the time of the request for information that a prior conviction may not necessarily exclude them from admission

- ↳ Applicants must have a level of health and abilities commensurate with achieving practice competencies in the programme. Applicants are required to complete a health declaration and further reports may be requested with the consent of the applicant

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates may work as therapists and sport massage specialists in the following settings:

- ↳ Multi-disciplinary health practices
- ↳ Private practice
- ↳ Hospitals
- ↳ Rehabilitation centres
- ↳ Community centres
- ↳ Gyms and sports complexes
- ↳ Sports teams
- ↳ Physiotherapy or chiropractic clinics
- ↳ Complementary health clinics
- ↳ Hotels and resorts
- ↳ Community mental health centres and nursing homes
- ↳ Education

Therapeutic and sports massage specialists will work with individuals and groups of all ages, assisting those recovering from or dealing with injury, illness or disability, as well as individuals and groups looking for stress management intervention and injury prevention strategies.

Becky says the highlight of her course has definitely been the tutors.

“They are amazing, very knowledgeable and hugely supportive. They impart high-quality teaching and are truly inspiring.”

The blended delivery format of the Level 7 year has been successful for Becky.

“Blended delivery has been fantastic, I’ve been able to study around my work and family commitments and whilst the workload has been high at times, it has ultimately been manageable with some extra-long hours thrown in.”

Becky Littlewood
Bachelor of Therapeutic and Sports Massage



POSTGRADUATE CERTIFICATE IN APPLIED HEALTH SCIENCES (WELLNESS AND REHABILITATION)

Qualification	Postgraduate Certificate in Applied Health Sciences (Wellness and Rehabilitation)
Level	8
Dates	February to June July to November
Duration	Six months full-time, part-time options available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Postgraduate Certificate in Applied Health Science (Wellness and Rehabilitation) is aimed at wellness and rehabilitation practitioners wishing to undertake a short programme of study in order to extend and update their knowledge and skills.

The areas of focus in this programme are:

- ↳ Health and wellness
- ↳ Holistic wellness
- ↳ Nutrition for wellness
- ↳ Pain management
- ↳ Musculoskeletal and Neurological Rehabilitation
- ↳ Cardiovascular, Pulmonary and Metabolic Health
- ↳ Female health and wellness
- ↳ Wellness for the older population
- ↳ Massage therapy for wellness and rehabilitation

The programme is tailored to the individual study needs of each student. Public and private sector organisations employing graduates of the Postgraduate Certificate in Applied Health Sciences (Wellness and Rehabilitation) will benefit from the knowledge and specialist skills that the graduates have acquired during their programme of study.

Application Criteria

Students will have completed all requirements of a bachelor degree in a relevant field (such as chiropractic, health science, massage therapy, medicine, naturopathy, nursing, occupational therapy, osteopathy, physiotherapy, sport and exercise) with at least a 'B' grade average at Level 7.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience, which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant who does not meet academic criteria may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this programme may seek employment in the private or public sector, undertaking a range of roles including: ACC case manager, advanced massage therapy practitioners,

clinical leadership and clinical specialist roles, complementary and integrative medicine professional, disability support services manager/professional, health promotion advisor, rehabilitation professional, spa/clinical practice manager, specialist advisor and health management roles, wellness and lifestyle coach.

POSTGRADUATE DIPLOMA IN APPLIED HEALTH SCIENCES (WELLNESS AND REHABILITATION)

Qualification	Postgraduate Diploma in Applied Health Sciences (Wellness and Rehabilitation)
Level	8
Dates	February to November
Duration	One year full-time, part-time options available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Postgraduate Diploma in Applied Health Sciences (Wellness and Rehabilitation) is aimed at wellness and rehabilitation practitioners and recent graduates (in fields such as chiropractic, health science, massage therapy, medicine, naturopathy, nursing, occupational therapy, osteopathy, physiotherapy, sport and exercise) wishing to undertake a comprehensive programme of study in order to upgrade their qualifications and extend their knowledge and skills, with the objective of obtaining employment or advancing their careers.

The areas of focus in this programme are:

- ↳ Health and wellness
- ↳ Holistic wellness
- ↳ Nutrition for wellness
- ↳ Pain management
- ↳ Musculoskeletal and Neurological Rehabilitation
- ↳ Cardiovascular, Pulmonary and Metabolic Health
- ↳ Female health and wellness
- ↳ Wellness for the older population
- ↳ Massage therapy for wellness and rehabilitation

Application Criteria

Students will have completed all requirements of a bachelor degree or graduate diploma in a relevant field (such as chiropractic, health science, massage therapy, medicine, naturopathy, nursing, occupational therapy, osteopathy, physiotherapy, sport and exercise) with at least a 'B' grade average at Level 7.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programmes may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience, which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant who does not meet academic criteria may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this programme may seek employment in the private or public sector, undertaking a range of roles including:

- ↳ ACC Case Manager
- ↳ Advanced Massage Therapy Practitioners
- ↳ Clinical Leadership and Clinical Specialist roles
- ↳ Complementary and Integrative Medicine Professional
- ↳ Disability Support Services Manager/Professional
- ↳ Health Promotion Advisor
- ↳ Rehabilitation Professional
- ↳ Spa/clinical Practice Manager
- ↳ Specialist Advisor and Health Management roles
- ↳ Wellness and Lifestyle Coach

MASTER OF APPLIED HEALTH SCIENCES (WELLNESS AND REHABILITATION)

Qualification	Master of Applied Health Sciences (Wellness and Rehabilitation)
Level	9
Dates	February to November
Duration	18 months full-time, part-time options available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Master of Applied Health Sciences (Wellness and Rehabilitation) is aimed at wellness and rehabilitation practitioners and recent graduates (in fields such as chiropractic, health sciences, massage therapy, medicine, naturopathy, nursing, occupational therapy, osteopathy, physiotherapy, sport and exercise) who want to undertake an advanced programme of study in order to prepare for further study or to assist with obtaining a more senior position.

You will learn to extend your capability in critical and professional/clinical reasoning for specialist practice, leadership, and management in professional settings.

The areas of focus in this programme are:

- ↳ Completing health, wellness, and rehabilitation research
- ↳ Health and wellness
- ↳ Holistic wellness
- ↳ Nutrition for wellness
- ↳ Pain management
- ↳ Musculoskeletal and Neurological Rehabilitation
- ↳ Cardiovascular, Pulmonary and Metabolic Health
- ↳ Female health and wellness
- ↳ Wellness for the older population
- ↳ Massage therapy for wellness and rehabilitation

Application Criteria

Students will have completed all requirements of a bachelor degree or graduate diploma in a relevant field (such as chiropractic, health sciences, massage therapy, medicine, naturopathy, nursing, occupational therapy, osteopathy, physiotherapy, sport and exercise) with at least a 70-74% average at Level 7.

To proceed to the Master of Applied Health Sciences (Wellness and Rehabilitation) from the Postgraduate Diploma in Applied Health Sciences (Wellness and Rehabilitation) or equivalent programme, applicants will be expected to have achieved a 70% grade or higher on average in that programme of study. All postgraduate diploma-level papers must be at Level 8 or above.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this programme may seek employment in the private or public sector undertaking a range of roles including:

- ↳ ACC Case Manager
- ↳ Advanced Massage Therapy Practitioners
- ↳ Clinical Leadership and Clinical Specialist roles
- ↳ Complementary and Integrative Medicine Professional
- ↳ Disability Support Services Manager/Professional
- ↳ Health Promotion Advisor
- ↳ Rehabilitation Professional
- ↳ Spa/clinical Practice Manager
- ↳ Specialist Advisor and Health Management roles
- ↳ Wellness and Lifestyle Coach





SOCIAL SERVICES & MENTAL HEALTH

SIT's Social Services and Mental Health programmes are a great place to start if you are considering a career in the areas of social work, community work, youth work, counselling or iwi social services. In this challenging but highly rewarding programme, students examine aspects of their own lives and each others, as they develop self-awareness and skills as practitioners. Small class sizes and experienced, approachable staff ensure a supportive classroom environment.

Offered at both Invercargill and Queenstown campuses, these programmes are ideal for people who are already working in the industry or looking to gain further qualifications or specialise.

SIT's School of Social Services has an excellent reputation with employers, with many coming directly to SIT when

they are recruiting new staff. Feedback from past Social Services graduates is overwhelmingly positive and students often express amazement at the positive changes they have been able to make in their own lives, and the lives of their clients.

PROGRAMMES IN SOCIAL SERVICES & MENTAL HEALTH

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill					●	●
Q Queenstown					●	●

- I Q** New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4) with strand in Social Services 82
- I Q** New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4) with strand in Mental Health and Addiction Support 82
- I Q** New Zealand Diploma in Health and Wellbeing (Practice and Applied Practice) 83

NEW ZEALAND CERTIFICATE IN HEALTH AND WELLBEING (SOCIAL AND COMMUNITY SERVICES) (LEVEL 4) WITH STRAND IN SOCIAL SERVICES

Qualification	New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4) with strand in Social Services
Level	4
Dates	February to November
Duration	One year full-time
Location	Invercargill, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Develop the skills, knowledge and behaviours needed to work alongside people, family and/or whanau with the New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4) with a strand in Social Services.

This entry-level qualification was designed for people already working in, or those who intend to develop a career supporting the health and wellbeing of people, family and the wider community.

The Social Services stand will allow you to work in a social services or community setting to support autonomy by using tools and strategies to reduce vulnerability and build resilience.

You will learn:

- ↳ Social services
- ↳ Abuse and violence
- ↳ Ethical practice and professionalism
- ↳ Te Tiriti O Waitangi and bi-cultural practice
- ↳ Professional and reflective practice

This qualification is not associated with professional registration or a clinical scope of practice, but will allow you to work for an organisation within the health and wellbeing sectors.

Application Criteria

Open to mature-aged applicants (20 years of age and above) due to the complex psychosocial nature of this work. Candidates for this qualification should be aware that employees and volunteers working in the health and wellbeing sectors are required to undergo initial and ongoing checks to ensure they are a fit and proper person to provide support.

In light of the sensitive nature of Social Services work, applicants will be required to discuss with the Programme Manager any criminal convictions that may impact upon their ability to work in this field.

In addition, all applicants will be required to undergo a check for criminal convictions. Students are also required to have a criminal convictions check carried out before being placed in a social service agency as part of their fieldwork placement. This information will be shared with the placement agency as the majority of social service agencies now require this information to assist them in determining whether to accept students on placement. It is the agency's right not to accept students and therefore some criminal convictions may seriously impede the student's ability to complete the Certificate.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Social Services strand will be employed in roles supporting people to reduce vulnerability and build resilience including family violence support, social justice advocacy, community development work and refugee support.

NEW ZEALAND CERTIFICATE IN HEALTH AND WELLBEING (SOCIAL AND COMMUNITY SERVICES) (LEVEL 4) WITH STRAND IN MENTAL HEALTH AND ADDICTION SUPPORT

Qualification	New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4) with strand in Mental Health and Addiction Support
Level	4
Dates	February to November
Duration	One year full-time
Location	Invercargill, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Develop the skills, knowledge and behaviours needed to work alongside people, family and/or whanau with the New Zealand Certificate in Health and Wellbeing (Social and Community Services) (Level 4) with a strand in Mental Health and Addiction Support.

This entry-level qualification was designed for people already working in, or those who intend to develop a career supporting the health and wellbeing of people, family and the wider community.

The Mental Health and Addiction Support strand will allow you to work in a mental health addiction setting to support autonomy by using tools and strategies to foster hope, support recovery and build resilience.

You will learn:

- ↳ Mental health and addictions
- ↳ Ethical practice and professionalism
- ↳ Te Tiriti O Waitangi and bi-cultural practice
- ↳ Professional and reflective practice

This qualification is not associated with professional registration or a clinical scope of practice, but will allow you to work for an organisation in within the health and wellbeing sectors.

Application Criteria

Open to mature-aged applicants (20 years of age and above) due to the complex psychosocial nature of this work. Candidates for this qualification should be aware that employees and volunteers working in the health and wellbeing sectors are required to undergo initial and ongoing checks to ensure they are a fit and proper person to provide support.

In light of the sensitive nature of Mental Health Support Work, applicants will be required to discuss with the Programme Manager any criminal convictions that may impact upon their ability to work in this field. In addition, all applicants will be required to undergo a check for criminal convictions.

Students are also required to have a criminal convictions check carried out before being placed in a mental health service agency as part of their practical placement. This information will be shared with the placement agency as the majority of social service agencies now require this information to assist them in

determining whether to accept students on placement. It is the agency's right not to accept students and therefore some criminal convictions may seriously impede the student ability to complete the certificate.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Mental Health and Addiction Support strand will be able to be employed in the health and wellbeing sector in roles that support people, foster hope and support recovery including mental health and addiction support work.

NEW ZEALAND DIPLOMA IN HEALTH AND WELLBEING (PRACTICE AND APPLIED PRACTICE) (LEVEL 5)

Qualification	New Zealand Diploma in Health and Wellbeing (Practice and Applied Practice) (Level 5)
Level	5
Dates	February to November
Duration	One year full-time or two years part-time
Location	Invercargill, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Diploma in Health and Wellbeing (Practice and Applied Practice) (Level 5) will teach you the skills needed to support the health and wellbeing of those in the community from diverse backgrounds and in different situations.

You will learn:

- ↳ Rapport and Relationships
- ↳ Mental Health and Addiction Issues and Recovery
- ↳ Support and Interventions
- ↳ Maori Perspectives and Approaches
- ↳ Professional Practice
- ↳ Learning in the Workplace

Graduates of the Applied Practice context will meet the qualification outcomes in a programme which includes a pertinent practicum of more than 200 hours.

The Health and Wellbeing community of New Zealand will benefit from having graduates with the skills and knowledge required across a range of vocations and disciplines, to support people to achieve their health and wellbeing aspirations.

Mature-aged applicants 20 years of age or over preferred.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Course Outline

The New Zealand Diploma in Health and Wellbeing (Practice and Applied Practice) (Level 5) will teach you the skills needed to support the health and wellbeing of those in the community from diverse backgrounds and in different situations.

You will learn:

- ↳ Rapport and Relationships
- ↳ Mental Health and Addiction Issues and Recovery

- ↳ Support and Interventions
- ↳ Maori Perspectives and Approaches
- ↳ Professional Practice
- ↳ Learning in the Workplace

Graduates of the Applied Practice context will meet the qualification outcomes in a programme which includes a pertinent practicum of more than 200 hours.

The Health and Wellbeing community of New Zealand will benefit from having graduates with the skills and knowledge required across a range of vocations and disciplines, to support people to achieve their health and wellbeing aspirations.

Mature-aged applicants 20 years of age or over preferred.

Application Criteria

Mature aged applicants (20 years of age or over) preferred.

All applicants must have achieved NCEA Level 2, or provide evidence of achievement at an equivalent level, or any approved qualification at Level 3 or above on the NZQF.

All applicants are required to:

- ↳ Attend an information session with a member of the academic staff and successfully demonstrate the ability to write at the equivalent of NZQA Level 3 at a minimum
- ↳ Provide the names/details of two referees
- ↳ Sign a declaration and a request for personal information held on the police database

If the declaration identifies any issue that may impact on the student's ability to complete the programme, the student can discuss this with the Programme Coordinator at an information session. SIT reserves the right to decline entry to the programme should an applicant's police record be such that they would be considered unsuitable for the type of work to be undertaken whilst on this programme or by graduates of this programme. The guidelines on which this decision will be based are the relevant professional association or industry requirements.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge required to work in vocational roles, disciplines or contexts such as: Consumer Advocacy, Disability Practice, Navigation/ Navigator, Social Services, Counselling, Iwi Services, Mental Health Support, Youth Work in a range of settings such as non-governmental organisations, justice/corrections, social services, residential and community.

Employees and volunteers may be required to undergo ongoing checks to ensure they are a fit and proper person to provide support in the health and wellbeing sectors.



SPORT, EXERCISE & APPLIED HEALTH SCIENCES (WELLNESS AND REHABILITATION)

From the fundamentals of fitness to the science of sporting success, studying Sport, Exercise and Recreation at SIT will give you the start you need for a career in the industry. Our programmes attract a high calibre of students, from elite sportspeople to sports administrators and academic achievers, and our programmes produce graduates who are skilled and knowledgeable practitioners, as well as researchers who have successful careers.

Many of our graduates move into the rapidly growing field of exercise science/health promotion/rehabilitation, while others pursue roles in sport and leisure management areas, or complete the course as preparation for a career in police, teacher training, fire service or armed services.

SIT Sport, Exercise and Recreation students work with athletes and sports administrators at all levels, including elite national and regional representative teams and individuals, but also at community and school levels, as well as amateur sport and recreation activities.

If you are a graduate or practitioner in fields such as nursing, massage, chiropractic, occupational therapy, physiotherapist or sport and exercise our Master of Applied Health Sciences (Wellness and Rehabilitation) will enable you to extend your capability in specialist practice, leadership and management in your professional setting.

Our courses have been offered since 1998 and our graduates are working and studying in New Zealand and around the globe. Many have continued their study at postgraduate, master and doctorate level.

Degree and postgraduate study

If you're considering undertaking a degree in Physical Education or Exercise Science, take a closer look at SIT's Bachelor of Sport and Exercise. This is a top quality academic degree offering a choice of pathways in Recreation Management, Exercise Science/Health Promotion or PE (Physical Education) Teaching.

PROGRAMMES IN SPORT, EXERCISE & HEALTH SCIENCE

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill	●	●	●	●	●	●
C Christchurch						●

C	New Zealand Certificate in Freestyle Group Exercise (Level 4)	85
I C	New Zealand Certificate in Exercise (Level 4)	85
C	New Zealand Certificate in Exercise (Level 5)	86
I	New Zealand Diploma in Sport, Recreation and Exercise (Multi-sector) (Level 5)	86
I	Bachelor of Sport and Exercise	87
I	Graduate Diploma in Sport and Exercise	88
I	Postgraduate Certificate in Applied Health Sciences (Wellness and Rehabilitation)	88
I	Postgraduate Diploma in Applied Health Sciences (Wellness and Rehabilitation)	88
I	Master of Applied Health Sciences (Wellness and Rehabilitation)	88

NEW ZEALAND CERTIFICATE IN FREESTYLE GROUP EXERCISE (LEVEL 4)

Qualification	New Zealand Certificate in Freestyle Group Exercise (Level 4)
Level	4
Dates	March to July
Duration	19 weeks full-time or one year part-time
Location	Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Choreograph, deliver and adapt safe and effective group exercise classes for one or more different class types and varying exercise abilities
 - Encourage group exercise participants to develop skills and knowledge to improve own health and wellbeing
 - Integrate culturally appropriate values, processes and protocols to respond to participant exercise needs
 - Enhance movement patterns in group exercise classes by utilising knowledge of anatomy and physiology
 - Use business skills and create an awareness of exercise products and services to develop and maintain a client base
- Application Criteria

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years.

Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The qualification will equip graduates with the skills and knowledge to choreograph and deliver group exercise programmes or activities for the general population. Graduates will have knowledge of group exercise training principles and concepts.

Graduates will operate within a framework of health and wellness in relation to individual, group or community needs and contribute to the cultural, social, and economic wellbeing of Aotearoa New Zealand.

NEW ZEALAND CERTIFICATE IN EXERCISE (LEVEL 4)

Qualification	New Zealand Certificate in Exercise (Level 4)
Level	4
Dates	Invercargill March to July July to November Christchurch August to May
Duration	19 weeks full-time or one year part-time
Location	Invercargill, Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification will provide New Zealand with graduates who have the skills and knowledge to deliver exercise instruction for individuals within the general population. Graduates will operate within a framework of health and wellness in relation to individual, group or community needs and contribute to the cultural, social and economic wellbeing of Aotearoa New Zealand.

Graduates can adapt and deliver appropriate exercise programmes and will have knowledge of exercise training principles and concepts.

Graduates will be eligible to register with the New Zealand Register of Exercise Professionals.

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained physical education papers at NCEA Level 2 (recommended).

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 3 or above in a related discipline and/or employment in the related sector for one or more years. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates can be employed or self-employed in roles such as: exercise consultant, community exercise instructor, team training instructor or personal trainer.

NEW ZEALAND CERTIFICATE IN EXERCISE (LEVEL 5)

Qualification	New Zealand Certificate in Exercise (Level 5)
Level	5
Dates	July to November
Duration	19 weeks full-time or one year part-time
Location	Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification will provide New Zealand, the exercise industry, clients and the community with graduates who have the skills and knowledge of exercise prescription across a variety of exercise environments.

Students will learn to design and deliver advanced technical and personalised exercise programmes. They will develop broad operational, theoretical and practical knowledge of exercise processes and self-manage their own promotion and performance.

Graduates will operate within a framework of health and wellness in relation to individual, group or community needs and contribute to the cultural, social, and economic wellbeing of Aotearoa New Zealand.

Graduates will be eligible to register with the New Zealand Register of Exercise Professionals.

Graduates will be able to:

- Design exercise programmes to the industry standard and implement advanced exercise options to enhance client performance
- Provide appropriate referrals and follow-up actions to address nutritional requirements as part of personalised exercise prescription
- Integrate a broad range of health and wellness factors into an extended exercise intervention programme to meet client goals and objectives
- Analyse and select from a range of advanced exercise options underpinned by exercise science to customise exercise assessment and programmes
- Design programmes and apply exercise principles within scope of practice using understanding of the indications and contraindications for symptomatic or apparently healthy people
- Develop networks with other allied professionals to support exercise client outcomes

Application Criteria

School Leavers

- Applicants should be a minimum of 16 years of age
- Must hold the New Zealand Certificate in Exercise (Level 4) or be able to demonstrate equivalent skills and knowledge, as a requirement for the award of this qualification

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Must hold the New Zealand Certificate in Exercise (Level 4) or be able to demonstrate equivalent skills and knowledge, as a requirement for the award of this qualification.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Further criteria may apply. Please

check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates can be employed or self-employed in roles such as: exercise consultant, community exercise instructor, team training instructor or personal trainer.

NEW ZEALAND DIPLOMA IN SPORT, RECREATION AND EXERCISE (MULTI-SECTOR) (LEVEL 5)

Qualification	New Zealand Diploma in Sport, Recreation and Exercise (Multi-sector) (Level 5)
Level	5
Dates	February to November
Duration	One year full-time or two years part-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification will provide individuals with the knowledge and skills needed to operate independently, supervise others and work with stakeholders across the sport, recreation and exercise industries. Graduates will be able to operate within a framework of health and wellness in relation to individual, group and community needs. Graduates will contribute to the cultural, social and economic wellbeing of Aotearoa New Zealand.

Graduates of this qualification will be able to:

- Integrate knowledge, concepts and trends from across the sport, recreation and exercise industries to inform professional practice
- Plan, monitor and role model safe, ethical and professional practices and procedures for self, others and organisation while operating within sport, recreation and/or exercise environments
- Lead and manage a range of tasks and activities within own scope of practice to achieve sport, recreation and exercise outcomes for individuals, groups and/or communities
- Supervise others to ensure safe, ethical and professional practice and procedures in sport, recreation and/or exercise settings
- Apply concepts and theories of exercise science to develop health and wellness solutions to meet the needs of individuals, groups and/or communities
- Develop, coordinate and evaluate the delivery of a range of sport, recreation and/or exercise activities, programmes and/or events to meet the needs of individuals, groups and/or communities

Application Criteria

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3, made up of:

- 14 credits each, in three NZQA University Entrance approved subjects
- Literacy - 10 credits at Level 2 or above, made up of five credits in reading and 5 credits in writing, and
- Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme. This includes successful completion of a programme of study at Level 4 or above and/or commitment to a sporting code and/or recent experience working in a sport and exercise related capacity in a sports related business or Gym.

Additional Criteria

All applicants will be required to undergo police vetting for criminal convictions. This information will be shared as required with any placement agency as the majority of agencies working with children and young persons now require this information to assist them in determining whether to accept students on placement. It is the agency's right not to accept students and therefore some criminal convictions may seriously impede the student's ability to complete the qualification.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification could lead to employment (paid or volunteer) in a variety of roles such as:

- ↳ Event supervisor
- ↳ Exercise consultant
- ↳ Hauora or health educator
- ↳ Kaiarahi; - OSCAR leader
- ↳ Recreation supervisor
- ↳ Recreation programme coordinator
- ↳ Sport development officer
- ↳ Sport coordinator
- ↳ Whanau Ora leader

BACHELOR OF SPORT AND EXERCISE

Qualification	Bachelor of Sport and Exercise
Level	7
Dates	February to November
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

You will initially study foundation sports management, exercise conditioning, nutrition and sport science/sports performance papers. You then choose your preferred subject specialisation. An invigorating combination of theoretical knowledge and practical experience with small classes will ensure studying towards your degree keeps you uplifted, energised, and industry ready.

This is a quality academic degree with the choice of majoring in Leisure/Recreation Management, Exercise Science/Health Promotion or Teaching/Coaching

- ↳ Papers include anatomy, physiology, exercise prescription, exercise/strength conditioning, nutrition, sports performance, industry placements, exercise physiology, rehabilitation, sports medicine, psychology, research, communication, business and marketing, event management and applied studies in sport science/management/teaching
- ↳ Our students work with the best specialist equipment in our Human Performance Centre, including a VO2 metabolic cart, EMG, ECG, anti-gravity treadmill, 3D Body Composition analyser, Wattbikes, an eccentric bike, and various testing and exercise apparatus

- ↳ Students get regular opportunities to test and work with top local athletes. Our degree has a sport science base with additional focus on health and wellbeing through lifestyle, nutrition and exercise

Application Criteria

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3 or above made up of the following:

- ↳ 14 credits each, in three approved subjects
- ↳ Literacy - 10 credits at Level 2 or above made up of five credits in reading and five credits in writing
- ↳ Numeracy - 10 credits at Level 1 or above made up of specified achievement standards available through a range of subjects or unit standards - package of three numeracy unit standards 26623, 26626, 26627 - all three required

Notwithstanding the stated criteria, applicants will be considered where they can demonstrate a likelihood of success in the programme. This includes commitment to a sporting code and/or recent experience working in a sport and exercise related capacity in a sports related business or gym.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme. This includes successful completion of a programme of study at Level 4 or above and/or commitment to a sporting code and/or recent experience working in a sport and exercise related capacity in a sports related business or gym.

All applicants will be required to undergo police vetting for criminal convictions. This information will be shared as required with any placement agency as the majority of agencies working with children and young person's now require this information to assist them in determining whether to accept students on placement. It is the agency's right not to accept students and therefore some criminal convictions may seriously impede the student's ability to complete the qualification.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

There are three career pathways students can take within the Bachelor of Sport and Exercise:

- ↳ Physical Education Teaching/Coaching
This pathway is designed for people wishing to coach or move into Physical Education and Health teaching in secondary schools. The pathway provides an in-depth background in exercise science, health, and physical activity. The pathway essentially develops skills in pedagogy which are applicable to teaching and coaching environments.
- ↳ Exercise Science/Health Promotion
This pathway is suited to students interested in sport sciences, conditioning, rehabilitation and health promotion.
- ↳ Sport and Leisure Management
This pathway is designed for students interested in opportunities such as event and facility management, sports coordinators in schools or sports associations, and recreation planners in local government, funding agencies, and sports groups. Students also complete papers aligned to the teaching pathway to develop necessary people skills and to experience a broad range of exercise and leisure activities.

GRADUATE DIPLOMA IN SPORT AND EXERCISE

Qualification	Graduate Diploma in Sport and Exercise
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This programme aims to develop a broad theoretical knowledge in the fields of sport and exercise and a holistic understanding of sport and exercise and its importance to the community. It recognises the significance of the Treaty of Waitangi to the New Zealand people and raises awareness of the implications of the treaty with respect to community and resource management in the fields of sport and exercise. Students will develop a range of practical expertise in the sport and exercise industry by developing a close working relationship with various organisations.

The Graduate Diploma in Sport and Exercise will naturally sit alongside the Bachelor of Sport and Exercise programme to give opportunity for study in this discipline to those degree-level graduates from a relevant background, or those already working in the Sport and Recreation industries.

Knowledge in anatomy and nutrition is a prerequisite to course entry.

Application Criteria

Entry is open to degree graduates who have graduated successfully from a relevant bachelor degree programme or can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline. Knowledge in anatomy, physiology and nutrition is required.

All applicants will be required to undergo police vetting for criminal convictions. This information will be shared as required with any placement agency as the majority of agencies working with children and young person's now require this information to assist them in determining whether to accept students on placement. It is the agency's right not to accept students and therefore some criminal convictions may seriously impede the student's ability to complete the qualification.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be able to perform fitness assessments and prescribe exercise programmes, manage sport and recreation facilities and teach health promotion and fitness in various fitness related and educational settings.

POSTGRADUATE CERTIFICATE IN APPLIED HEALTH SCIENCES (WELLNESS AND REHABILITATION)

Qualification	Postgraduate Certificate in Applied Health Sciences (Wellness and Rehabilitation)
Level	8
Dates	February to June July to November
Duration	Six months full-time, part-time options available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

See page 79 for more details.

POSTGRADUATE DIPLOMA IN APPLIED HEALTH SCIENCES (WELLNESS AND REHABILITATION)

Qualification	Postgraduate Diploma in Applied Health Sciences (Wellness and Rehabilitation)
Level	8
Dates	February to November
Duration	One year full-time, part-time options available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

See page 79 for more details.

MASTER OF APPLIED HEALTH SCIENCES (WELLNESS AND REHABILITATION)

Qualification	Master of Applied Health Sciences (Wellness and Rehabilitation)
Level	9
Dates	February to November
Duration	18 months full-time, part-time options available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

See page 80 for more details.



HOSPITALITY, HOTEL MANAGEMENT, TOURISM & TRAVEL



Hospitality

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Hotel Management, Tourism & Travel

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HOSPITALITY

SIT has a long history of training exceptional chefs, cooks and culinary artists. Whether you are looking for a short course in barista skills, a course to prepare you for café and bar work, or you are an aspiring cook or chef, our range of quality hospitality courses will equip you with professional skills to enter this competitive industry.

We offer recognised cookery, and food and beverage programmes designed to give you a thorough grasp of culinary skills, as well as the development of creative cooking and bartending techniques. SIT hospitality tutors are highly respected, internationally experienced chefs whose high standards and passion for their craft will ensure you graduate with top-end skills.

Our classrooms and training kitchens are well equipped. Students operate all aspects of the Bungalow Restaurant, including serving as wait staff, counter service, bar staff and chefs for several periods during the year, providing 'real life' experiences in an educational environment.

PROGRAMMES IN HOSPITALITY

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill					●	●
Q Queenstown						●
I New Zealand Certificate in Food and Beverage Service						91
I Q New Zealand Certificate in Cookery (Level 3)						91
I Q New Zealand Certificate in Cookery (Level 4)						92
I New Zealand Diploma in Cookery (Advanced) with strands in Cookery						92

NEW ZEALAND CERTIFICATE IN FOOD AND BEVERAGE SERVICE

Qualification	New Zealand Certificate in Food and Beverage Service (Level 3)
Level	3
Dates	February to May May to September September to December
Duration	15 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Certificate in Food and Beverage Service focuses on delivering the core skills required for anyone wanting to make a career, or secure seasonal employment, delivering hospitality services, products and experiences to customers.

Gain the skills you need to become a valued member of a café, restaurant or functions team. You'll learn to serve food and beverages offered at cafés and functions, and develop the professional communication skills to serve customers and deal with any customer service issues. You'll also learn to work safely and to regulations in hospitality environments and when serving and handling food and beverages.

SIT's training facilities are well equipped and the tutors are very passionate about their craft. At SIT you will get the advantage of real-world experience as you operate the Bungalow Restaurant (alongside Cookery students) for several periods during the year.

Application Criteria

Entry into the New Zealand Certificate in Food and Beverage Service, will be granted to applicants who:

- ↘ Are a minimum of 16 years of age, with preferably four years of secondary education
- ↘ If over 20 and not able to satisfy the academic requirement above, be able to demonstrate interest in the industry and the potential to succeed
- ↘ Have competence in English and can demonstrate adequate literacy and/or numeracy skills to enable them to meet all academic and health and safety requirements of the course in which they enrol
- ↘ All applicants should demonstrate a keen interest in hospitality, for example, in the preparation and service of food and beverages in a café and bar environment and academic attributes (for example, write grammatically correct and suitably structured paragraphs, understand and summarise written text and present information orally) which demonstrate that applicants have a reasonable likelihood of successful completion of the programme

All enrolments in the New Zealand Certificate in Food and Beverage Service are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff, as required.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the knowledge and skills to serve food and beverage, apply and maintain health and safety, food safety and security practices to ensure safety, communicate effectively when serving customers and behave in a professional manner with colleagues, managers and customers and follow standard operating procedures in cafés and restaurants or in a functions team.

Graduates will gain the skills to work in cafés, restaurants, function centres and licensed premises in an entry level position, or move onto further training in the hospitality industry.

NEW ZEALAND CERTIFICATE IN COOKERY (LEVEL 3)

Qualification	New Zealand Certificate in Cookery (Level 3)
Level	3
Dates	February to June July to November
Duration	19 weeks full-time
Location	Invercargill, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

SIT's School of Hospitality offers professional-level training for those who aspire to become chefs within the hospitality industry.

This programme will develop your knowledge and culinary skills and help develop the flair and creativity necessary in the culinary arts to gain employment in this exciting and dynamic industry.

You will learn to:

- ↘ Apply fundamental cookery skills to prepare, cook, and present a range of basic dishes, employing commodities commonly used in industry
- ↘ Follow standard operating procedures to deal with familiar problems in a commercial kitchen
- ↘ Apply health and safety, food safety and security practices, to ensure own safety and minimise potential hazards for customers
- ↘ Communicate effectively and behave in a professional manner with colleagues, managers, and customers.

Application Criteria

Entry into the New Zealand Certificate in Cookery (Level 3) will be granted to applicants who:

- ↘ Can attend an interview that may be part of the application process
- ↘ Can provide a verified valid work permit/ visa
- ↘ Meet the NCEA Level 1 Literacy and Numeracy requirement, or provide evidence of achievement at a higher level

OR

- ↘ If over 20 and not able to satisfy the academic requirement above, be able to demonstrate interest in the industry and the potential to succeed
- ↘ Have competence in English and can demonstrate adequate literacy and/ or numeracy skills to enable them to meet all academic and health and safety requirements of the programme/course in which they enrol
- ↘ Can demonstrate a keen interest in hospitality and indicate a reasonable likelihood of successful completion of the programme
- ↘ Are prepared to meet the work ethic required for a career in the hospitality industry
- ↘ Have a high level of personal presentation

All enrolments in the New Zealand Certificate in Cookery (Level 3) are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff, as required.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed (examples would include someone with experience within the hospitality industry or currently working in

the industry) in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This course aims to provide competent employees with basic professional skills for the hospitality sector, who are able to work as chefs in junior positions, producing basic dishes in a commercial kitchen.

NEW ZEALAND CERTIFICATE IN COOKERY (LEVEL 4)

Qualification	New Zealand Certificate in Cookery (Level 4)
Level	4
Dates	February to November July to April November to September
Duration	41 weeks full-time
Location	Invercargill, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Following on from the NZ Certificate in Cookery (Level 3), this Level 4 programme allows the enhancement and further development of students' culinary skills.

SIT's classrooms are well equipped and the tutors are very passionate about their craft. Students operate the Bungalow Restaurant on campus for several periods during the year and are encouraged to enter national culinary arts competitions.

This training will help develop the flair and creativity in the culinary arts deemed necessary to gain employment in this exciting and dynamic industry.

On completion of the New Zealand Certificate in Cookery (Level 4), graduates will have the knowledge and skills to:

- ↘ Apply cookery skills to prepare, cook and present a range of cold larder dishes, hot kitchen dishes, and patisserie and desserts, employing complex preparation and presentation techniques
- ↘ Monitor and maintain health and safety, food safety, and security practices, to ensure own safety and minimise potential hazards for customers
- ↘ Monitor and maintain interactions between colleagues, managers, and customers
- ↘ Monitor and maintain the application of standard operating policies and procedures to work roles in a commercial kitchen

Application Criteria

Entry into the New Zealand Certificate in Cookery (Level 4) will be granted to applicants who:

- ↘ Have successfully completed the New Zealand Certificate in Cookery (Level 3) or can demonstrate equivalent knowledge
- ↘ Can attend an interview that may be part of the application process
- ↘ Can provide a verified, valid work permit/visa
- ↘ Have successfully completed NCEA Level 1

OR

- ↘ If over 20 and not able to satisfy the academic requirement above, be able to demonstrate interest in the industry and the potential to succeed

- ↘ Have competence in English and can demonstrate adequate literacy and/or numeracy skills to enable them to meet all academic and health and safety requirements of the programme in which they enrol
- ↘ Can demonstrate a keen interest in hospitality and indicate a reasonable likelihood of successful completion of the programme
- ↘ Are prepared to meet the work ethic required for a career in the hospitality industry
- ↘ Have a high level of personal presentation

All enrolments in the New Zealand Certificate in Cookery (Level 4) are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff, as required.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in (examples would include someone with experience within the hospitality industry or currently working in the industry) the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This course aims to provide competent, professional employees for the hospitality sector who are able to work as chefs in intermediate positions producing complex dishes in a commercial kitchen.

NEW ZEALAND DIPLOMA IN COOKERY (ADVANCED)

Qualification	New Zealand Diploma in Cookery (Advanced) with Cookery strand
Level	5
Dates	May to February September to June
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Enhance your employment opportunities in commercial kitchens with the New Zealand Diploma in Cookery (Advanced) Level 5.

This qualification will give you the credentials needed to advance into senior positions in the kitchen and develop your impressive culinary capabilities further.

You will learn:

- ↘ Kitchen management
- ↘ Larder production
- ↘ Food preparation
- ↘ Menu design and delivery

Application Criteria

Entry into the New Zealand Diploma in Cookery (Advanced) (Level 5) with strands in Cookery will be granted to applicants who:

- ↘ Have successfully completed the New Zealand Certificate in Cookery (Level 4), or
- ↘ The National Certificate in Hospitality (Cookery) (Level 4), or
- ↘ An equivalent programme of study

Applicants may be required to attend an interview, or if they live some distance from the campus, complete a telephone interview. Applicants must produce copies of applicable supporting certificates and/or evidence of prior achievements prior to interviews.

Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This programme leads to employment opportunities in the hospitality industry in fine dining restaurants and commercial kitchens, including specialist and commercial catering. Graduates may also progress to further study in hospitality management at degree level.

After finishing high school Renz enrolled in Cookery at SIT and moved to Invercargill to continue studying. "Invercargill is a better place, I've made a lot of friends here, it has good produce, it's the place to be."

Aside from the obvious cookery training at SIT, Renz learnt and developed a wide range of skills and knowledge which will stand him in good stead in his future career: time management, food costing, wine pairing with food, modern cooking methods and techniques e.g. using chemicals, hotel management, how to problem solve, how to empower staff and more. "I have a better understanding on how to run a restaurant, how to do food control - pretty much everything about how a restaurant works."

"I learned and improved my researching skills - that was around how to refine our dishes by looking for better techniques, ingredients and cooking options" said Renz.

"I picked up a lot of information - I've improved a lot from my first day to my last - I can tell I have evolved."

Renz Reneil Condino
New Zealand Diploma in Cookery (Advanced)





HOTEL MANAGEMENT, TOURISM & TRAVEL

Looking for qualifications to begin a travel career or training in tourism and hotel management? SIT has exciting courses which can lead to employment in the industry with hotels, airlines, travel agencies, cruise ships and airports. Our graduates are now in jobs such as flight attendants, travel agents, tour guides, hotel managers and booking agents.

Our Hotel and Tourism Management programmes are designed to allow graduates to hit the ground running in employment. The Bachelor of Hotel Management is a business degree focused on equipping graduates with

skills that are sought after by employers. Students are given every opportunity to experience the industry first hand, including an internship for the final semester of the third year.

The New Zealand Diploma in Hospitality Management (Level 5) and New Zealand Diploma in Hospitality Management (Level 6) staircase into the Bachelor of Hotel Management. Once completed, you can then transfer into the final year of the Bachelor of Hotel Management

Graduate Certificate and Graduate Diploma courses in Hotel Management

allow graduates to quickly become qualified and experienced in the hotel industry at a high level. The New Zealand Diploma in Tourism and Travel is an ideal qualification for those looking to operate or manage a tourism business or those who wish to enter the industry.

SIT travel programmes provide great training for your travel career. Our courses have strong ties with the House of Travel group and Air New Zealand, and these companies offer internships for top travel students.

PROGRAMMES IN HOTEL MANAGEMENT, TOURISM & TRAVEL

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill			●	●	●	●
Q Queenstown			●	●	●	

- I New Zealand Certificate in Tourism (Level 3) with strands in Visitor Experience, Tourism and Travel 95
- I New Zealand Certificate in Travel (Level 4) 95
- I New Zealand Diploma in Tourism and Travel (Southern Experience) 96
- Q New Zealand Diploma in Tourism and Travel (Level 5) 96
- I New Zealand Diploma in Hospitality Management (Level 5) 97
- Q New Zealand Diploma in Tourism and Travel (Level 6) 07
- I New Zealand Diploma in Hospitality Management (Level 6) 98
- I Q Bachelor of Hotel Management 98
- I Graduate Certificate in Hotel Management 99
- I Q Graduate Diploma in Hotel Management 99

NEW ZEALAND CERTIFICATE IN TOURISM (LEVEL 3) WITH STRANDS IN VISITOR EXPERIENCE, TOURISM AND TRAVEL

Qualification	New Zealand Certificate in Tourism (Level 3) with strands in Visitor Experience, Tourism and Travel
Level	3
Dates	February to June
Duration	20 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you want to show and enhance the best of what tourism in New Zealand has to offer, then the New Zealand Certificate in Tourism (Level 3) with strands in Visitor Experience, Tourism and Travel is for you.

You will be able to work in the tourism or travel industry and provide visitor support and experience enhancement with the skills that you develop in this course.

The aim of the New Zealand Certificate in Tourism (Level 3) is to provide the tourism and travel industry with individuals who can support and enhance the visitor experience, and through their skills and knowledge uphold the importance of tourism to the New Zealand economy.

The qualification will benefit the community by enhancing New Zealand tourism visitor experiences and bring economic benefits to the country.

You will learn:

- ✎ Customer service and sales skills
- ✎ Workplace practices
- ✎ Visitor experience enhancement and engagement
- ✎ Cross-cultural communication
- ✎ New Zealand tourist destinations
- ✎ Importance of the tourism and travel industry

Note: SIT do not currently offer the Aviation strand of this New Zealand Certificate

Application Criteria

School Leavers

- ✎ 10 credits at NCEA Level 1 in both literacy and numeracy
- ✎ Three years minimum secondary education
- ✎ Desire to work in the travel and tourism industries

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The purpose of this qualification is to provide the tourism and travel industry with individuals who can support and enhance the visitor experience, and through their skills and knowledge, uphold the importance of tourism to the New Zealand economy.

Graduates will be equipped with the skills and knowledge to work in entry-level roles such as:

- ✎ Visitor attraction assistant
- ✎ Front office assistant
- ✎ Reservation consultant
- ✎ Visitor host
- ✎ Rental vehicle operator
- ✎ Ticket sales
- ✎ Booking assistant
- ✎ Front desk administration

NEW ZEALAND CERTIFICATE IN TRAVEL (LEVEL 4)

Qualification	New Zealand Certificate in Travel (Level 4)
Level	4
Dates	July to November
Duration	19 weeks full-time, part time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The qualification is split into the following four outcomes:

- ✎ Customer service
- ✎ Workplace practices
- ✎ Travel regions and geography
- ✎ Travel industry operational systems

Application Criteria

School Leavers

- ✎ 10 credits at Level 1 NCEA in both literacy and numeracy
- ✎ Three years minimum secondary education
- ✎ Desire to work in the travel or tourism industries

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this programme will have the skills and knowledge to work as a junior consultant in a retail or wholesale travel business.

NEW ZEALAND DIPLOMA IN TOURISM AND TRAVEL (SOUTHERN EXPERIENCE) (LEVEL 5)

Qualification	New Zealand Diploma in Tourism and Travel (Level 5)
Level	5
Dates	February to November
Duration	One year full-time, part-time study is also available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of this programme of study is to develop graduates who have the skills and knowledge to work as senior operators in the hotel, tourism, and travel industries, or progress to further study.

This programme has been designed with a focus on graduates developing the work-ready skills required by the travel and tourism industry in the Southern region.

They will be immersed in real life activities that will build the necessary knowledge, practical skills and confidence while introducing them to local businesses and organisations from the travel, tourism and event management sectors. The programmes focus will be on gaining a job in the industry as much as gaining the qualification.

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of NCEA Level 3.

60 credits at Level 3 or above, plus 20 credits from Level 2 or above, and Level 1 Literacy and Numeracy requirements:

- ↘ Literacy - 10 credits at Level 1 or above, made up of specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ↘ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the tourism or related sector for two or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will have the skills and knowledge to work in senior positions in the travel and tourism industries. Roles may include tourism operations advisor, business development co-ordinator, trade development advisor.

NEW ZEALAND DIPLOMA IN TOURISM AND TRAVEL (LEVEL 5)

Qualification	New Zealand Diploma in Tourism and Travel
Level	5
Intakes	January to April April to June June to August August to October November to February
Duration	One year full-time, up to four years part-time
Location	Queenstown, SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Are you a people-person who loves to travel? Are you working in the tourism industry and want to upskill for that dream job? Are you looking for a career with tremendous potential, in an interesting and dynamic field?

Tourism and travel operators are seeking the right people, with the right skills, to assist clients and visitors achieve their dream holiday experience, while supporting regional development.

If this sounds like you, the New Zealand Diploma in Tourism and Travel may be the right programme for you.

This one-year qualification allows you to experience and learn about the national and international tourism industry, as well as the delivery of a comprehensive visitor experience. You'll build skills in tourism and travel management work practices while learning about the wider tourism and hospitality sector and how it fits within the New Zealand business environment.

The aim of this programme is to develop graduates who have the skills and knowledge to work as senior operators in the hotel, tourism, and travel industries, or progress to further study.

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of NCEA Level 3:

- ↘ 60 credits at Level 3 or above, plus 20 credits from Level 2 or above, and Level 1 Literacy and Numeracy requirements
- ↘ Literacy - 10 credits at Level 1 or above, made up of specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ↘ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the tourism or related sector for two or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the skills and knowledge to work as operators in the hotel, tourism, and travel industries. Roles may include tourism operations advisers, tourism business development coordinators, trade development advisers.

NEW ZEALAND DIPLOMA IN HOSPITALITY MANAGEMENT (LEVEL 5)

Qualification	New Zealand Diploma in Hospitality Management (Level 5)
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Kick-start your career in the hospitality and tourism industry with the New Zealand Diploma in Hospitality Management (Level 5). Learn how to manage all areas of a hospitality business, including facilities, inventory, operations and staff management.

This diploma will equip you for supervisory and team leader roles, or junior/trainee management positions within a range of hospitality sectors such as kitchens, restaurants, bars, cafés, accommodation, catering or hotels.

You will learn hospitality operating procedures and compliance requirements, staffing strategies, and facility and inventory management using a blend of theoretical and practical learning.

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years' secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the tourism or related sector for two or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

However, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the skills and knowledge required for:

- ↳ Junior or trainee hospitality management roles

- ↳ Supervisor or team leader roles across a range of hospitality sectors such as kitchens, restaurants, bars, cafés, accommodation, catering or hotels

Recent graduates of the New Zealand Diploma in Hospitality Management (Level 5) have gained employment in hospitality and tourism across New Zealand.

NEW ZEALAND DIPLOMA IN TOURISM AND TRAVEL (LEVEL 6)

Qualification	New Zealand Diploma in Tourism and Travel
Level	6
Intakes	January to April April to June June to August August to October November to February
Duration	One year full-time, up to four years part-time
Location	Queenstown, SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ Analyse and evaluate local, national and international tourism operating environments in order to effectively develop and guide strategic business direction in the tourism industry
- ↳ Identify and analyse strategic leadership roles and styles, and the potential impact on change management for a tourism enterprise
- ↳ Develop, analyse and critique tourism business strategic systems and processes that enable the commercial development of a quality visitor experience and contribute to overall sustainable business effectiveness
- ↳ Prepare effective public relations campaigns including multi-media communications for a tourism business development
- ↳ Analyse and propose strategic business models to improve environmental sustainability for a tourism business or tourism business development
- ↳ Develop strategic investment plans for a tourism enterprise

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age and have completed the New Zealand Diploma in Tourism and Travel (Level 5) or equivalent.

Mature Applicants

Applicants over the age of 20 years at the time of enrolment will be considered where they can demonstrate the ability to succeed in the programme of study. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of the New Zealand Diploma in Tourism and Travel (Level 5) or equivalent and/or employment in the tourism or related sector at an entry-level management position or higher for two or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the skills and knowledge to work at a senior level in a tourism and travel related business. Roles may include tourism operations manager, tourism business development manager, general manager and trade development manager.

NEW ZEALAND DIPLOMA IN HOSPITALITY MANAGEMENT (LEVEL 6)

Qualification	New Zealand Diploma in Hospitality Management (Level 6)
Level	6
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Become a front-runner in the hospitality industry with the New Zealand Diploma in Hospitality Management (Level 6). This Diploma will teach you how to manage all areas of a hospitality business from customer service and business strategies to sales and marketing.

You will learn to:

- ↘ Manage and develop hospitality staff to ensure positive customer experiences
- ↘ Select and apply a range of communication, consultation, negotiation and reporting strategies to facilitate positive staff relationships in hospitality management situations
- ↘ Analyse and apply financial management techniques to attain productivity, yield and profitability requirements for a hospitality operation
- ↘ Select and apply a range of strategic solutions, in response to changes in the hospitality business environment, in order to maintain or improve hospitality business performance
- ↘ Plan and develop future business strategies that encompass financial management, product development, sales and marketing and continuous improvement processes in a hospitality environment

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, with a minimum of four years secondary education and have attained a minimum of 48 NCEA credits at Level 2 or 36 NCEA credits at Level 3, or an equivalent academic indicator.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process, or have successfully completed the New Zealand Diploma in Hospitality Management (Level 5).

Notwithstanding the above admissions categories, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will have enhanced employment opportunities within hospitality management roles across a range of establishments in the hospitality sector. They will be able to work in management

roles, with minimal supervision, across a range of hospitality sectors.

This qualification establishes standards of professional practice for hospitality managers that can provide customers with confidence in a range of hospitality environments.

BACHELOR OF HOTEL MANAGEMENT

Qualification	Bachelor of Hotel Management
Level	7
Dates	Invercargill February to November
Intakes	Queenstown January to April April to 10 June June to August August to October November to February
Duration	Three years full-time, part-time study is available
Location	Invercargill, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Hotel Management equips students for supervisory and management positions within the accommodation, hospitality and tourism related sectors, nationally and internationally.

You will study marketing, operations, human resources, food and beverage, event management, legislation, entrepreneurship and financial accounting, focussing on management concepts and using a blend of theoretical and practical learning that emphasises applied knowledge.

The theory, assessments, field trips and internship allow students to experience the industry first hand and prepares them for employment in hotel and tourism management positions.

Application Criteria

School Leavers

University Entrance - NCEA Level 3: three subjects at Level 3, made up of:

- ↘ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↘ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↘ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or a package of three numeracy unit standards [26623, 26626, 26627 - all three required]

Mature Applicants

The entry requirements noted above may be applicable to mature-entry applicants. Adults over the age of 20 years who do not have the minimum entry requirements may be admitted if they can satisfy the teaching institution they are capable of studying at this level and have a reasonable chance of successfully completing each paper attempted.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Bachelor of Hotel Management will be well suited for employment in a supervisory or management capacity within the accommodation, hospitality and tourism related sectors, including hotels, resorts, restaurants and convention centres.

Recent graduates of the Bachelor of Hotel Management have gained employment in accommodation and hospitality and tourism, and been promoted to supervisory positions with their current employers, or even successfully started their own small businesses.

Career Opportunities

Recent graduates of the Bachelor of Hotel Management have gained employment in accommodation, hospitality and tourism, and have been promoted to supervisory positions with their current employers, or even successfully started their own small businesses.

GRADUATE CERTIFICATE IN HOTEL MANAGEMENT

Qualification	Graduate Certificate in Hotel Management
Level	7
Dates	February to June July to November
Duration	17 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Are you looking for professional development or an opportunity to learn more about Hotel Management?

SIT's Graduate Certificate and Graduate Diploma programmes are designed for students with an undergraduate degree (or relevant experience) who are wanting to transition into the hotel industry, or current hospitality professionals looking to progress into higher management positions by gaining formal qualifications in the hospitality industry.

This course will develop your skills and knowledge in strategic hotel management, tourism and hospitality management, entrepreneurship and event management. You will learn to understand, apply and communicate principles and concepts relevant to hotel management in order to function as a professional practitioner at a senior level in the industry or progress to further study.

Application Criteria

Entry is open to degree graduates who have graduated from a bachelor's degree programme or those who can demonstrate equivalent, relevant, practical, professional or educational experience in a related discipline.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be well suited for employment in a senior-level position (eg. supervisory or management) within the accommodation, hospitality and tourism-related sectors, including hotels, resorts, restaurants, events and convention centres. You could also consider setting up your own small business, or progressing to further study.

GRADUATE DIPLOMA IN HOTEL MANAGEMENT

Qualification	Graduate Diploma in Hotel Management
Level	7
Dates	Invercargill February to November
Intakes	Queenstown January to April April to June June to August August to October November to February
Duration	One year full-time
Location	Invercargill, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Are you looking for professional development or an opportunity to learn more about Hotel Management?

SIT's Graduate Diploma programme is designed for students with an undergraduate degree (or relevant experience) who are wanting to transition into the hotel industry, or current hospitality professionals looking to progress into higher management positions by gaining formal qualifications in the hospitality industry.

This course will develop your skills and knowledge in strategic hotel management, tourism and hospitality management, entrepreneurship and event management. You will learn to understand, apply and communicate principles and concepts relevant to hotel management in order to function as a professional practitioner at a senior level in the industry or progress to further study.

Application Criteria

Entry is open to degree graduates who have graduated from a bachelor's degree programme or those who can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Upon successful completion of this programme you will be well suited for employment in a senior-level position (eg. supervisory or management) within the accommodation, hospitality and tourism-related sectors, including hotels, resorts, restaurants, events and convention centres. You could also consider setting up your own small business, or progressing to further study.



INFORMATION TECHNOLOGY



Information Technology

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INFORMATION TECHNOLOGY

Taught by friendly and supportive, industry-experienced lecturers, the Computing and Information Technology (IT) courses at SIT are comprehensive and emphasise hands-on experience. Our Computing and IT programmes are strongly supported by ICT employers as we equip our graduates with skills to meet the needs of employers.

The demand for highly-skilled graduates to process, manipulate and analyse the

ever-growing mountain of information has never been greater. If you are interested in studying app development, the latest web technologies, systems administration, network design and security, software programming and database development, our range of Computing and IT programmes are sure to suit.

We offer certificate and diploma-level study, which can lead to the

Bachelor of Information Technology - a comprehensive programme that emphasises the practical skills needed for successful, long-term careers in the IT industry. Our Master and Postgraduate qualifications (Invercargill Campus) provide an opportunity for students to continue on to higher-level study, or for senior industry professionals to obtain qualifications to assist their career.

PROGRAMMES IN INFORMATION TECHNOLOGY

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill	●	●	●	●	●	●
G Gore						●
Q Queenstown					●	

G New Zealand Certificate in Computing (User Fundamentals)	102
I New Zealand Certificate in Information Technology Essentials	102
I New Zealand Certificate in Information Technology	102
I New Zealand Diploma in Information Technology Technical Support	103
Q New Zealand Diploma in Web Development and Design	104
Q New Zealand Diploma in Software Development	105
Q New Zealand Diploma in Cybersecurity (Level 6)	105
I Bachelor of Information Technology	106
I Graduate Diploma in Information Technology	106
I Postgraduate Certificate in Information Technology	107
I Postgraduate Diploma in Information Technology	107
I Master of Information Technology	108

NEW ZEALAND CERTIFICATE IN COMPUTING (USER FUNDAMENTALS)

Qualification	New Zealand Certificate in Computing (User Fundamentals)
Level	2
Dates	March to June July to October
Duration	13 weeks full-time
Location	Gore
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Develop a range of introductory digital technology skills that will help you with general entry-level employment opportunities. Study the New Zealand Certificate in Computing (User Fundamentals) (Level 2) to learn computing from the very beginning.

You will learn:

- ↳ How to use business software such as Microsoft Word, Excel, PowerPoint and Access Database
- ↳ Database application, desktop publishing, image editing, documents and folder organisation
- ↳ Internet browsers, search engines and communication
- ↳ Computer systems, security, compliance and troubleshooting

This qualification will assist graduates in improving digital literacy and capability in society, in a range of personal, community and voluntary areas.

Application Criteria

There are no entry requirements for this course.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification may assist graduates to obtain entry-level positions in a range of industries.

This qualification will assist graduates in improving digital literacy and capability in society, in a range of personal, community and voluntary areas.

NEW ZEALAND CERTIFICATE IN INFORMATION TECHNOLOGY ESSENTIALS

Qualification	New Zealand Certificate in Information Technology Essentials
Level	4
Dates	February to July July to November
Duration	18 Weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ To provide Aotearoa New Zealand with graduates who have the essential skills for further study that will equip them to work in the field of Information Technology (IT)

- ↳ To provide a pathway from computing user qualifications to professional IT qualifications
- ↳ To equip graduates with internationally relevant skills and knowledge specific to disciplines within IT
- ↳ To provide graduates who will be capable of communicating with relevant stakeholders in a professional manner

Application Criteria

School Leavers

All applicants should be over the age of 16 years and have successfully completed one of the following :

- ↳ A minimum of NCEA Level 2: 60 credits at Level 2 or above. Subjects must include English, Mathematics, a science related subject and one other of choice as well as 20 further credits at any level in a subject of choice
- ↳ New Zealand Certificate in Computing (User Fundamentals) (Level 2)
- ↳ New Zealand Certificate in Computing (Intermediate User) (Level 3)
- ↳ New Zealand Certificate in Business (Administration and Technology) (Level 3)

Mature Applicants (20 years of age and above)

Evidence of successful completion of recent study in the last five years to a minimum of Level 2 on the NZQA framework. Examples include successful completion of one of the following:

- ↳ New Zealand Certificate in Computing (User Fundamentals) (Level 2)
- ↳ New Zealand Certificate in Computing (Intermediate User) (Level 3)
- ↳ New Zealand Certificate in Business (Administration and Technology) (Level 3) and/or
- ↳ Demonstration of interest and aptitudes in the field of information technology which show potential for success. Examples may include a history of successful employment for two or more years in the computing and information technology related workforce

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Although the intention of this qualification is to provide a pathway to further IT study, graduates will be equipped with the skills and knowledge to work in a range of entry-level support roles, such as business support or retail roles, and some roles in the IT industry under broad guidance.

NEW ZEALAND CERTIFICATE IN INFORMATION TECHNOLOGY (LEVEL 5)

Qualification	New Zealand Certificate in Information Technology (Level 5)
Level	5
Dates	February to July
Duration	20 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you love working with computers, a career in information technology is the perfect pathway for you. Develop essential technical and core IT skills that are needed in the industry, or for further study.

You will learn:

Technical skills

- ↘ Apply the fundamentals of IT technical support concepts and practice, to manage hardware and software resources to meet organisational requirements
- ↘ Apply the fundamentals of information systems concepts and practice to support and enhance organisational processes and systems
- ↘ Apply the fundamentals of interaction design concepts and practice to enhance interface design
- ↘ Apply the principles of software development to create simple working applications

Core IT skills

- ↘ Apply professional, legal, and ethical principles and practices in a socially responsible manner as an emerging IT professional
- ↘ Apply communication, personal and interpersonal skills to enhance effectiveness in an IT role
- ↘ Use problem-solving and decision-making techniques to provide innovative and timely Information Technology outcomes

Businesses, organisations and communities will benefit from having IT professionals with a sound base understanding of both the technical and professional aspects of their profession.

Application Criteria

School Leavers

All applicants should be over the age of 16 years and have achieved one of the following:

NCEA Level 2

60 credits at Level 2 or above, preferably including English, mathematics and science plus 20 credits from any level. In addition, the literacy and numeracy requirements for NCEA Level 1 must be met as follows:

Literacy requirement

Minimum of 10 credits through either specified assessment standards - available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751, or unit standards - package of three literacy unit standards 26622, 26624, 26625 (all three required).

Numeracy requirement

Minimum of 10 credits through either achievement standards - specified assessment standards available through a range of subjects, or unit standards - package of three numeracy unit standards 26623, 26626, 26627 (all three required), and/or

Successful completion of the New Zealand Certificate in Information Technology Essentials (Level 4) or equivalent programme of study, knowledge, skills and experience.

Mature Applicants (20 years of age or above)

Successful completion of the New Zealand Certificate in Information Technology Essentials (Level 4) or equivalent programme of study, knowledge, skills and experience.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The Diploma provides a pathway for graduates to progress to higher-level qualifications in IT, or they may obtain employment in a range of entry-level positions in the IT industry.

NEW ZEALAND DIPLOMA IN INFORMATION TECHNOLOGY TECHNICAL SUPPORT (LEVEL 5)

Qualification	New Zealand Diploma in Information Technology Technical Support (Level 5)
Level	5
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you love working with computers, a career in information technology is the perfect pathway for you. Whether your area of interest is technical support, software development or network administration, our one-year diploma is an ideal starting point in this progressive and constantly changing industry.

The centre of every workplace houses a computer and that computer needs someone who understands how it works. Maybe that person is you.

Study our one-year programme and gain a broad understanding of the core concepts and fundamental skills in IT. Feel prepared for employment as a Technical Assistant or Computer Technician. Alternatively, create a pathway for future qualifications in this field.

Learn how to:

- ↘ Select, install and configure IT hardware and systems software
- ↘ Configure and administer systems and applications
- ↘ Apply a broad operational knowledge of database administration
- ↘ Troubleshoot and resolve a range of common system problems
- ↘ Identify common issues related to IT security
- ↘ Demonstrate an operational knowledge of IT service management

Application Criteria

School Leavers

All applicants should be over the age of 16 years and have achieved one of the following:

NCEA Level 2

60 credits at Level 2 or above, preferably including English, mathematics and science plus 20 credits from any level. In addition the literacy and numeracy requirements for NCEA Level 1 must be met as follows:

Literacy requirement

Minimum of 10 credits through either specified assessment standards - available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751, or unit standards - package of three literacy unit standards 26622, 26624, 26625 (all three required).

Numeracy requirement

Minimum of 10 credits through either achievement standards - specified assessment standards available through a range of subjects, or unit standards - package of three numeracy unit standards 26623, 26626, 26627 (all three required), and/or

Successful completion of one of the following or equivalent programme of study, knowledge, skills and experience:

- ↘ New Zealand Certificate in Computing (Intermediate User) (Level 3)
- ↘ New Zealand Certificate in Computing (Advanced User) (Level 4)
- ↘ New Zealand Certificate in Information Technology Essentials (Level 4)
- ↘ New Zealand Certificate in Information Technology (Level 5)

Mature Applicants (20 years of age and above)

Successful completion of one of the following or equivalent programme of study, knowledge, skills and experience:

- ↳ New Zealand Certificate in Computing (Intermediate User) (Level 3)
- ↳ New Zealand Certificate in Computing (Advanced User) (Level 4)
- ↳ New Zealand Certificate in Information Technology Essentials (Level 4)
- ↳ New Zealand Certificate in Information Technology (Level 5)

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this diploma will have the skills and knowledge to work in roles such as computer technician, help desk and technical support officer and entry-level network administrator, network engineer and applications support analyst roles.

Graduates will have an awareness of the IT environment, appreciate the needs of users and be able to provide IT technical support. They will also be able to operate within the applicable professional standards and practice as part of a team, or independently with a broad level of supervision.

Businesses, organisations and communities will benefit by having IT professionals with technical support skills that will be internationally relevant.

NEW ZEALAND DIPLOMA IN WEB DEVELOPMENT AND DESIGN (LEVEL 5)

Qualification	New Zealand Diploma in Web Development and Design
Level	5
Intakes	February to July July to November
Duration	One year full-time
Location	Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This course will help you develop the technical skills and knowledge to create websites, effective interface designs and customised web solutions to expected professional standards in the web development industry.

You will learn:

- ↳ Core IT and technical skills
- ↳ Coding and development
- ↳ Professional practice
- ↳ Problem-solving

This qualification was co-developed by IT Professionals New Zealand (ITPNZ) and NZQA National Qualifications Services (NQS).

The purpose of this qualification is to provide Aotearoa New Zealand with people who have the technical capability to develop and apply skills in the concept and execution of web development and interface design, including customising or developing web solutions. Graduates will be able to operate within the applicable professional standards and practice, collaboratively as part of a team or independently under broad supervision, with skills that are industry relevant.

Businesses, organisations and communities will benefit from having IT Professionals who can design and develop websites and demonstrate an ability to work in Agile development environments, in all sectors of the economy and society.

Application Criteria

School Leavers

All applicants should be over the age of 16 years and have achieved one of the following:

EITHER

NCEA Level 2 - 60 credits at Level 2 or above, preferably with subjects in English, mathematics and science, as well as a minimum of five credits in digital technologies and design subjects, plus 20 credits from any level. In addition, the literacy and numeracy requirements for NCEA Level 1 must be met as follows:

Literacy requirement

Minimum of 10 credits through either specified assessment standards - available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751, or unit standards - package of three literacy unit standards (26622, 26624, 26625 all three required).

Numeracy requirement

Minimum of 10 credits through either achievement standards - specified assessment standards available through a range of subjects, or unit standards - package of three numeracy unit standards 26623, 26626, 26627 (all three required).

AND/OR

Successful completion of one of the following, or equivalent programme of study, knowledge, skills and experience:

- ↳ New Zealand Certificate in Computing (Intermediate User) (Level 3)
- ↳ New Zealand Certificate in Computing (Advanced User) (Level 4)
- ↳ New Zealand Certificate in Information Technology Essentials (Level 4)
- ↳ New Zealand Certificate in Information Technology (Level 5)

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Businesses, organisations and communities will benefit from having IT professionals who can design and develop websites and demonstrate an ability to work in Agile development environments, in all sectors of the economy and society.

Graduates of this qualification will have the skills and knowledge to be employed in an entry-level role in an organisation that provides the development or customisation of web solutions.

NEW ZEALAND DIPLOMA IN SOFTWARE DEVELOPMENT (LEVEL 6)

Qualification	New Zealand Diploma in Software Development (Level 6)
Level	6
Dates	June to March
Duration	Two years full-time
Location	Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you are technologically minded and want to gain specialist skills in software development, study the New Zealand Diploma in Software Development (Level 6).

This qualification is designed for people seeking to focus on one or more application domains, such as general Application Development, Web Development, Games Development, and Mobile Applications Development.

You will learn:

- ↳ Specialist practices and technical skills
- ↳ Agile and DevOps
- ↳ Software design and coding

This qualification was co-developed by IT Professionals New Zealand (ITPNZ) and NZQA National Qualifications Services (NQS).

*This course is only one year long if you have already completed the New Zealand Diploma in Web Development and Design (Level 5)

Application Criteria

School Leavers EITHER

University Entrance NCEA Level 3. Three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects including mathematics and digital technologies subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

OR ONE OF

- ↳ New Zealand Certificate in Information Technology Essentials (Level 4)
- ↳ New Zealand Certificate in Information Technology (Level 5)
- ↳ New Zealand Diploma in Web Development and Design (Level 5)

Mature Applicants (20 years of age and over)

Successful completion of one of the following qualifications, or equivalent knowledge, skills and experience:

- ↳ New Zealand Certificate in Information Technology Essentials (Level 4)
- ↳ New Zealand Certificate in Information Technology (Level 5)
- ↳ New Zealand Diploma in Web Development and Design (Level 5)

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification may progress to the Bachelor of Information Technology, or specialised qualifications such as software testing or software security.

Graduates of this qualification may be employed in entry-level development or testing roles requiring fundamental coding, scripting, and testing skills, and are less likely to be in roles requiring significant architecture and design skills, in a range of organisational contexts. Graduates may also be employed in other roles that use programming skills, such as teaching, small business projects; or be self-employed.

NEW ZEALAND DIPLOMA IN CYBERSECURITY (LEVEL 6)

Qualification	New Zealand Diploma in Cybersecurity (Level 6)
Level	6
Dates	Various - please see website
Duration	One year full-time, or four years part-time
Location	Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The importance of cybersecurity is increasingly seen as critical to business operations and Aotearoa needs to be able to rely on a strong cybersecurity workforce, capable of preventing, adapting to, and responding to threats.

Do you want an exciting career in the fast-paced, ever-changing cybersecurity industry? Gain hands-on experience in a modern learning environment, and get into entry-level roles in the specialised field of cybersecurity.

Application Criteria

It is recommended that people enrolling on programme hold one of the following:

- ↳ New Zealand Diploma in Information Technology Technical Support (Level 5)
- ↳ New Zealand Diploma in Information Systems (Level 5)
- ↳ New Zealand Diploma in Web Design and Development (Level 5)
- ↳ New Zealand Diploma in Software Development (Level 6)
- ↳ First year of an IT degree and/or equivalent knowledge, skills and experience

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 4 or above in a related discipline and/or employment in the related sector for one or more years.

Applicants may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

BACHELOR OF INFORMATION TECHNOLOGY

Qualification	Bachelor of Information Technology
Level	7
Dates	February to November
Duration	Three years full-time, part-time study is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you enjoy giving IT technical advice and are keenly interested in software architecture, systems analysis and creating and managing websites, then you will find your niche studying for the Bachelor of Information Technology.

Solve real problems for real industry clients by exploring progressive technologies and developing e-commerce and business solutions.

Drawing on both computer science and information systems, this degree covers:

- ↘ The study of computers and the programmes that run on them
- ↘ The creation of computer systems
- ↘ Computer languages, programming (including the study of algorithms, data structures and networks), system development and implementation and network design as well as managerial aspects like strategic planning and operational management

The first year provides a foundational knowledge in software development and design fundamentals, operating systems, computer networks and programming. The second year builds on this base knowledge with more advanced programming, databases, networking, web applications and managing computer projects.

The final year pulls it all together with topics in networking, databases, web applications, and a full year, full scale project.

Students are assigned their own state-of-the-art computer for the duration of their studies.

Application Criteria

School Leavers

University Entrance NCEA Level 3: Three subjects at Level 3 or above made up of the following:

- ↘ 14 credits each, in three approved subjects
- ↘ Literacy - 10 credits at Level 2 or above made up of Five credits in reading and five credits in writing
- ↘ Numeracy - 10 credits at Level 1 or above made up of specified achievement standards available through a range of subjects or unit standards package of three numeracy unit standards 26623, 26626, 26627 - All three required

Mature Applicants

Applicants in this category will be the age of 20 by March 1 of the first year of enrolment in the programme, and have provided evidence of relevant prior learning and experience. For example, successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the IT related sector for two or more years.

Special Application

Applicants who have successfully completed courses from any equivalent level programmes may be admitted to the Bachelor of Information Technology programme through cross-credit processes.

Applicants who have relevant experience in the information technology industry may seek admission to the Bachelor of Information Technology programme through a Recognition of Prior Learning process. Their experience will be taken into account for the purpose of admission. Where such applicants gain admission,

credit may be given for experience relevant to the learning outcomes of particular modules.

Part-time Admission

Applicants may apply for part-time admission, providing they meet the above requirements.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

At the successful completion of this programme, students will have the required competencies to function successfully and effectively at entrance levels within the information technology sector. It is anticipated that graduates from the degree programme will be able to pursue professional careers in the following areas within the information technology industry:

Management: Entry-level management/team leader in information systems development analysis, design and production of information systems to meet prescribed specifications and needs within an organisational context.

Database: Creation and support of database systems, analysis of processes and data flow leading to building effective database systems within an organisation's information system.

Technical: Information systems support selecting, configuring and supporting hardware, operating systems, networks, and software components of an organisation's information system.

Web Applications: Analysis, design and production of web interfaces and the back-end systems that support them.

Programming: Creating and supporting a variety of software applications.

POSTGRADUATE CERTIFICATE IN INFORMATION TECHNOLOGY

Qualification	Postgraduate Certificate in Information Technology
Level	8
Dates	February to July July to November
Duration	20 weeks full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↘ Learn independently and recognise the importance of continued learning
- ↘ Engage in rigorous intellectual analysis, criticism and problem-solving
- ↘ Show evidence of advanced knowledge about specialist areas of ICT
- ↘ Work effectively in teams and take on leadership roles
- ↘ Apply acquired knowledge and skills in practical situations
- ↘ Communicate effectively orally, visually and in writing
- ↘ Analyse and critique ICT research literature
- ↘ Undertake further postgraduate or master's study

Application Criteria

Students will have completed all requirements of a bachelor's degree or graduate diploma in information technology or related subject, with at least a 'B' grade average at Level 7.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programmes may be considered for

admission, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant, who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The Postgraduate Certificate in Information Technology is primarily aimed at IT professionals wishing to undertake a short programme of study in order to upgrade their qualifications, knowledge and advance their careers.

Potential roles may include:

- ↳ Business analyst
- ↳ Network manager
- ↳ Security specialist
- ↳ Software developer
- ↳ Systems administrator
- ↳ IT manager
- ↳ Team leader

GRADUATE DIPLOMA IN INFORMATION TECHNOLOGY

Qualification	Graduate Diploma in Information Technology
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Information Technology programme covers the analysis of information systems including feasibility for installation, development of information systems and configuring and troubleshooting information networks. Management of internet sites and associated software is also included in the programme.

Application Criteria

Application by Academic Qualification

Entry is open to degree graduates who have graduated successfully from a relevant bachelor's degree programme or can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This Graduate Diploma programme provides the opportunity for information technology students to specialise in the discipline of networking. As well as promoting and enhancing their knowledge base skills, and professionalism, it aims to stimulate students to develop an inquiring and analytical approach to problems and issues, and to encourage independent judgement and creative thinking. Graduates may work in areas such as information

systems analysis and development, and in information networks configuration and troubleshooting, or in web development and web management.

POSTGRADUATE DIPLOMA IN INFORMATION TECHNOLOGY

Qualification	Postgraduate Diploma in Information Technology
Level	8
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ Learn independently and recognise the importance of continued learning
- ↳ Engage in rigorous intellectual analysis, criticism and problem-solving
- ↳ Show evidence of advanced knowledge about specialist areas of ICT
- ↳ Work effectively in teams and take on leadership roles
- ↳ Recognise, evaluate and address ICT-related ethical issues
- ↳ Apply acquired knowledge and skills in practical situations
- ↳ Communicate effectively orally, visually and in writing
- ↳ Demonstrate knowledge of the research process
- ↳ Analyse and critique ICT research literature
- ↳ Undertake master's study

Application Criteria

Students will have completed all requirements of a bachelor's degree or graduate diploma in information technology or related subject, with at least a 'B' grade average at Level 7.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programmes may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant, who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

All enrolments in the Postgraduate Diploma in Information Technology are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff as required.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The Postgraduate Diploma in Information Technology is aimed at IT professionals and recent graduates wishing to undertake a programme of study that covers a wider range of subject areas, in order to prepare for further study or to assist with obtaining a more senior position in an IT or IT business related place of employment.

Potential employment roles may include: business analyst, IT manager, network manager, security specialist, software developer, systems administrator and team leader.

MASTER OF INFORMATION TECHNOLOGY

Qualification	Master of Information Technology
Level	9
Dates	February to November
Duration	18 months full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ Learn independently and recognise the importance of continued learning
- ↳ Engage in rigorous intellectual analysis, criticism and problem-solving
- ↳ Show evidence of advanced knowledge about specialist areas of ICT
- ↳ Work effectively in teams and take on leadership roles as needed
- ↳ Recognise, evaluate and address ICT-related ethical issues
- ↳ Apply acquired knowledge and skills in practical situations
- ↳ Communicate effectively (orally, visually and in writing)
- ↳ Analyse and critique ICT research literature
- ↳ Undertake further study
- ↳ Conduct independent research

Application Criteria

Students will have completed all requirements of a bachelor's degree or graduate diploma or postgraduate certificate or postgraduate diploma in information technology or related subject, with at least a 'B' grade average at Level 7 or higher.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programmes may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant industry experience, which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant, who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

All enrolments in the Master of Information Technology are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff as required. The Head of Faculty will determine the maximum number of students permitted to enrol in the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The Master of Information Technology is aimed at IT professionals and recent graduates wishing to undertake an advanced programme of study in order to prepare for further study or to assist with obtaining a more senior position. Potential employment roles may include: business analyst, IT manager, network manager, security specialist, software developer, systems administrator and team leader.

"SIT offers a friendly and conducive learning setting, boosted with passionate, hard-working staff. It's a welcoming community with its people and the natural beauty of the countryside. In my opinion, Southland and the South Island is where the heart of Aotearoa is."

In his advice to other students, Rodney refers to his favourite phrase: "Be content with what you have - MINIMALISM. And remember to be at the right place, with the right people, doing the right thing at the right time."

Rodney Naro
Master of Information Technology





MĀORI LANGUAGE



Māori Language

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MĀORI LANGUAGE

Learn to speak te reo Māori with confidence. In partnership with Te Wānanga o Aotearoa, we offer Māori language courses from Beginners through to Advanced levels.

You will learn to pronounce Māori words correctly, confidently hold a conversation in te reo Māori and improve your understanding of Māori culture. At the end of the course you will improve the

way you communicate, understand the importance of safe cultural practices and be able to participate in a variety of cultural situations.

PROGRAMMES IN MĀORI LANGUAGE

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill					●	●
Q Queenstown					●	●
G Gore					●	●
T Telford						●

I Q G T	New Zealand Certificate In Te Reo Māori (He Pī Ka Pao) Levels 1 & 2	111
I Q T G	New Zealand Certificate in Tikanga (Matauranga Maori) Level 3	111
I Q G	New Zealand Certificate In Te Reo Māori (He Pī Ka Rere) Levels 3 & 4	112
I Q G	New Zealand Diploma in Te Hapūtanga o te Reo (Tē Rōnakitanga ki te Reo Kairangi) Level 5	112
I Q	New Zealand Diploma in Te Reo (Rumaki) (Level 6)	113

NEW ZEALAND CERTIFICATE IN TE REO MĀORI (HE PI KA PAO) LEVELS 1 AND 2

Qualification	New Zealand Certificate In Te Reo (Rumaki Reo Rua) Levels 1 and 2
Level	1 and 2
Dates	Various - please see our website for details
Duration	40 weeks full-time (20 weeks Level 1 and 20 weeks Level 2)
Location	Invercargill, Gore, Queenstown, Telford
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you want to learn some basic Māori language, this is the perfect place to start. Whether you want to use te reo Māori at home with the kids, or in the workplace, this interactive programme will have you speaking with confidence in no time.

You'll start with how to correctly pronounce Māori words, names and place names. We'll teach you basic greetings and how to introduce yourself, as well as how to understand and follow tikanga | protocols. Our kaiako are experienced with teaching beginners, and you'll be with other taurira | students who have the same aspirations to learn our indigenous language.

Te Ara Reo Māori has become a part of the educational landscape of Aotearoa. Past graduates have been newsreaders, public figures, teachers, school principals and business people - many who have advanced to higher levels of study in te reo Māori.

You will learn:

- ↳ Pronunciation
- ↳ Tikanga (customs and protocols)
- ↳ Introductions
- ↳ Basic vocabulary
- ↳ Basic sentence structures

You will know how to:

- ↳ Correctly pronounce Māori words, names and place names
- ↳ Use basic greetings and introduce yourself
- ↳ Understand and follow tikanga | protocols
- ↳ Perform some waiata
- ↳ Use Māori words with confidence
- ↳ Understand basic sentence structures.

Upon successful completion of this programme, you will receive the following qualification:

- ↳ New Zealand Certificate in Te Reo (Reo Rua) Level 1 and Level 2

You must complete both Level 1 and Level 2 to receive the qualification.

You will automatically be enrolled into Level 2 once you enrol into this course.

Application Criteria

Applicants should be a minimum of 16 years of age (unless an exemption from attending school has been granted) at the commencement of the programme. An exemption from attending school may be granted by a person designated under sections 21 or 26 of the Education Act 1989, by a school principal from a school in which the prospective taurira is registered, or by the Chief Executive of the Ministry of Education.

Open entry, however applicants should have little or no knowledge of Te Reo Māori and must attend an information sharing hui with a kaiako before enrolment.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The te reo Māori skills will be useful in everyday life in Aotearoa. They'll also be great if you work in education, Māori organisations, media or anywhere you deal with the public.

On completion of this programme, graduates will have developed an understanding and knowledge of:

- ↳ Correct pronunciation of sounds and words
- ↳ Foundational sentence structures, grammar conventions and contextual vocabulary
- ↳ Technical knowledge of foundational level reo Māori in selected contexts and develop an emerging respect for Te Reo
- ↳ Foundational level Te Reo Māori to achieve tasks in specified contexts
- ↳ Māori social organisation, institutions, protocols and practices
- ↳ Knowledge of Ako Whakatere learning methodology
- ↳ Awareness of their individual learning styles and the ability to advocate for themselves
- ↳ Participating in huihuinga

NEW ZEALAND CERTIFICATE IN TIKANGA (MATAURANGA MĀORI) LEVEL 3

Qualification	New Zealand Certificate in Tikanga (Matauranga Māori) Level 3
Level	3
Dates	Various - please see our website for details
Duration	20 weeks full-time
Location	Invercargill, Queenstown, Gore, Telford
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Tikanga is about purpose, practices, and protocols, and you'll find it in every aspect of te ao Māori (the Māori world view).

Your local class will have a specialised delivery strand that brings foundational tikanga learning to life.

When you pass this programme you will get this qualification:

- ↳ New Zealand Certificate in Tikanga (Matauranga Māori) (Level) 3

Application Criteria

Applicants should demonstrate a keen interest in Tikanga Māori. Applicants must be a minimum of 16 years of age.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

NEW ZEALAND CERTIFICATE IN TE REO MĀORI (HE PI KA RERE) LEVELS 3 AND 4

Qualification	New Zealand Certificate In Te Reo (Rumaki, Reo Rua) Levels 3 and 4
Level	3 and 4
Dates	Various - please see our website for details
Duration	40 weeks full-time (20 weeks Level 3 and 20 weeks level 4)
Location	Invercargill, Queenstown, Gore
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you know the basics of te reo Māori and want to take it further, here's your next step. Our safe, encouraging and interactive programme is loved by people from all cultures and backgrounds.

Develop a greater understanding of the Māori culture while you practice and build confidence in your Māori language skills. Learn alongside others at the same level and have fun while you're doing it.

In this programme you'll learn a variety of sentence structures using te reo Māori in a range of formal and informal situations. You'll be able to explain and practice tikanga Māori as well as learning a range of waiata and karakia.

When you finish the course, you'll have the confidence to advance to full-immersion learning.

You will learn:

- ↳ Active and passive sentence structures
- ↳ Extending your vocabulary
- ↳ Using different tenses
- ↳ Distinguishing between Māori and non-Māori sentence structures

You will know how to:

- ↳ Use a variety of sentence structures
- ↳ Use te reo Māori in a range of formal and informal situations
- ↳ Explain and practice tikanga Māori
- ↳ Use a range of waiata and karakia

You must complete both Level 3 and Level 4 to receive the qualification. You will automatically be enrolled into Level 4 once you enrol into this course.

Upon successful completion of this programme, you will receive the following qualification:

- ↳ New Zealand Certificate in Te Reo (Reo Rua) Level 3 and Level 4

Application Criteria

Applicants should be a minimum of 16 years of age (unless an exemption from attending school has been granted) at the commencement of the programme. An exemption from attending school may be granted by a person designated under sections 21 or 26 of the Education Act 1989, by a school principal from a school in which the prospective taura is registered, or by the Chief Executive of the Ministry of Education. In addition applicants should have successfully completed the NZ Certificate in Te Ara Reo Māori (He Pi Ka Rere) (Level 2) programme of study or be able to demonstrate equivalent knowledge and skills.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

You can put your te reo Māori skills to use in most jobs in Aotearoa.

Graduates of this qualification will be able to:

- ↳ Use Te Reo Māori vocabulary and grammatical structures at an advanced - intermediate level
- ↳ Use Te Reo Māori at an intermediate level to show an understanding of their connections to the land and the environment, prominent places, people, histories and stories, as an expression of mana whenua
- ↳ Use Te Reo Māori at an intermediate level in selected contexts to develop a growing knowledge base of, and an emerging respect for Te Reo, as an expression of mana reo
- ↳ Use Te Reo Māori at an intermediate level to achieve tasks and guide others in specified contexts as an expression of mana ao turoa

TE HAPUTANGA O TE REO (TE RONAKITANGA KI TE REO KAIRANGI) KAUPAE (LEVEL 5)

Qualification	New Zealand Diploma in Te Reo (Rumaki) (Level 5)
Level	5
Dates	Various - please see our website for details
Duration	42 weeks full-time
Location	Invercargill, Gore, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Do you want to make a meaningful commitment to your Māori language development? Go well past the basics and focus on your grammar and conversational ability.

Start to learn about regional variations of language and how you'll understand different dialects. Continue in our fun and inclusive learning environment and make te reo Māori a language you can confidently function in from day to day.

Arohatia te reo!

You will learn:

- ↳ Intermediate level, conversational te reo Māori
- ↳ Asking and answering questions
- ↳ Comparing and contrasting
- ↳ Kiwaha and whakatauki
- ↳ Passive and stative sentence structures

You will know how to:

- ↳ Use te reo Māori as your language of choice
- ↳ Use a wide range of sentence structures
- ↳ Hold meaningful conversations
- ↳ Use sentence structures which reflect whakaaro Māori

When you pass this programme, you'll get this qualification:

- ↳ Te Haputanga o te Reo (Te Ronakitanga ki te Reo Kairangi) Kaupae 5 - New Zealand Diploma in Te Reo (Rumaki) Level 5

Application Criteria

All applicants must be 16 years of age or over and have successfully completed NZ 3046 Te Reo Māori Level 4 Qualification, or one of the following methods subject to approval:

- ↳ An equivalent Level 4 Te Reo Qualification
- ↳ Able to satisfactorily complete a Level 5 PEKA assessment
- ↳ Attend an information sharing hui with the kaiako

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

With skills at this level you could provide cultural advice in your workplace or organisation.

Graduates will be able to:

- ↳ Provide akonga with the knowledge and skills to use te reo Māori vocabulary, grammatical structures and technical skills at an advanced level
- ↳ Provide akonga with the opportunity to undertake an analysis of alternative perspective as an expression of mana tangata
- ↳ Provide akonga with the opportunity to use advanced language and expressions in te reo Māori to show a broad understanding of their connections to the land and the environment, prominent places, people, histories, stories, local proverbs and colloquial sayings as an expression of mana whenua
- ↳ Provide akonga with the opportunity to apply advanced level te reo Māori and technical skills to use te reo creatively with detail in familiar and unfamiliar contexts, as an expression of mana reo
- ↳ Provide akonga with the opportunity to demonstrate observance of tikanga to independently lead tasks and guide people in a range of prescribed, and some unfamiliar contexts, as an expression of mana ao turoa
- ↳ Provide akonga with the opportunity to use broad theoretical and technical knowledge to research a topic of interest relating to te reo, ona tikanga me ona ahuatanga
- ↳ Contribute positively to the development of te reo kia tika, kia rere, kia Māori or have a personal and/or professional interest in te reo Māori
- ↳ Provide a pathway for entry to higher-level qualifications either internally with TWoA or externally with other providers
- ↳ Provide an employment pathway to the diverse spaces within te ao Māori

NEW ZEALAND DIPLOMA IN TE REO (RUMAKI) (LEVEL 6)

Qualification	New Zealand Diploma in Te Reo (Rumaki) (Level 6)
Level	6
Dates	Various - please see our website for details
Duration	42 weeks full-time
Location	Invercargill, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This programme is intended for proficient speakers of te reo Māori and provides an opportunity for people to learn te reo Māori in a safe and supported learning environment based upon the legacy of nga matua tupuna. Tikanga Māori is integrated throughout the programme in a manner that is conducive; to enhance learning; to provide meaning; to create understanding and awareness; and above all to apply respectfully. In addition to the acquisition of te reo, graduates will have developed skills and knowledge of associated lexis in a specialised area. They will also have specialised technical and theoretical knowledge to conduct research.

Application Criteria

Akonga must be at least 16 years of age (unless an exemption from attending school has been granted) at the commencement of the programme.

Akonga must be New Zealand citizens (or citizens of Australia, Tokelau, Niue, Cook Islands) or permanent residents.

Akonga must meet the following programme-specific requirements:

- ↳ Have successfully completed Te Haputanga o te Reo (Te Kaupae 5), or a te reo Māori diploma qualification at Level 5, or Year One of a te reo Māori degree (Rumaki), and
- ↳ Attend an interview, or information hui, with a kaiako

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this diploma will have the skills and knowledge to participate in the maintenance and development of te reo amongst whanau, hapu, iwi, and community. They will have an advanced understanding and awareness of te reo that can be utilised to support and complement current skills and knowledge in their area of employment, in the public and private sectors, such as:

- ↳ Senior administration roles
- ↳ Senior policy analysts
- ↳ Liaison person, team leader
- ↳ Senior Māori cultural advisors
- ↳ Senior teachers/educators - general and reo Māori; kaiawhina, kaiarahi i te reo in Kohanga Reo, Kura Kaupapa Māori, Primary Schools, or in the workplace
- ↳ Script writers, or broadcasters in Māori radio
- ↳ Health advocates, or healthcare support workers
- ↳ Lead roles in the arts sector - singers, composers, writers, artists, actors
- ↳ Senior roles as tour guides, instructors, or kaitiaki in the Tourism sector
- ↳ Senior hospitality positions
- ↳ Senior Māori liaison or Cultural Advisor positions in Government departments
- ↳ Politics - Liaison, Advisors, or Speakers on Hospital Boards, Regional Boards, Local Council and in Parliament
- ↳ Speakers of advisors in Museums
- ↳ Advisors at Foreign Embassies in New Zealand, or overseas



TRADES & TECHNOLOGY



Architectural Technology & Quantity Surveying	115
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ARCHITECTURAL TECHNOLOGY

If you are interested in drawing, problem solving and structure, and have a strong record of achievement in design, mathematics or similar subjects, a career in Architectural Technology or Quantity Surveying could be for you!

As an Architectural Technology student you'll learn the principles of building design through drawing, computer-aided design and modeling, as well as working as part of a design and construction team, turning concepts into reality. Students gain skills such as establishing

a design brief, presenting preliminary designs, developing building concepts and preparing working drawings. They also develop skills in areas applicable to the wider construction industry, including health and safety plans, quality assurance and construction methodologies.

Quantity Surveying students graduate able to cost projects and estimate materials, communicate with clients and collaborate with engineers, architects and other members of a design and construction team. You'll also have a

thorough understanding of building technology, the construction process and legal requirements.

SIT has a specialised design suite with 30 stations, we use a range of CAAD programmes including ArchiCAD, Revit, Sketchup, Rhino, Grasshopper, Photoshop to mention a few, as well as manual drawing stations. There are many site visits throughout the programme and the opportunity to participate in real-world projects.

PROGRAMMES IN ARCHITECTURAL TECHNOLOGY & QUANTITY SURVEYING

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill			●	●	●	

- I** New Zealand Diploma in Architectural Technology 116
- I** Bachelor of Architectural Technology 116
- I** Graduate Diploma in Architectural Technology 117

NEW ZEALAND DIPLOMA IN ARCHITECTURAL TECHNOLOGY

Qualification	New Zealand Diploma in Architectural Technology (Level 6)
Level	6
Dates	February to November
Duration	Two years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification provides the construction industry with qualified people who have the essential knowledge and skills required to enter employment as architectural technicians who will be able to work independently on small and medium-scale building projects of limited complexity through all stages to completion.

Graduates of this programme will be able to:

- Apply comprehensive industry knowledge to evaluate design principles for small, medium and large building projects in a design, building or construction related environment
- Carry out feasibility studies for small, medium and large buildings
- Establish the client's requirements, develop and communicate a concept and building design, and prepare approval documentation for a building project in accordance with a client's brief
- Evaluate the performance of and select materials and finishes to be used in the building process
- Prepare, organise and present architectural working drawings for small and medium buildings using manual and digital technologies in accordance with the statutory and regulatory environment
- Understand the roles, documentation and administrative requirements of the construction industry, apply this knowledge and assist senior personnel through the tender process

Application Criteria

School Leavers

Applicants should have one or more of the following:

- NCEA, with a minimum of 50 credits at Level 2 including 12 credits in Mathematics and a minimum of 12 Literacy credits
- NZ Trade Certificate in Carpentry, or National Certificate in Carpentry
- Be able to demonstrate equivalent knowledge and skills
- Four years secondary education preferred
- Applicants whose first language is not English, or who come from a country where the language of instruction in schools is not English, must meet the English Proficiency Outcomes in accordance with the NZQF Programme Approval and Accreditation Rules 2017 as below.

Mature Applicants

Applicants over the age of 20 years at the time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the New Zealand Diploma in Architectural Technology (Level 6) will be able to work as a:

➤ Architectural Technician

With further training and/or experience graduates of this diploma may be able to work as a:

- Architectural designer
- Senior architectural designer
- Architect
- Interior designer
- Urban designer
- Landscape architect
- Design manager
- Consultant design practice
- Or in another field related to Construction, Planning or Design

BACHELOR OF ARCHITECTURAL TECHNOLOGY

Qualification	Bachelor of Architectural Technology
Level	7
Dates	February to November
Duration	Three years full-time, part-time online delivery is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Study the Bachelor of Architectural Technology and learn the technical skills and knowledge needed to get into the Architectural Industry.

The architectural sector, construction industry and wider society will benefit from the increase in the level and breadth of technical knowledge and industry capability. It is also a qualification pathway for practicing architectural designers, draughtspersons and CAAD technicians who wish to obtain a more senior position.

The Bachelor of Architectural Technology is aimed at secondary students (who have achieved the requisite entrance qualifications) and recent certificate or diploma graduates (in architectural technology or construction or related fields).

Application Criteria

Students will have achieved NCEA Level 3 and met New Zealand University Entrance requirements including:

- Three subjects at Level 3, each with a minimum of 14 credits from NZQA's list of approved subjects (normally including a mathematics subject and a science or technology subject), and
- Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- Numeracy - 10 credits at Level 1 or above, or

Completed the New Zealand Diploma in Architectural Technology, or the New Zealand Diploma in Construction, or equivalent.

Special Admission

Notwithstanding the above admission criteria, mature-aged applicants who can show evidence of ability to succeed in the programmes may be considered for admission, provided they have successfully completed an approved course or programme, or have relevant industry experience, which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant who does not meet academic criteria may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Bachelor of Architectural Technology will be able to:

- Analyse complex architectural information and make informed architectural decisions
- Apply advanced knowledge and analytical, practical and research capabilities to solve architectural technology problems
- Engage in professional-level communication in oral, visual and written modes to convey architectural information
- Evaluate and advise on services elements and sustainable materials, methods and technologies for use in construction projects
- Learn independently and undertake professional development in architectural technology
- Think critically and respond appropriately when confronted with ethical, legal or professional challenges in architectural technology contexts

GRADUATE DIPLOMA IN ARCHITECTURAL TECHNOLOGY

Qualification	Graduate Diploma in Architectural Technology
Level	7
Dates	February to November
Duration	One year full-time, part-time online delivery is available
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Upgrade your Architectural capabilities and advance your career with the Graduate Diploma in Architectural Technology. This programme is suited to those who are practising architectural designers, draughtspersons and CAAD technicians who want to increase their technical knowledge, skills and industry capabilities.

You will learn:

- Architectural Design
- Architectural Documentation
- Architectural Drawing
- Building Information Modelling
- Building Services
- Integrated Environmental Systems
- Professional Practice and Ethics
- Project Management
- Structural Building Systems
- Sustainable Technology and Construction Methodologies

Application Criteria

Students will have completed all requirements of a bachelor's degree in a relevant field (such as construction, engineering, surveying) and been employed in a responsible position completing drawing and relevant documentation in the field of architectural technology for at least three years.

Special Admission

Notwithstanding the above admission criteria, mature-aged applicants who can show evidence of ability to succeed in the programmes may be considered for admission, provided they have successfully completed an approved course or programme, or have relevant industry experience, which is deemed to meet the required standard for entry.

Provisional Part-time Admission

An applicant who does not meet academic criteria may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

"My tutors were great! They offered support and when needed, their expertise. I found they were approachable and friendly and had a real open-door policy".

"I believe that with my studies and time at SIT, I am definitely a lot more confident in myself and I know that I will achieve success".

"I really enjoyed my time at SIT, the atmosphere, the people and the knowledge was amazing!"

TEGAN RAMAGE

Bachelor of Architectural Technology





AUTOMOTIVE & COLLISION REPAIR

SIT's automotive department contains a large, well-equipped workshop, with equipment including a suspension and brake test lane, vehicle hoists, test equipment and a purpose-built Dyno Cell incorporating a Mainline 1200 AWD dyno, tractor dynos, and engine dynos as well

as a wide range of vehicles, including EV and diagnostic test equipment.

We offer New Zealand Certificates in Automotive Light Engineering, Automotive Heavy Engineering and Collision Repair.

Students generally spend three days per week on campus at their course, plus one or two days per week on work placements which provides real-world experience and often leads to apprenticeships.

PROGRAMMES IN AUTOMOTIVE AND COLLISION REPAIR

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill						●
C Christchurch						●

- I C** New Zealand Certificate in Automotive Engineering (Light) 119
- I** New Zealand Certificate in Automotive Engineering (Heavy) 119
- C** New Zealand Certificate in Collision Repair and Automotive Refinishing 120

NEW ZEALAND CERTIFICATE IN AUTOMOTIVE ENGINEERING (LEVEL 3) (LIGHT)

Qualification	New Zealand Certificate in Automotive Engineering
Level	3
Dates	Invercargill February to November June to March Christchurch January to October February to November March to December August to May
Duration	One year full-time (Three days in class, one to two days work experience)
Location	Invercargill, Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you want to get into the Automotive Industry as a Mechanic, then the New Zealand Certificate in Automotive Engineering (Level 3) (Light) is for you.

This pre-apprenticeship qualification will prepare you for the industry and teach you all the automotive engineering fundamentals that you will need to know. Hands-on practical workshops and work experience placements are an essential part of this course.

You will learn how to:

- ✎ Follow workplace policies, procedures and relevant regulations to work safely and effectively in an automotive workshop
- ✎ Use tools and equipment to complete basic workshop engineering tasks
- ✎ Apply fundamental automotive engineering knowledge to service engine, and driveline systems
- ✎ Check operation of, and perform minor repairs on, electrical and electronic systems
- ✎ Apply fundamental automotive engineering knowledge to service steering, suspension and brake systems.

Application Criteria

School Leavers

- ✎ Four years minimum secondary education
- ✎ Attained NCEA Level 2
- ✎ Desire to work in the automotive industry
- ✎ Recommended as a co-requisite: Class 1 full driver's licence

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above, in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty, in consultation with the Programme Operations Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge to work in an entry-level position in the automotive industry. This qualification is highly desirable by the industry, for people to achieve before continuing on with an automotive apprenticeship.

NEW ZEALAND CERTIFICATE IN AUTOMOTIVE ENGINEERING (LEVEL 3) (HEAVY)

Qualification	New Zealand Certificate in Automotive Engineering (Level 3)
Level	3
Dates	February to November
Duration	One year full-time (three days in class, one to two days work experience)
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you want to get into the Automotive and Heavy Equipment Industry and work on big trucks, tractors, cranes or combine harvesters then the New Zealand Certificate in Automotive Engineering (Level 3) (Heavy) is for you.

This pre-apprenticeship qualification will prepare you for the industry and teach you all the fundamentals that you will need to know through theoretical learning, hands-on practical workshops and work experience placements.

There are different sectors in the Automotive and Heavy Equipment Industry and this course will help you choose an area to focus your career on:

- ✎ Road Transport
- ✎ Plant and Equipment
- ✎ Agricultural Equipment
- ✎ Materials Handling Equipment

You will learn how to:

- ✎ Follow workplace policies, procedures and relevant regulations to work safely and effectively in an automotive workshop
- ✎ Use tools and equipment to complete basic workshop engineering tasks
- ✎ Apply fundamental automotive engineering knowledge to service engine, and driveline systems
- ✎ Check operation of, and perform minor repairs on, electrical and electronic systems
- ✎ Apply fundamental automotive engineering knowledge to service steering, suspension and brake systems

Application Criteria

School Leavers

- ✎ Four years minimum secondary education
- ✎ Attained NCEA Level 2
- ✎ Desire to work in the automotive industry
- ✎ Recommended as a co-requisite: Class 1 full driver's licence

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above, in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty, in consultation with the Programme Operations Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification is designed for people who are beginning a career in the industry and provides graduates with the skills to service general automotive systems. Graduates of this programme will be able to work under limited supervision.

SIT has some of the best automotive facilities in the country and great relationships with local employers. This course has been endorsed by the Motor Industry Training Organisation (MITO) and the Automotive Advisory Committee (Invercargill) which represents the local industry. Graduates of this qualification will have the skills and knowledge to work in an entry-level position in the automotive industry. This qualification is highly desirable by the Automotive industry for people to achieve before continuing on with an apprenticeship within the Industry.

NEW ZEALAND CERTIFICATE IN COLLISION REPAIR AND AUTOMOTIVE REFINISHING (LEVEL 3)

Qualification	New Zealand Certificate in Collision Repair and Automotive Refinishing
Level	3
Dates	February to November
Duration	One year full-time (three days per week class time, two days work experience)
Location	Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- Follow workplace policies, procedures and relevant regulations to work safely and effectively in the collision repair and automotive refinishing industry
- Apply fundamental collision repair knowledge to remove and replace vehicle components to assist with collision repair
- Apply fundamental automotive refinishing knowledge to repair minor damage and prepare vehicle components for refinishing work

Application Criteria

School Leavers

NCEA Level 2 (recommended), minimum 10 credits.

NCEA Level 1 in both literacy and numeracy, three years minimum secondary education and a desire to work in the collision repair and automotive refinishing industry.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above in a related discipline, and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification provides the collision repair and automotive refinishing industry with individuals who have attained the fundamental knowledge and skills required to work as removers/refitters of vehicle components, and/or refinishing preparers.

The qualification is designed for people who are beginning their career in the industry. Graduates will be able to work under limited supervision.





CONSTRUCTION

SIT's Construction courses and trades programmes are second to none. With a focus on ensuring our graduates are equipped with skills the industry is looking for, our courses combine classroom learning with practical work and employer-based work experience.

Construction programmes at our Queenstown and Christchurch campuses are similarly well-equipped, and

construction pre-trade classes build a three-bedroom transportable house, which is great work experience leading into a building apprenticeship.

As well as Certificate programmes at NZQA Level 3 and 4, we offer a Construction and Infrastructure Construction vocational pathway, which supports young people in their transition from school to employment

and offers a new way for those who may not meet entry requirements for other programmes to achieve NCEA Levels 1, 2 and 3, which allows progress to further study, training and employment.

Boost your chances of getting an apprenticeship, with our construction course. Build yourself a smarter future!

PROGRAMMES IN CONSTRUCTION

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill			●	●		●
C Christchurch						●
Q Queenstown						●

I C Q	New Zealand Certificate in Construction Trade Skills (Level 3) Carpentry	122
I	New Zealand Diploma in Construction (Quantity Surveying)	122
I	Bachelor of Construction	123
I	Graduate Diploma in Construction	123

NEW ZEALAND CERTIFICATE IN CONSTRUCTION TRADE SKILLS (LEVEL 3) CARPENTRY

Qualification	New Zealand Certificate in Construction Trade Skills (Level 3) with strands in Allied Trades, Carpentry and Joinery
Level	3
Dates	Invercargill February to November March to December July to April Queenstown February to November Christchurch January to October March to December August to May
Duration	34 weeks full-time
Location	Invercargill, Queenstown, Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The purpose of this qualification is to provide the wider construction trades sector with work-ready graduates able to enter the construction trades as a labourer or an apprentice who have developed essential transferable skills and underpinning knowledge applicable to a wide range of construction-related trades. This qualification is suitable for people new to, or intending to enter the construction trades sector.

The strands recognise the knowledge and skills required of entrants to allied trades, or the carpentry trades. The allied trades include painting and decorating, roofing, interior systems and exterior plastering.

Please note our courses full up very quickly. Get your application in early so you don't miss out!

Application Criteria

Applicants should be a minimum of 16 years of age and able to complete the physical requirements of the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Application Criteria

Applicants should be a minimum of 16 years of age and able to complete the physical requirements of the programme.

Career Opportunities

The purpose of this qualification is to provide the wider construction trades sector with work-ready graduates who are able to enter the construction trades as a labourer or an apprentice, who have developed essential transferable skills and underpinning knowledge applicable to a wide range of construction-related trades.

This qualification is suitable for people new to, or intending to enter, the construction trades sector.

NEW ZEALAND DIPLOMA IN CONSTRUCTION (QUANTITY SURVEYING) (LEVEL 6)

Qualification	New Zealand Diploma in Construction (Quantity Surveying) (Level 6)
Level	6
Dates	February to November
Duration	Two years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Through the NZ Diploma in Construction programme, you'll learn about construction principles and methods, building legislation, conflict management, contract conditions and administration, environmental sustainability and how to quantify and estimate material and labour costs.

This two-year qualification will give you the knowledge, understanding and skills to work with limited supervision as a Quantity Surveyor.

Learn how to:

- ↘ Communicate in a construction-related context
- ↘ Select materials and finishes for building projects
- ↘ Administer construction contracts
- ↘ Present feasibility information and preliminary estimates to clients
- ↘ Assemble quantity surveying documentation
- ↘ Collate all priced components into a tender submission

With more training, this qualification could be a starting point, leading to a career as a senior quantity surveyor, registered quantity surveyor or contracts manager.

Application Criteria

School Leavers

Applicants should have one or more of the following:

- ↘ NCEA, with a minimum of 50 credits at Level 2 including 12 credits in Mathematics and a minimum of 12 Literacy credits
- ↘ NZ Trade Certificate in Carpentry, or National Certificate in Carpentry
- ↘ Be able to demonstrate equivalent knowledge and skills with four years secondary education preferred.

Mature Applicants

Applicants over the age of 20 years at the time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the New Zealand Diploma in Construction with the strand in Quantity Surveying (Level 6) will be able to work as a:

- ↳ Quantity surveyor
- ↳ Estimator

With further training and/or experience graduates of this diploma may be able to work as a:

- ↳ Senior Quantity Surveyor
- ↳ Senior Estimator
- ↳ Quantity Surveying Consultant/Contractor
- ↳ Contracts Manager
- ↳ Senior Cost Manager
- ↳ Quantity Surveying Tutor

BACHELOR OF CONSTRUCTION (LEVEL 7)

Qualification	Bachelor of Construction (Level 7)
Level	7
Dates	February to November
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Construction will prepare you for a career at any level in the construction industry.

You will learn and get practical experience in construction practices and technology, building services, health and safety management, construction methodologies and more. The student will have the opportunity to do an industry project to gain practical experience.

Tailor your degree to your career goals by choosing one of three specialisations:

- ↳ Construction Management
- ↳ Project Management
- ↳ Quantity Surveying

The Bachelor of Construction aims to develop graduates who have the intellectual rigour, skills and capability needed by construction professionals.

The qualification is aimed at secondary students who have achieved the requisite entrance qualifications, at recent certificate or diploma graduates (in Architectural Technology or Construction or Project Management or Quantity Surveying) wishing to undertake a degree programme of study, and at people working in the construction industry wishing to obtain a more senior position.

It will be of interest to building inspectors, building practitioners, construction managers, contract supervisors, project managers, and quantity surveyors.

Public and private sector organisations employing graduates will benefit from the knowledge and specialist skills that the graduates have acquired during their programme of study.

Application Criteria

Students will have achieved NCEA Level 3 and met New Zealand university entrance requirements including:

- ↳ Three subjects at Level 3, each with a minimum of 14 credits from NZQA's list of approved subjects (normally including a mathematics subject and a science or technology subject), and
- ↳ Literacy - 10 credits at Level 2 or above, made up of 5 credits in reading and 5 credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, or
- ↳ Completed the New Zealand Diploma in Construction or equivalent

Mature Applicants (20 years of age and above)

Notwithstanding the above admission criteria, mature-aged applicants who can show evidence of ability to succeed in the programmes may be considered for admission, provided they have successfully completed an approved course or programme, or have relevant industry experience, which is deemed to meet the required standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Possible employers in the public sector include government departments, local authorities, and educational institutions.

Possible employers in the private sector include construction companies, consultancies, and infrastructure service companies. Graduates may also work in private practice.

After graduation (and further work experience in some cases), possible jobs include Building Estimator, Building Inspector, Construction Economist, Construction Manager, Contract Manager, Project Manager, Property Manager, Quantity Surveyor, Site Manager and Team Leader.

GRADUATE DIPLOMA IN CONSTRUCTION (LEVEL 7)

Qualification	Graduate Diploma in Construction (Level 7)
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Construction is aimed at construction professionals who want to upgrade their qualifications and improve their knowledge and skill to advance their careers.

Students will learn how to manage projects, including building information modelling, contracts management, health and safety management, quality management, sustainable technology and construction methodologies and specialising in Construction Management, Project Management or Quantity Surveying. The student will have the opportunity to do an industry project to gain practical experience.

Graduates of this qualification will be able to:

- ↳ Apply analytical, practical and research capabilities to unfamiliar situations in the area of construction
- ↳ Engage in professional level communication in visual, written and verbal modes
- ↳ Assess efficiency and productivity in construction projects
- ↳ Critically evaluate and financially manage construction projects
- ↳ Evaluate, advise on and manage risks associated with construction projects
- ↳ Manage employment relations in construction contexts
- ↳ Manage quality assurance in construction projects
- ↳ Evaluate and advise on sustainable construction materials, methods and technologies for use in construction projects
- ↳ Design, evaluate and apply health and safety management systems in construction contexts (Construction Management specialists)
- ↳ Plan and manage construction projects using project management principles, tools and techniques (Project Management specialists)

- ↳ Undertake measurement and estimation processes for construction projects (Quantity Surveying specialists)

Application Criteria

Students will have completed all requirements of a bachelor's degree in a relevant field (such as architecture, engineering, science - with a construction related major/strand, surveying, technology) and been employed in a responsible position in the field of construction for at least three years.

Mature Application (20 years of age and above)

Notwithstanding the above admission criteria, mature-aged applicants who can show evidence of ability to succeed in the programmes may be considered for admission, provided they have successfully completed an approved course or programme, or have relevant industry experience, which is deemed to meet the required standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

After graduation (and further work experience in some cases) possible jobs include:

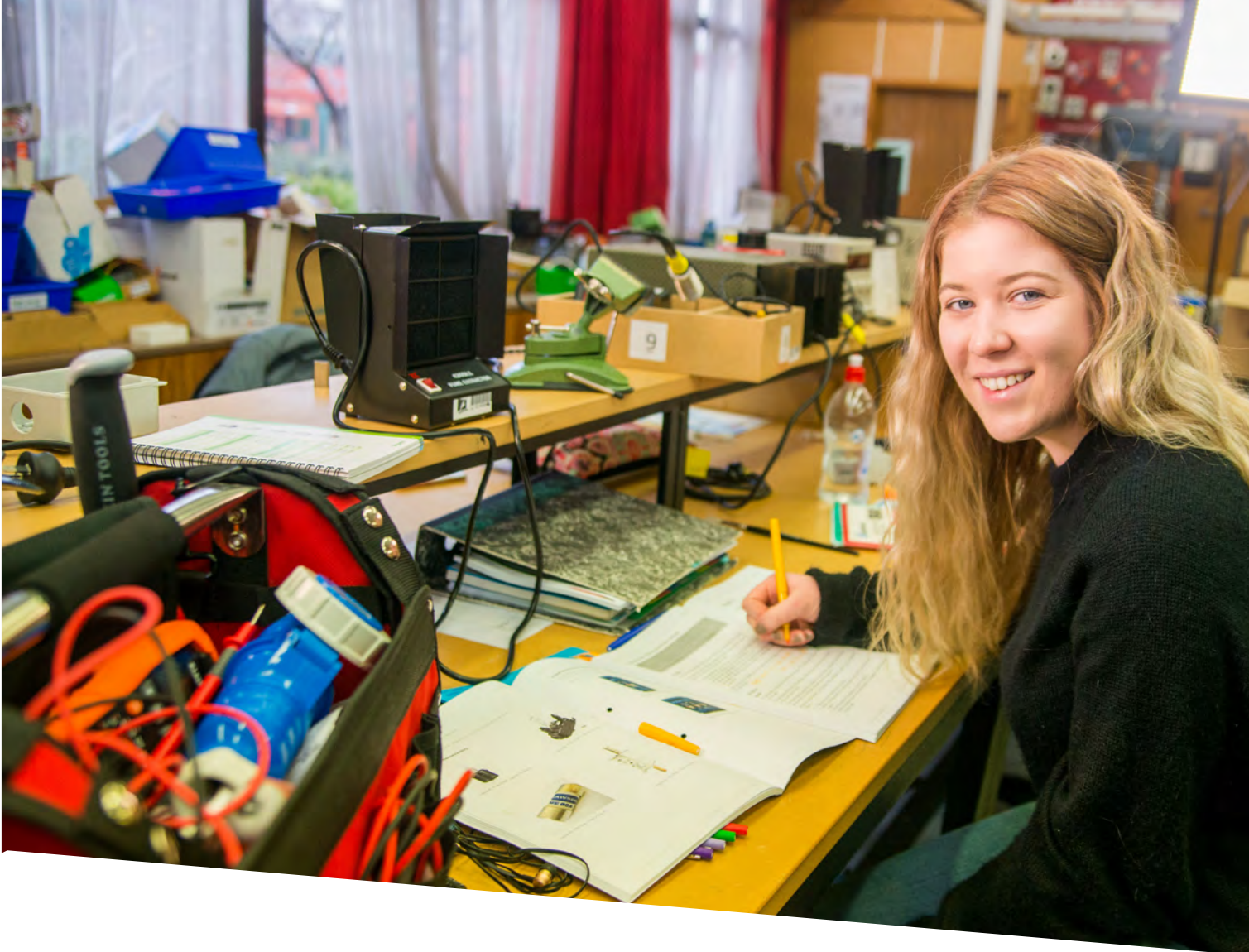
- ↳ Estimator
- ↳ Building Inspector
- ↳ Construction Manager
- ↳ Contracts Manager
- ↳ Project Manager
- ↳ Property Manager
- ↳ Quantity Surveyor
- ↳ Site Manager
- ↳ Team Leader

"I met a lot of great people while at SIT, especially good tutors. They influenced me and deeply moved the way I think. They are my role models and I want to be like them. For example, our tutor Peter (Hardy) who has passed his retirement age, but is still teaching with passion. I admire him and I hope I will be the kind of person that contributes to society over my whole life."

Heidi said one particular tutor, Samantha Menike, gave her the best learning experience she'd had in her entire education. "She is very professional, in her classes you learn a lot. Her teaching is educational and pleasant. She is also very patient with her students and when we asked questions, she always answered them in detail to make sure we understood them."

HEIDI QU
Bachelor of Construction





ELECTRICAL

If you have a desire to learn how electricity works and an interest in becoming an electrician, this programme provides the fundamentals of the electrical theory and practical skills to move forward in this industry.

Additional help in maths is available if required.

Students spend three days per week at their course and gain work experience with local businesses where possible.

Our workshop and classroom facilities are set up with up-to-date equipment for electrical training.

The electrical tutors bring current industry experience and a wealth of knowledge to this popular trade, which can include a career in residential, commercial, industrial, power generation and supply, and often leads to owning your own business.

PROGRAMMES IN ELECTRICAL

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
I Invercargill						●
C Christchurch						●

- I C** New Zealand Certificate in Electrical Engineering Theory 126
- C** New Zealand Certificate in Refrigeration and Air Conditioning (Trade Assistant) 126

NEW ZEALAND CERTIFICATE IN ELECTRICAL ENGINEERING THEORY

Qualification	New Zealand Certificate in Electrical Engineering Theory
Level	3
Dates	Invercargill February to November July to April Christchurch February to November
Duration	One year full-time
Location	Invercargill, Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification will help prepare you for the industry and teach you all the fundamentals that you will need to know to move forward into an Electrical Apprenticeship.

You will learn:

- ↘ The principles of electrical theory and practice
- ↘ Electrical protection
- ↘ Electrical Generation and Supply
- ↘ Installation and maintenance of electrical machines
- ↘ Fault diagnosis and testing techniques
- ↘ Safe working procedures and practices
- ↘ Identifying and reporting electrical and other hazards

Application Criteria

School Leavers

- ↘ Candidates must have achieved NCEA Level 1 in Mathematics, English, and Physics or General Science, or equivalent qualifications
- ↘ Desire to work in the Electrical Engineering industry

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline, and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the skills, knowledge, and attributes to work in apprenticeships in the electrical industry in the field of their choice with guidance, mentoring, and supervision in accordance with the Electricity Act 1992.

NEW ZEALAND CERTIFICATE IN REFRIGERATION AND AIR CONDITIONING (TRADE ASSISTANT)

Qualification	New Zealand Certificate in Refrigeration and Air Conditioning (Trade Assistant)
Level	3
Dates	February to November
Duration	One year full-time (three days per week class time, two days per week work experience)
Location	Christchurch
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you want to get into the Refrigeration and Air Conditioning Industry and work on domestic and commercial equipment, then the New Zealand Certificate in Refrigeration and Air Conditioning (Trade Assistant) Level 3, is for you. This pre-apprenticeship qualification will prepare you for the industry and teach you all the fundamentals that you will need to know.

You will learn to:

- ↘ Assemble, install and maintain a basic refrigeration and/or air conditioning plant
- ↘ Safely test basic electrical circuitry
- ↘ Recover refrigerant into a cylinder
- ↘ Charge refrigeration systems in accordance with current regulations

Classes are three days a week with two days of work experience.

Application Criteria

School Leavers

- ↘ Have gained NCEA Level 2
- ↘ Four years minimum secondary education
- ↘ Desire to work in the Refrigeration and Air Conditioning industry

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 1 or above in a related discipline, and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate.

Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

At the successful completion of this programme, students will have the required competencies to function successfully and effectively at operational levels within the Refrigeration and Air Conditioning sector. Graduates could go on to become:

- ↘ Heating and ventilation installers
- ↘ Refrigeration technicians
- ↘ Electrical service technicians



ENGINEERING

We deliver a wide range of qualifications from Level 3 certificates to level 7 graduate diplomas.

Engineers find solutions to problems through investigation, design then delivery through manufacturing and installation.

The school of advanced engineering programmes include strands in Civil and Mechanical Engineering.

Programmes offered:

- ↳ The New Zealand Diploma in Engineering (Level 6)
- ↳ The Bachelor of Engineering Technology (Level 7)
- ↳ The Graduate Diploma in Engineering Technology (Level 7)

The Engineering Trades School Offers:

- ↳ New Zealand Certificate in Mechanical Engineering Level 3
- ↳ Beginners and Improves Welding short courses

PROGRAMMES IN ENGINEERING

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill			●	●	●	●

- 1** New Zealand Certificate in Mechanical Engineering (Level 3) 128
- 1** New Zealand Diploma in Engineering (Mechanical Engineering Major) 128
- 1** New Zealand Diploma in Engineering (Civil Engineering Major) 129
- 1** Bachelor of Engineering Technology 129
- 1** Graduate Diploma in Engineering Technology 130

NEW ZEALAND CERTIFICATE IN MECHANICAL ENGINEERING

Qualification	New Zealand Certificate in Mechanical Engineering (Level 3)
Level	3
Dates	February - November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification will help you develop the skills needed to work within the industry as a Mechanical Engineering Apprentice. This qualification is beneficial when applying for apprenticeships; employers find the skills and experience gained on this course as desirable.

You will learn:

- ✎ Fabrication
- ✎ Welding
- ✎ Machining
- ✎ General Engineering
- ✎ Drawings including Computer Aided Drawing

Application Criteria

School Leavers

- ✎ NCEA Level 2 (recommended), minimum 10 credits NCEA Level 1 in both literacy and numeracy
- ✎ Three years minimum secondary education
- ✎ Desire to work in the mechanical engineering industry

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates from this qualification will be able to progress into industry roles, including apprenticeships in the following:

- ✎ Specialist Production Welder
- ✎ Machine Operator
- ✎ CNC Machine Operator
- ✎ Metal Worker/Fabricator
- ✎ Ducting Fabricator
- ✎ Pipe Fitter/Welder
- ✎ Metal Polisher
- ✎ Pattern Maker Trade Assistant

NEW ZEALAND DIPLOMA IN ENGINEERING (MECHANICAL ENGINEERING MAJOR)

Qualification	New Zealand Diploma in Engineering (Level 6)
Level	6
Dates	February to November
Duration	Two years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Do you dream of designing electric generators, internal combustion engines or steam and gas turbines?

Our two-year, high value course of study will enable you to conceive, design and build power-using machines, such as refrigeration and air-conditioning systems, elevators, escalators and more.

The course acts as a foundational year for advanced mechanical engineering and is designed to upskill you for advanced studies, leading to career opportunities such as becoming a mechanical engineer, mechanical design engineer, mechanical field engineer, piping engineer or a mechanical project engineer.

Learn how to:

- ✎ Design machines
- ✎ Use lathes, shaping machines, milling machines, welders and more
- ✎ Use cutting-edge 3D modelling software including SolidWorks and AutoCAD
- ✎ Produce drawings to industry standards
- ✎ Work collaboratively with construction workers, clients, and other industry professionals

Application Criteria

For entry to this programme, applicants are required to have:

- ✎ A minimum total of 48 credits at Level 2 in four subjects including at least 12 credits in mathematics, or
- ✎ Equivalent qualifications (eg. International Baccalaureate, Cambridge), or
- ✎ Equivalent credits from appropriate trades training and/or demonstrated skills and experience
- ✎ Minimum of eight literacy credits at Level 1 or higher including four reading and four writing

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the New Zealand Diploma in Engineering will be able to gain employment as engineering technicians in workplaces that have a technical/engineering basis, relevant to their specialist engineering strand, like mechanical engineering.

For the mechanical engineering strand, roles include the design, manufacture and maintenance of tools, engines, machines and systems.

On achievement of this qualification, graduates should:

- ✎ Be work ready and able to be employed in a relevant engineering environment to work towards the achievement of the New Zealand Diploma in Engineering Practice (NZDEP) and to meet the minimum standard of competence expected of a reasonable Engineering Technician

- It is expected that graduates will attain the educational underpinnings and work-ready attributes defined in the IPENZ Graduate Profile for Engineering Technicians. The graduate profile defined by IPENZ is benchmarked internationally to the exemplar graduate attributes for graduates of technician education programmes recognised under the Dublin Accord

NEW ZEALAND DIPLOMA IN ENGINEERING (CIVIL ENGINEERING MAJOR)

Qualification	New Zealand Diploma in Engineering
Level	6
Dates	February to November
Duration	Two years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Do you dream of buildings, bridges, railways, and water channels, helping to meet the needs of communities in safe and sustainable ways? Our two-year, high value course of study will enable you to conceive, design and build buildings, systems and infrastructure in the public and private sector; including roads, airports, tunnels, dam and sewage treatment.

The course acts as a foundational year for advanced civil engineering and is designed to upskill students for advanced studies and career opportunities.

You will:

- Build and evaluate geotechnical models
- Analyse structural dynamics using computer technologies
- Study reinforced concrete and steel design
- Develop skills for research, communication, critical thinking, business and management
- Work collaboratively with construction workers, clients, and other industry professionals

Engineers can find themselves working in many different disciplines and environments, from overseeing maintenance operations to designing and building engineered solutions, the range of career options is vast, varied and challenging.

Application Criteria

For entry to this programme, applicants are required to have

- A minimum total of 48 credits at Level 2 in four subjects including at least 12 credits in mathematics, or
- Equivalent qualifications (eg. International Baccalaureate, Cambridge), or
- Equivalent credits from appropriate trades training and/or demonstrated skills and experience
- Minimum of eight literacy credits at Level 1 or higher, including four reading and four writing

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Civil Engineers design and build roads, structures, utility infrastructure and buildings. Civil is the broadest field of engineering and can involve working in construction, materials, maintenance and utility operations.

It is expected that graduates will attain the educational underpinnings and work-ready attributes defined in the IPENZ Graduate Profile for Engineering Technicians. The graduate

profile defined by IPENZ is benchmarked internationally to the exemplar graduate attributes for graduates of technician education programmes recognised under the Dublin Accord.

BACHELOR OF ENGINEERING TECHNOLOGY

Qualification	Bachelor of Engineering Technology
Level	7
Dates	February to November
Duration	Three years full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Learn how to deal with complex systems and manage large-scale projects and solve real-life problems. This degree offers comprehensive preparation using the most appropriate emerging technologies.

The first year of engineering study at the SIT has a core of five compulsory papers, plus a choice of electives. This allows you to study two strands without making a formal commitment to one specifically. You are then encouraged to select electives from the options listed, focusing on those required in the strand you are considering majoring in, for years two and three.

Civil Strand

Ethics, Law and Professional Conduct, Environmental Engineering, Mechanics and Structures, Project Management, Risk Management, Traffic and Highway Engineering, Water and Wastewater Engineering.

Mechanical Strand

Ethics, Law and Professional Conduct, Machines, Manufacturing, Mechanics, Product Design, Project Management, Risk Management.

The Bachelor of Engineering Technology is aimed at secondary students who have achieved the requisite entrance qualifications (including NCEA Level 3), or recent New Zealand Diploma in Engineering graduates wishing to undertake a degree programme of study in order to enter the engineering profession, and existing practitioners (in fields such as roading and transportation, water and wastewater engineering, infrastructure, mechanical engineering and design) wishing to obtain a more senior position.

Application Criteria

School Leavers

Students will have achieved NCEA Level 3 and met New Zealand university entrance requirements including:

- Three subjects at Level 3, each with a minimum of 14 credits; physics, calculus, and one other subject from NZQA's list of approved subjects, and
- Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- Numeracy - 10 credits at Level 1 or above, or
- Completed the New Zealand Diploma in Engineering, or equivalent

Mature Applicant (20 years of age and above)

Notwithstanding the above admission criteria, mature-aged applicants who can show evidence of ability to succeed in the programmes may be considered for admission, provided they have successfully completed an approved course or programme, or have relevant industry experience, which is deemed to meet the required standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

After graduation and further work experience possible jobs in the private and public sector include:

- ↳ Civil engineer
- ↳ Construction manager
- ↳ Contract manager
- ↳ Design engineer
- ↳ Environmental engineer
- ↳ Geotechnical engineer
- ↳ Materials engineer
- ↳ Mechanical engineer
- ↳ Roading engineer
- ↳ Water engineer
- ↳ Transportation engineer

GRADUATE DIPLOMA IN ENGINEERING TECHNOLOGY

Qualification	Graduate Diploma in Engineering Technology
Level	7
Dates	February to November
Duration	One year full-time
Location	Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Engineering Technology with majors in Civil Engineering or Mechanical Engineering is aimed at engineering professionals wishing to undertake a comprehensive programme of study in order to upgrade their qualifications and extend their knowledge and skills with the objective of obtaining employment or advancing their careers.

Application Criteria

Students will have completed all requirements of a Bachelor's degree in a relevant field (such as architecture, engineering, science, surveying, technology).

Application by Mature Entry (20 years of age and above)

Notwithstanding the above admission criteria, mature-aged applicants who can show evidence of ability to succeed in the programmes may be considered for admission, provided they have successfully completed an approved course or programme, or have relevant industry experience, which is deemed to meet the required standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates working in the engineering sector will be able to:

- ↳ Critically examine broadly defined engineering problems
- ↳ Analyse engineering information and make informed decisions
- ↳ Design engineering solutions in response to broadly defined problems
- ↳ Apply acquired knowledge and skills in practical engineering situations
- ↳ Utilise appropriate resources and tools to provide solutions to engineering problems
- ↳ Conduct investigations and solutions of broadly defined problems with an understanding of the limitations
- ↳ Understand the elements of risk and be able to predict levels of risk within engineering contexts
- ↳ Apply project management concepts, principles and techniques in engineering contexts
- ↳ Demonstrate professional conduct, ethical behaviour and personal responsibility as an engineering practitioner

"I am especially grateful to my tutor, Carlo Gabriel, who is a very responsible tutor with outstanding experience and capability."

"I especially enjoy his teaching style, he combines practical work with

theoretical teaching, which makes our study very effective."

Michael would recommend SIT to prospective students: "In my opinion, SIT is an ideal place for me to study efficiently."

MICHAEL ZHOU

Graduate Diploma in Engineering Technology (Civil)



JOINERY

SIT offers a Joinery facility that many believe is the best in the country. Its large, well-appointed machine shop houses the high-quality, modern industrial machinery required to manufacture kitchens, furniture, doors, windows and cabinetry. Some of the more specialised machinery includes a computer-operated CNC router and dimensioning saw.

Students manufacture up to 11 full-size projects as part of their course, learning a wide range of hand tool, machine operation, finishing and assembly skills along the way. Students spend three days per week at their course and gain work experience with local businesses where possible.

Our tutors have a real passion for the industry and help students achieve some amazing results. Many of our past students have moved on to successful careers in the Joinery industry.

PROGRAMMES IN JOINERY

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
1 Invercargill						●

1 New Zealand Certificate in Construction Trade Skills (Level 3) Joinery Allied Trades

NEW ZEALAND CERTIFICATE IN CONSTRUCTION TRADE SKILLS (LEVEL 3) JOINERY ALLIED TRADES

Qualification	New Zealand Certificate in Construction Trade Skills (Level 3) with strands in Allied Trades, Carpentry and Joinery
Level	3
Dates	February to November
Duration	40 weeks full-time
Location	Invercargill

Course Outline

The New Zealand Certificate in Construction Trade Skills (Level 3) - Joinery Allied Trades, will help you become work ready, to start an apprenticeship or entry-level job in the industry. This qualification is suitable for people new to, or intending to enter, the construction trades sector.

Our tutors have a real passion for the industry and help students achieve some amazing results. Many of our past students have moved onto successful careers.

Students spend three days per week on the course and gain work experience with local businesses where possible.

You will learn:

- ✎ Joinery skills and techniques
- ✎ Practical joinery projects
- ✎ Allied trades skills and techniques
- ✎ Allied trades projects and roles
- ✎ Health and safety
- ✎ Calculations and planning

The strands recognise the knowledge and skills required of entrants to allied trades or joinery trades. The allied trades include painting and decorating, roofing, interior systems and exterior plastering. Joinery roles include a high level of craftsmanship and machinery operation, making doors, windows, kitchens, stairs and all range of cabinetry.

The purpose of this qualification is to provide the wider construction trades sector with work-ready people able to enter the construction trades as a labourer, or an apprentice who have developed essential transferable skills and underpinning knowledge applicable to a wide range of construction-related trades.

Application Criteria

Applicants should be a minimum of 16 years of age and able to complete the physical requirements of the programme.

Career Opportunities

Graduates of this qualification will be able to enter employment in trades within the construction and related industry as a labourer or an apprentice. With additional training and/or experience, they may go on to further roles in the construction industry such as joiner, plasterer, painter or roofer.

“Doing Trades Academy helped me decide what I wanted to do as a career. It gave me more of an idea on what joinery’s like, and introduced me more into the trade than what I knew before”.

Now at SIT and completing the New Zealand Certificate in Construction Trade Skills (Level 3) – Joinery, Jordan enjoys the practical emphasis of the qualification and being hands-on as much as possible. She enjoys coming to class and being able to do something practical, instead of sitting all day.

“Zero Fees has helped a lot, just knowing I don’t owe money, it relieves a lot of pressure”.

JORDAN CRUICKSHANK

NZ Certificate in Construction Trade Skills (Level 3) Joinery





SIT2LRN

STUDY ANYWHERE



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ANIMAL CARE

If you love animals and want a career in animal care, production or welfare, our courses in Animal Care are a great starting point for distance learning students, and can assist with developing the skills and knowledge needed to gain employment in a variety of roles.

Kirsty Rowlands studied Animal Care via SIT2LRN

"I highly recommend this programme to anyone wanting to further their knowledge of basic animal care or looking to study as a vet nurse."

Kirsty was promoted to manager at the boarding kennels and cattery

where she worked early on in her studies, and was proud to be able to share her training and knowledge with other staff members.

Now an independent contractor in a mobile grooming salon, Kirsty says she feels confident being able to advise customers about veterinary care for their pets.

PROGRAMMES IN ANIMAL CARE

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
SIT2LRN						●

- S New Zealand Certificate in Animal Care (Lifestyle Block Animals) 135
- S New Zealand Certificate in Animal Care (Companion Animals) 135

NEW ZEALAND CERTIFICATE IN ANIMAL CARE (LIFESTYLE BLOCK ANIMALS) (LEVEL 3)

Qualification	New Zealand Certificate in Animal Care
Level	3
Dates	Various, please see our website
Duration	Six months full-time, up to two years part-time Intakes are 12 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Nurture your passion for animals with the New Zealand Certificate in Animal Care (Lifestyle Block Animals). Become a valued member of your local animal shelter or clinic, learn how to care for your own animals or pathway into a higher animal care qualification.

With the focus in lifestyle block animals, this qualification is ideal for those in the rural industry sector or who would like to pursue a career in rural animal care.

You will learn:

- Animal Anatomy and Physiology
- Health and Behaviour
- Animal Ethics and Legalities
- Three specialised areas for Identification, Health and Housing for Dogs, Horses, Poultry, Rodent and Rabbits, or Ruminants (cattle, sheep and deer).

This qualification will help you develop skills needed for working or further training in the animal care industry.

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- 60 credits at Level 2 or above, plus 20 credits from any level, and
- Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes, unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards package of three literacy unit standards (26622, 26624, 26625 - all three required)
- Numeracy - minimum of 10 credits at Level 1 or above through either achievement standards or specified assessment standards available through a range of subjects (minimum total of 10 credits), or unit standards package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the head of faculty in consultation with the programme manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the New Zealand Certificate in Animal Care (Lifestyle Block Animals) (Level 3) will have solid basic knowledge and skills in the care of animals of varying sizes who are suited to lifestyle blocks.

Many graduates of the New Zealand Certificate in Animal Care (Lifestyle Block Animals) (Level 3) go on to further study, however some graduates have chosen to use the course to meet personal goals such as increasing their level of care for their own pets and livestock, or volunteering for local animal welfare organisations.

NEW ZEALAND CERTIFICATE IN ANIMAL CARE (COMPANION ANIMALS) (LEVEL 3)

Qualification	New Zealand Certificate in Animal Care
Level	3
Dates	Various, please see our website
Duration	Six months full-time, up to two years part-time Intakes are 12 weeks long
Location	SIT2LRN Distance Learning, Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Nurture your passion for animals with the New Zealand Certificate in Animal Care (Companion Animals). Become a valued member of your local animal shelter or clinic, learn how to care for your own pet or pathway into a higher animal care qualification.

You will learn:

- Animal Anatomy and Physiology
- Health and Behaviour
- Animal Ethics and Legalities
- Three specialised areas for Identification, Health and Housing for Dogs, Cats, Caged Birds, Rodents and Rabbits, or Reptiles and Amphibians

This qualification will help you develop skills needed for working or further training in the animal care industry.

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- 60 credits at Level 2 or above, plus 20 credits from any level, and
- Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes, unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards package of three literacy unit standards (26622, 26624, 26625 - all three required)
- Numeracy - minimum of 10 credits at Level 1 or above through either achievement standards or specified assessment standards available through a range of subjects (minimum total of 10 credits), or unit standards package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the head of faculty in consultation with the programme manager as appropriate.

Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification are likely to be employed in a range of businesses associated with the care of animals. This may include working as assistants in pet stores, animal rescue centres, pet grooming, animal day care, greyhound racing kennels, animal breeders, animal training, boarding facilities, aquarium facilities, horse recreation businesses and lifestyle block owners.





AGRICULTURE & HORTICULTURE

Agriculture

If you're in agriculture, you're in business. SIT's NZ Diploma in Agribusiness Management is offered via SIT2LRN distance learning and gives a foundation in core business skills, such as business planning, financial management, human resources (HR), resource management and sustainability, and reporting. The content is tailored to the specific requirements of the agricultural sector.

SIT's new Agribusiness major in the Bachelor of Applied Management has been designed to assist students to analyse issues facing the agriculture sector and develop skills and knowledge in operations, management and financial management in agribusiness organisations.

Horticulture and Landscape Design

If plants are your passion, then our range of horticulture programmes will develop

your skills and equip you with industry-recognised qualifications which combine theoretical knowledge and practical application.

Career opportunities for graduates include roles such as farming, gardening, organic horticulturalist, grower or landscaper. You could work on a farm, in a garden centre, orchard, nursery, or in a local authority parks division.

PROGRAMMES IN AGRICULTURE & HORTICULTURE

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
SIT2LRN			●	●	●	●

● New Zealand Certificate in Organic Primary Production (Level 3)	138
● New Zealand Certificate in Land Based Sustainability Practices (Level 3)	138
● New Zealand Certificate in Horticulture (Level 3) [General]	139
● New Zealand Certificate in Horticulture (Level 3) Landscape Construction Strand	139
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NEW ZEALAND CERTIFICATE IN ORGANIC PRIMARY PRODUCTION (LEVEL 3)

Qualification	New Zealand Certificate in Organic Primary Production (Level 3)
Level	3
Dates	Various, please see our website
Duration	17 weeks full-time, up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning, Biological Husbandry Unit (BHU)
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Learn about the factors influencing organic production, the biotic interactions which occur in organic production ecosystems, soil and ground preparation for organic production, and how to control for weeds, animal pests, and disease in an organic production activity.

The aims of the qualification are as follows:

- ↘ To gain skills and knowledge that are directly relevant to working or further training in the organic primary production sector
- ↘ To provide a base for learners to progress to more advanced studies in organic primary production
- ↘ To provide a programme of study that will enhance your knowledge base of organic production growing systems and environments for those working, or intending to work in the sector

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ↘ 60 credits at Level 2 or above, plus 20 credits from any level, and
- ↘ Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes, unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ↘ Numeracy - minimum of 10 credits at Level 1 or above through either achievement standards or specified assessment standards available through a range of subjects (minimum total of 10 credits), or unit standards package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

At the successful completion of this programme, students will have the required competencies to function successfully and effectively at entry levels within the horticulture sector. Graduates of this qualification may be employed, or self-employed as an:

- ↘ Organic orchard worker
- ↘ Organic vineyard worker
- ↘ Organic greenhouse worker
- ↘ Organic crop worker
- ↘ Organic nursery worker
- ↘ Organic farm assistant/worker
- ↘ Organic pastoral farm worker
- ↘ Organic arable farm worker
- ↘ Mahinga Kai assistant/worker

NEW ZEALAND CERTIFICATE IN LAND BASED SUSTAINABILITY PRACTICES (LEVEL 3)

Qualification	New Zealand Certificate in Land Based Sustainability Practices
Level	3
Dates	Various, please see our website
Duration	12 weeks full-time, up to two years part-time Intakes are 12 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Certificate in Land Based Sustainability Practices (Level 3) will teach you the skills and knowledge to actively contribute to environmental, conservation and land based management practices to enhance sustainability. You will be able to choose to focus on Horticulture, Agriculture or both strands.

This course will teach you to identify and apply knowledge of sustainable environmental, conservation and land based management practices to activities in a land-based context.

You will learn:

- ↘ Sustainable Practices
- ↘ Application of Sustainable Management
- ↘ Conservation Practice
- ↘ Horticulture strand: Plant Health and Protection, Sustainable Food Production and Sustainable Planting
- ↘ Agriculture strand: Livestock Management, Sustainable Livestock Production and Livestock Health and Protection

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ↘ 60 credits at Level 2 or above, plus 20 credits from any level, and
- ↘ Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes, unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ↘ Numeracy - minimum of 10 credits at Level 1 or above through either achievement standards or specified assessment standards available through a range of subjects (minimum total of 10 credits), or unit standards package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above, and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification may be self-employed, or employed as lwi workers, community council workers, growers, farmers, farm workers or Department of Conservation workers.

NEW ZEALAND CERTIFICATE IN HORTICULTURE (LEVEL 3) (GENERAL)

Qualification	New Zealand Certificate in Horticulture (General)
Level	3
Dates	Various, please see our website
Duration	17 weeks full-time, up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Get into horticulture with the New Zealand Certificate in Horticulture (Level 3) General. Learn more about growing systems and environments to enhance your hobby, or career in the horticulture sector.

You will learn:

- ✎ Nutrient and water cycles
- ✎ Plant establishment and growth
- ✎ Landscape design
- ✎ Outdoor vegetables
- ✎ Nursery production

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ✎ 60 credits at Level 2 or above, plus 20 credits from any level, and
- ✎ Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for academic purposes unit standards 22750 and 22751 (minimum total of 10 credits) or unit standards - package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ✎ Numeracy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subject (minimum total of 10 credits), or unit standards package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at the time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the New Zealand Certificate in Horticulture (Level 3) (General) will be able to apply knowledge of plant and soil science, and growing systems and environments to the identification, selection, establishment and growing of plants.

Many graduates of the New Zealand Certificate in Horticulture (Level 3) (General) go on to further study, however some graduates have chosen to use the course to extend their skills for personal use.

NEW ZEALAND CERTIFICATE IN HORTICULTURE (LEVEL 3) LANDSCAPE CONSTRUCTION STRAND

Qualification	New Zealand Certificate in Horticulture (Level 3) Landscape Construction strand
Level	3
Dates	Various, please see our website
Duration	24 weeks full-time, up to two years part-time Intakes are 12 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Develop your horticulture knowledge base and learn how to implement landscape designs professionally with the New Zealand Certificate in Horticulture (Level 3) Landscape Construction strand.

You will learn to:

- ✎ Work in a team for a landscape project
- ✎ Identify and select plants for a landscape project
- ✎ Landscape site set-out
- ✎ Establish a hard landscape plan
- ✎ Establish a soft landscape plan
- ✎ Develop a maintenance regime for a landscaped site
- ✎ Develop an irrigation or drainage plan for a landscaped site
- ✎ Undertake landscaping activities

This course will teach you how to identify and select plants for a specific landscaping project, work with clients, and establish a landscape plan and landscaping activities.

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ↳ 60 credits at Level 2 or above, plus 20 credits from any level, and
- ↳ Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes, unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ↳ Numeracy - minimum of 10 credits at Level 1 or above through either achievement standards - specified assessment standards through a range of subjects (minimum of 10 credits), or unit standards package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at the time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to:

- ↳ Work as an effective member of a team, including communication and interaction with team members and colleagues relevant to a role in the horticulture sector
- ↳ Carry out routine tasks associated with implementation of a landscape design

Recent graduates of the New Zealand Certificate in New Zealand Certificate in Horticulture (Level 3) (Landscape Construction strand) have gained employment as assistants in landscape design companies, in nurseries, and in gardens, however some graduates have chosen to use the course to extend their skills for personal use.

NEW ZEALAND CERTIFICATE IN SUSTAINABLE PRIMARY PRODUCTION (LEVEL 4)

Qualification	New Zealand Certificate in Sustainable Primary Production
Level	4
Dates	Various, please see our website
Duration	18 weeks full-time, up to two years part-time Intakes are 18 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Are you involved in a primary industry and looking to learn more about sustainability? Would you like to learn more about how to work in a self-managing capacity by implementing practices and initiatives that will bring long-term benefits to your community and the environment? The New Zealand Certificate in Sustainable Primary Production may be the qualification you've been looking for.

The aims of the qualification are as follows:

- ↳ To gain skills and knowledge that are directly relevant to day-to-day sustainable management of land-based production operations
- ↳ To enable further training in the area of sustainable management
- ↳ To provide a programme of study that will enhance the knowledge base of land-based sustainability practices for those working or intending to work in the sector

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ↳ 60 credits at level 2 or above, plus 20 credits from any level, and
- ↳ Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subject and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ↳ Numeracy - minimum of 10 credits at Level 1 or above through either achievement standards or specified assessment standards available through a range of subject (minimum total of 10 credits), or unit standards package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 2 or above and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

At the successful completion of this programme, graduates will have the required skills and knowledge to work effectively in a sustainable primary production area as a farmer, grower or assistant worker in the sector.

NEW ZEALAND CERTIFICATE IN ORGANIC PRIMARY PRODUCTION (LEVEL 4) (CROP PRODUCTION OR LIVESTOCK PRODUCTION)

Qualification	New Zealand Certificate in Organic Primary Production (Crop Production or Livestock Production)
Level	4
Dates	Various, please see our website
Duration	17 weeks full-time, up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Certificate in Organic Primary Production (Level 4) (Crop Production or Livestock Production) teaches students skills and knowledge that are directly relevant to working with day-to-day operational management of an organic primary production operation.

You will learn about:

- ↘ Factors influencing the development of organic horticulture in New Zealand
- ↘ Biotic interactions within organic ecosystems,
- ↘ Characteristics of successful organic primary production, and integrating organic principles in primary production,

You will also need to select focus papers on production and operation records, soil and soil nutrient management, composting, and crop or pasture protection.

This qualification is ideally suited to people who are experienced workers in the primary industry.

Application Criteria

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ↘ 60 credits at Level 2 or above, plus 20 credits from any level, and
- ↘ Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits); or unit standards package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ↘ Numeracy - minimum of 10 credits at Level 1 or above through either achievement standards or specified assessment standards available through a range of subjects (minimum total of 10 credits), or unit standards package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification are likely to be employed as an:

- ↘ Organic orchard/vineyard supervisor or leading hand
- ↘ Organic crop supervisor or team leader or technician
- ↘ Organic crop monitor
- ↘ Organic nursery specialist
- ↘ Organic farm production supervisor or assistant supervisor
- ↘ Organic pastoral or arable supervisor
- ↘ Mahinga Kai supervisor

NEW ZEALAND CERTIFICATE IN HORTICULTURE SERVICES (LANDSCAPE DESIGN STRAND) LEVEL 4

Qualification	New Zealand Certificate in Horticulture Services - Level 4
Level	4
Dates	Various, please see our website
Duration	17 weeks full-time, up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Improve your hobby or enhance your career in landscaping with the New Zealand Certificate in Horticulture (Landscape Design) Level 4. Learn how to design and analyse sites, and use plants to transform different landscapes.

You will learn:

- ↘ Communication and leadership
- ↘ Site analysis and surveying
- ↘ Plant identification for landscape design
- ↘ Landscape design planting plans
- ↘ Design principles for landscape design
- ↘ Graphics for landscape design

This course will teach you the skills and knowledge that you need to succeed in the horticulture and landscape design sector, or upskill your talents for your own residential property.

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2 as follows:

- ↘ 60 credits at Level 2 or above, plus 20 credits from any level, and
- ↘ Literacy - minimum of 10 credits at Level 1 or above through either specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or unit standards package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ↘ Numeracy - minimum of 10 credits at Level 1 or above through either achievement standards or specified assessment standards available through a range of subjects (minimum total of 10 credits), or unit standards package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in

a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Examples of employment opportunities at the completion of this certificate include:

- ↳ Garden or small-scale designer
- ↳ Assistant to a landscape design contractor/ landscape architect
- ↳ Employment in local authority horticultural divisions
- ↳ Nursery assistant
- ↳ Horticulturalist
- ↳ Farmer
- ↳ Gardener

NEW ZEALAND DIPLOMA IN PRIMARY INDUSTRY BUSINESS MANAGEMENT (LEVEL 5)

Qualification	New Zealand Diploma in Primary Industry Business Management (Level 5)
Level	5
Dates	Various, please see our website
Duration	One year full-time, up to 4 years part-time
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The NZ Diploma in Primary Industry Business and Management (Level 5) will help you develop skills and knowledge needed to manage a wide range of primary industry operations in farming, horticulture, dairy, fishing, apiculture and others.

This qualification is suitable for people who are already in a management or supervisory role in a primary industry business, or those who have some industry or other relevant experience, and are ready to advance into a management role within a primary industry business.

Graduates of this qualification will be able to:

- ↳ Develop, implement and review a business plan for primary industry business operations to meet performance requirements
- ↳ Plan, implement and review financial requirements using current and emerging technology to inform primary industry business decision-making
- ↳ Plan, implement and review staff employment and work allocation, and apply interpersonal and leadership skills to monitor staff performance, health, safety, and well-being requirements in a primary industry business
- ↳ Plan, implement and review the environmental sustainability requirements of a primary industry business
- ↳ Determine current business position, and develop a strategic plan for the future direction of a primary industry business

Application Criteria

All applicants should demonstrate a keen interest in primary industry business management (and preferably have current employment or involvement in a primary industry business) and have academic attributes which demonstrate that they have a reasonable likelihood of successful completion of the programme.

- ↳ Examples may include completion of a programme of study at Level 4 or above in a related discipline and/or employment in a related field for 2 or more years.

All enrolments in the New Zealand Diploma in Primary Industry Business Management programme are at the discretion of the Programme Manager in consultation with the Head of Faculty as required.

Important note

For completion of assessments, learners entering this programme should be in a position to access financial, management, production and performance information about a specific primary industry business, and to manage production factors of a specific business.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge to work in an autonomous management capacity and are likely to have control over the management of a primary industry business or a unit within a primary industry business.

Education Pathway

This qualification may build on the skills and knowledge from a range of qualifications across the primary industry sector.

Graduates of this qualification may progress to relevant qualifications at Level 6 or to SIT's Bachelor of Applied Management (Agribusiness Management major).

BACHELOR OF APPLIED MANAGEMENT (AGRIBUSINESS MANAGEMENT MAJOR)

Qualification	Bachelor of Applied Management (Agribusiness Management major)
Level	7
Dates	Various, please see our website
Duration	Three years full-time, up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Applied Management (Agribusiness Management major) programme aims to produce graduates with the personal and professional skills necessary to be successful in demanding and evolving business environments with a focus on the Agribusiness sector.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of the soft skills for management (such as communication, business writing, presentation, interpersonal, and problem-solving skills) in addition to the development of specific business knowledge and skills.

Majors available for the Bachelor of Applied Management programme:

- ↳ Agribusiness
- ↳ Applied Marketing

- ↳ Applied Management
- ↳ Event Management
- ↳ Human Resource Management
- ↳ Project Management
- ↳ Occupational Health and Safety

The Agribusiness major will equip students to:

- ↳ Demonstrate knowledge and skills relevant to agribusiness management, including key ideas, principles and concepts associated with the theory and application of the papers
- ↳ Be confident, capable and professional practitioners and learners
- ↳ Gather and assess agribusiness management information from a variety of sources, undertake analysis of this data, and use this to solve problems
- ↳ Be able to think critically, analyse relevant issues, and discuss these within the context of agribusiness management in a logical and competent manner
- ↳ Understand, apply, and communicate principles and concepts within the agribusiness management sector
- ↳ Develop professional knowledge and applied skills appropriate for the needs of clients within the agribusiness management sector

Application Criteria

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3, made up of 14 credits each, in three NZQA University Entrance approved subjects, and

Literacy - 10 credits at Level 2 or above, made up of 5 credits in reading, 5 credits in writing, and

Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required).

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience, or

Completion of an external or overseas qualification, which is considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates from the Bachelor of Applied Management with an Agribusiness Management major will critically analyse strategic issues facing agricultural industries, and develop and implement policies and procedures in the areas of operations, management, and financial management for agribusiness organisations. They will employ reflective practices to solve problems, both independently and as part of a team, and collect, critically analyse and communicate information effectively.

GRADUATE CERTIFICATE IN AGRIBUSINESS MANAGEMENT

Qualification	Graduate Certificate in Agribusiness Management
Level	7
Dates	Various, please see our website
Duration	17 weeks full-time, up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Certificate in Agribusiness Management will help learners critically analyse strategic issues facing agricultural industries, develop and implement appropriate policies in the areas of operations and general management, understand agribusiness economics, as well as identify future trends and potential issues within the industry.

The aim of the Graduate Certificate in Agribusiness Management is to provide students who already have a degree, or extensive applicable experience, with theoretical and applied knowledge in a specialised area, which can be used in professional practice or further advanced study in this area.

Select from a range of papers to gain knowledge of agribusiness industries, including livestock and crop sectors, health and safety, and sustainable practises. Understand the economics and learn the management skills to become a leader in the Agribusiness sector. Develop strategies to ensure a competitive business, and understand the influences shaping the future of the industry. Learn about policy and regulatory requirements and impacts, and undertake research into a topics of special interest.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of agribusiness management skills (such as communication, presentation, interpersonal and problem-solving skills) in addition to the development of specific agribusiness knowledge.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline.

Mature Applicants

Applicants must supply at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Certificate programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The aim of the Graduate Certificate in Agribusiness Management is to provide students who already have a degree, or extensive applicable experience, with advanced theoretical and applied knowledge in a specialised field, which can be used in professional practice or further advanced study in this area.

GRADUATE DIPLOMA IN AGRIBUSINESS MANAGEMENT

Qualification	Graduate Diploma in Agribusiness Management
Level	7
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Agribusiness Management will help learners critically analyse strategic issues facing agricultural industries, develop and implement appropriate policies in the areas of operations and general management, understand agribusiness economics, as well as identify future trends and potential issues within the industry.

The aim of the Graduate Diploma in Agribusiness Management is to provide students who already have a degree, or extensive applicable experience, with theoretical and applied knowledge in a specialised area, which can be used in professional practice or further advanced study in this area.

Understand the economics and learn the management skills to become a leader in the Agribusiness sector. Develop strategies to ensure a competitive business, and understand the influences shaping the future of the industry.

Gain in-depth knowledge of agribusiness industries, including livestock and crop sectors, health and safety, and sustainable practises. Learn about policy and regulatory requirements and impacts, and undertake research into a topics of special interest.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of agribusiness management skills (such as communication, presentation, interpersonal and problem-solving skills) in addition to the development of specific agribusiness knowledge.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline.

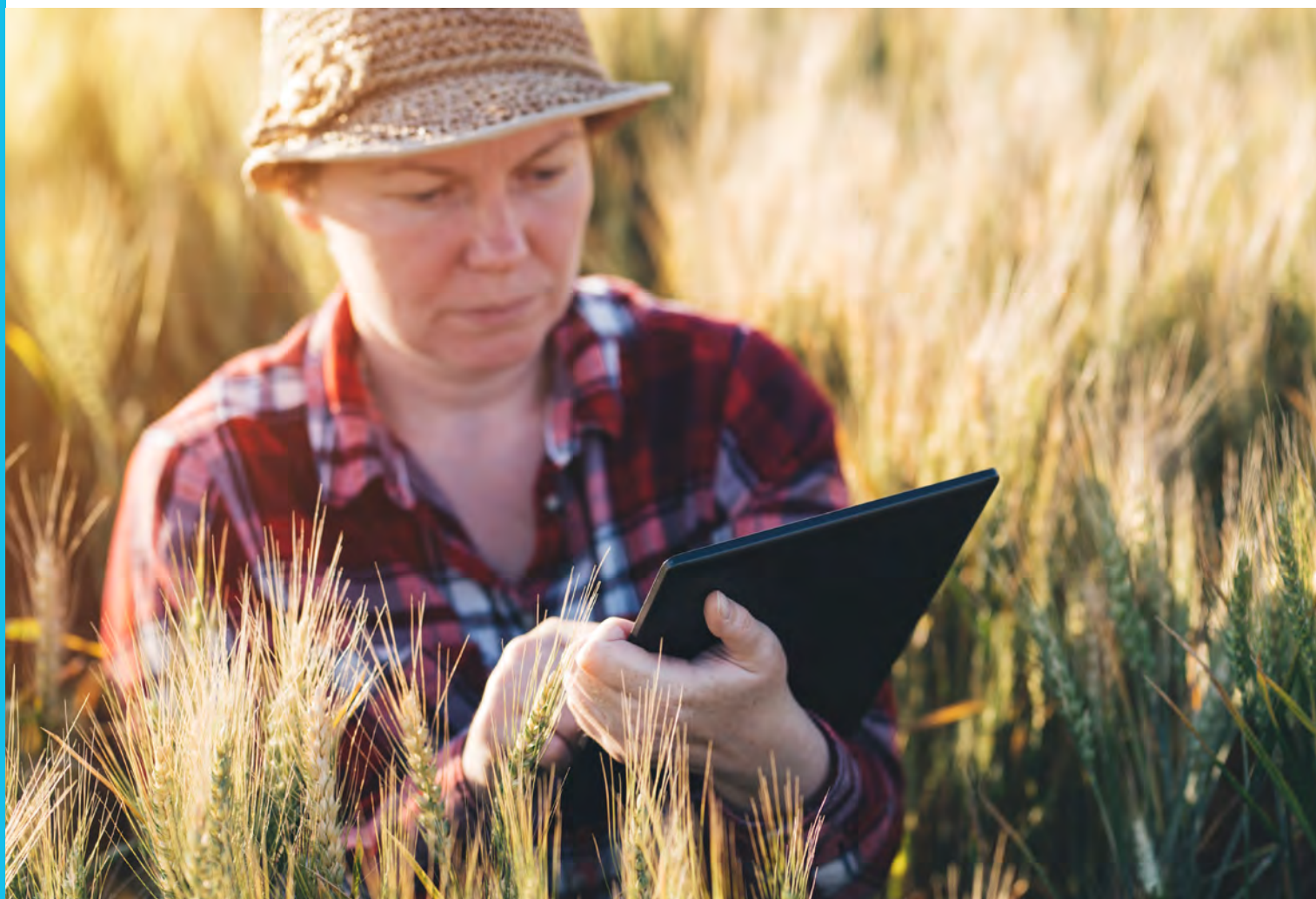
Mature Applicants

Applicants must supply at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The aim of the Graduate Diploma in Agribusiness Management is to provide students who already have a degree, or extensive applicable experience, with advanced theoretical and applied knowledge in a specialised field, which can be used in professional practice or further advanced study in this area.





BUSINESS

If you're thinking of a career in business, or want to progress in your current role by gaining additional qualifications, we offer a wide range of business courses to suit your needs.

SIT2LRN offers Postgraduate, Diploma and Certificate study in the field of business.

If you are a school leaver, SIT2LRN offer the New Zealand Diploma in Business (Level 5) and New Zealand Diploma in Business (Level 6). The Level 4 New Zealand Certificate in Business (Small Business), is the ideal option for business owners and/or students keen on venturing out on their own at a later date.

Looking to upskill?

We offer the Postgraduate Diploma in Business Enterprise, designed to meet the needs of graduates who wish to start their own business, as well as those who want to learn about entrepreneurship, innovation and business, enterprise management in an existing business.

PROGRAMMES IN BUSINESS

	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
SIT2LRN		●			●	●

- S** New Zealand Certificate in Business (Introduction to Team Leadership) (Level 3) 146
- S** New Zealand Certificate in Business (Small Business) (Level 4) 146
- S** New Zealand Certificate in Business (First Line Management) (Level 4) 147
- S** New Zealand Diploma in Business (Level 5) (Administration and Technology Strands) 147
- S** New Zealand Diploma in Business (Level 5) (Leadership and Management Strand) 148
- S** New Zealand Diploma in Business (Level 5) (Project Management Strand) 148
- S** New Zealand Diploma in Business (Level 6) (Administration and Technology Strand) 149
- S** New Zealand Diploma in Business (Level 6) (Leadership and Management Strand) 149
- S** Postgraduate Diploma in Business Enterprise 150

NEW ZEALAND CERTIFICATE IN BUSINESS (INTRODUCTION TO TEAM LEADERSHIP) (LEVEL 3)

Qualification	New Zealand Certificate in Business (Introduction to Team Leadership) (Level 3)
Level	3
Dates	Various, please see our website
Duration	Six months full-time, up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you want to progress your career to become a leader in a team, the New Zealand Certificate in Business (Introduction to Team Leadership) (Level 3) will help you develop the skills needed to step into a team leader role.

This course will help you contribute to effective team performance and become effective in a leadership role within a team.

You will learn:

- Effective team performance principles and objectives
- Communication (including giving feedback in the workplace)
- Problem solving and decision-making for business purposes.
- Ethics and behaviour expected within an organisational environment

Application Criteria

Applicants must have access to a workplace environment to be able to undertake the various assessments. Therefore, this course is best suited for those currently in employment or those who will have access to a workplace environment that will allow them to complete the assessments.

School Leavers

Applicants should be a minimum of 17 years of age, and have attained NCEA Level 2, or have evidence of similar achievement (e.g. workplace experience as set out on CV, workplace references).

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 2 or above in a related discipline and/or employment in the related sector for one or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification may be employed in a leadership role within a team in a variety of employment, cultural, or community settings.

Recent graduates of the New Zealand Certificate in Business (Introduction to Team Leadership) (Level 3) have accepted additional responsibilities or been promoted to higher level positions with their current employers.

NEW ZEALAND CERTIFICATE IN BUSINESS (SMALL BUSINESS) (LEVEL 4)

Qualification	New Zealand Certificate in Business (Small Business)
Level	4
Dates	Various, please see our website
Duration	17 weeks full-time, up to two years part-time
Location	SIT2LRN Distance Learning, Invercargill
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Develop the skills and knowledge needed to start, operate, grow and sustain a successful small business with the New Zealand Certificate in Business (Small Business) Level 4.

The purpose of this qualification is to provide Aotearoa New Zealand with people who have the knowledge and skills to establish, operate, grow, and sustain a small business.

You will learn:

- Business Planning
- Financial Management
- Marketing
- Staff Management
- Customer Service
- Policies and Legislation

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2:

- 60 credits at Level 2 or above, plus 20 credits from any level, and Level 1 Literacy and Numeracy requirements
- Literacy - 10 credits at Level 1 or above, made up of specified assessment standards - available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or package of three literacy unit standards (26622, 26624, 26625 - all three required), and
- Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to establish, operate, grow, and sustain a small business in Aotearoa New Zealand.

NEW ZEALAND CERTIFICATE IN BUSINESS (FIRST LINE MANAGEMENT) (LEVEL 4)

Qualification	New Zealand Certificate in Business (First Line Management) (Level 4)
Level	4
Dates	Various, please see our website
Duration	Six months full-time, up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Technical Knowledge and Skills

- Manage work flows in an operational context to achieve team objectives
- Assess against agreed criteria and respond appropriately to achieve operational objectives

People Skills

- Motivate and involve a team to achieve the team's objectives and contribute to the entity's objectives
- Communicate to develop relationships with team members and stakeholders
- Manage relationships within a team to sustain a productive workplace environment
- Promote an inclusive environment to value diversity for positive performance for the entity

Affective Skills

- Demonstrate professional and ethical behaviour, in a socially and culturally appropriate manner in leading a team

Business Environment

- Adapt leadership styles for effectiveness in different environments
- Comply with internal policies, legislation and other external requirements for the entity

Application Criteria

Applicants must have access to a workplace environment to be able to undertake the various assessments. Therefore, this course is best suited for those currently in employment or those who will have access to a workplace environment that will allow them to complete the assessments

School Leavers

Applicants should be a minimum of 18 years of age, and have attained NCEA Level 3, or have evidence of similar achievement (e.g. workplace experience as set out on CV, workplace references).

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline, and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

English Language Requirements Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge to work as a first line manager with responsibility for others, in a business entity.

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 5) (ADMINISTRATION AND TECHNOLOGY STRAND)

Qualification	New Zealand Diploma in Business (Level 5)
Level	5
Dates	Various, please see our website
Duration	One year full-time, up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification provides learners with core technical knowledge, people, cognitive, affective, and business environment skills.

The programme is structured with core technical papers, then three elective papers.

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme (e.g. Record of Learning, or Curriculum Vitae).

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

In addition to gaining core knowledge and skills necessary to contribute to the achievement of organisational strategic objectives, graduates of the leadership and management strand will gain the following specific knowledge and skills to apply to a relevant administrative position in an organisation:

Technical Knowledge and Skills

- Manage and lead people to enable them to achieve personal and entity goals for efficient and effective performance of the entity
- Lead and implement change within the entity for efficient and effective performance of the entity
- Access and manage resources to improve entity performance
- Analyse and apply financial information to make informed decisions and forecasts for efficient and effective performance of the entity

People Skills

- ↳ Communicate with stakeholders to engage them with the strategic vision of the entity
- ↳ Lead and model an entity culture and/or values that support success for efficient and effective performance of the entity

Business Environment

- ↳ Management compliance with internal and external requirements
- ↳ Analyse the impact of operating in a global context on entity goals and on modern business practice

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 5) (LEADERSHIP AND MANAGEMENT STRAND)

Qualification	New Zealand Diploma in Business (Level 5) (Leadership and Management Strand)
Level	5
Dates	Various, please see our website
Duration	One year full-time, up to three years part-time Intakes will be 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This one-year programme will encourage you to develop your initiative, whilst simultaneously meeting business organisation requirements. This stand-alone diploma specialising in leadership and management can also be used as a pathway to further study.

It is practically oriented and is designed to give you a good understanding of the theories, practices and principles involved in business.

Learn how to:

- ↳ Develop your ability to plan
- ↳ Organise, implement and monitor your own workload and the workload of others
- ↳ Use communication skills to support individuals and teams to meet organisational or enterprise requirements
- ↳ Plan, design, apply and evaluate solutions to unpredictable problems
- ↳ Identify, analyse and synthesise information from a variety of sources

Get started on your business career with a business diploma, specialising in leadership and management from SIT2LRN.

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme (e.g. Record of Learning or Curriculum Vitae).

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Leadership and Management strand may be employed in a managerial/leadership operational role within New Zealand business entities.

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 5) (PROJECT MANAGEMENT STRAND)

Qualification	New Zealand Diploma in Business (Level 5) (Project Management strand)
Level	5
Dates	Various, please see our website
Duration	One year full-time, up to three years part-time Intakes will be 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Diploma in Business (Level 5) (Project Management strand) provides learners with core technical knowledge, people, cognitive, affective, and business environment skills with a focus in Project Management.

The programme is structured with five core compulsory papers, then three elective papers can be selected from within the following strands:

- ↳ Administration and Technology
- ↳ Leadership and Management
- ↳ Project Management

This allows students to specialise and gain technical knowledge and people skills relevant to their interest area.

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme (e.g. Record of Learning, or Curriculum Vitae).

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 6) (ADMINISTRATION AND TECHNOLOGY STRAND)

Qualification	New Zealand Diploma in Business (Level 6) (Administration and Technology strand)
Level	6
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes will be 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification provides learners with core technical knowledge, people, cognitive, affective, and business environment skills.

The programme is structured with five core compulsory papers, and three elective papers.

This allows students to specialise and gain technical knowledge and people skills relevant to their interest area.

Application Criteria

It is recommended that all applicants should complete the New Zealand Diploma in Business (with strands in Accounting, Administration and Technology, Leadership and Management, and Project Management) (Level 5) prior to application for this programme, alongside the following criteria:

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme (e.g. Record of Learning or Curriculum Vitae).

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

In addition to gaining core knowledge and skills necessary to contribute to the achievement of organisational strategic objectives, graduates of the leadership and management strand will gain the following specific knowledge and skills to apply to a relevant administrative position in an organisation:

Technical Knowledge and Skills

- ↳ Manage and lead people to enable them to achieve personal and entity goals for efficient and effective performance of the entity
- ↳ Lead and implement change within the entity for efficient and effective performance of the entity
- ↳ Lead and manage projects and/or entity initiatives
- ↳ Access and manage resources to improve entity performance
- ↳ Analyse and apply financial information to make informed decisions and forecasts for efficient and effective performance of the entity

People Skills

- ↳ Communicate with stakeholders to engage them with the strategic vision of the entity
- ↳ Lead and model an entity culture and/or values that support success for efficient and effective performance of the entity

Business Environment

- ↳ Management compliance with internal and external requirements
- ↳ Analyse the impact of operating in a global context on entity goals and on modern business practice

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 6) (LEADERSHIP AND MANAGEMENT STRAND)

Qualification	New Zealand Diploma in Business (Level 6) (Leadership and Management strand)
Level	6
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes will be 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The NZ Diploma in Business (Level 6) will develop your technical knowledge, people skills, and business environment knowledge.

In addition to gaining core knowledge and skills necessary to contribute to the achievement of organisational strategic objectives, graduates of the Leadership and Management strand will gain the following specific knowledge and skills to apply to leadership positions in an organisation:

Core Skills

- ↳ Contribute to a business entity's strategic objectives and strategic plan
- ↳ Apply broad knowledge of the principles and practices of operations, management accounting, marketing/sales, human resources, and risk management, to support strategic objectives of a business entity
- ↳ Contribute strategically to innovation and organisational change in a business entity
- ↳ Develop and maintain strategic business relationships with stakeholders to support the performance of a business entity
- ↳ Apply knowledge of te Tiriti o Waitangi to analyse how the resulting bi-cultural partnership can be applied to strategic business activities and relationships
- ↳ Apply professional and ethical practices with integrity, in accordance with the strategic environmental, social and cultural requirements of the context, and apply personal and interpersonal skills to contribute to the achievement of business strategic objectives

Additional Leadership and Management Skills

- ↳ Manage and lead people to enable them to achieve personal and entity goals for efficient and effective performance of the entity
- ↳ Lead and implement change within the entity for efficient and effective performance of the entity
- ↳ Lead and manage projects and/or entity initiatives
- ↳ Access and manage resources to improve entity performance
- ↳ Analyse and apply financial information to make informed decisions and forecasts for efficient and effective performance of the entity

- Manage stakeholder relationships to support the entity's performance
- Management compliance with internal and external requirements
- Analyse the impact of operating in a global context on entity goals

Application Criteria

It is recommended that all applicants should complete the New Zealand Diploma in Business (Level 5) (Leadership and Management strand) prior to applying for this programme, alongside the following criteria:

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme (e.g. Record of Learning or Curriculum Vitae).

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification with the Leadership and Management strand will have the skills and knowledge to work as a manager/leader in a range of strategic roles within New Zealand business entities.

Education Pathway

This qualification will build on from the New Zealand Diploma in Business (Level 5) (Leadership and Management strand) and graduates may progress to the third year of SIT's Bachelor of Applied Management (Human Resource Management or Applied Management major).

POSTGRADUATE DIPLOMA IN BUSINESS ENTERPRISE

Qualification	Postgraduate Diploma in Business Enterprise
Level	8
Dates	Various, please see our website
Duration	18 months full-time, part-time study is available
Location	Invercargill, SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This programme is designed to meet the needs of graduates who wish to start their own business, as well as those who want to learn about entrepreneurship, innovation and business enterprise management in an existing business. Students in the programme will not only be focused on creating new business ventures, but will also have a willingness and commitment to learn about new enterprise creation and development from theoretical and research based perspectives.

Application Criteria

Application by Academic Qualification

Applicants in this category will have either graduated with a degree or honours degree in any discipline from a New Zealand tertiary institution accredited to offer qualifications at this level, or graduated with a degree from an overseas tertiary institution, deemed by the Faculty of New Media, Arts and Business Board of Studies to be of equivalent standing.

Special Application

Notwithstanding the above application criteria, in exceptional circumstances an applicant who does not hold a prescribed tertiary qualification may be eligible for special application to the programme if he or she can demonstrate knowledge and skills equivalent to a Bachelor level graduate, and can provide evidence of relevant work experience.

Applicants seeking entry under this criterion must also be able to demonstrate that they have the aptitude, commitment and personal skills that suggest the likelihood of successful course completion. In some cases the applicant may have to complete an approved course or programme which is deemed to prepare students for the required academic standard for entry.

Additional Criteria

In addition, the following requirements apply to all applicants:

- Applicants are required to provide two confidential references from people who are able to affirm that the applicant is of good character and reputation.
- Applicants are asked to make a confidential declaration as to whether or not they have prior criminal convictions. They are advised at the time of the request for information that a prior conviction may not necessarily exclude them from applying

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates are able to work collaboratively and constructively as entrepreneurs with a range of people, situations and locales. Graduates bring a highly focused approach to independent investigation and research, and to innovative ideologies and practices.

Graduates have expertise in six key areas of business operation:

- Business enterprise management
- Entrepreneurship and innovation
- Marketing for business enterprise operations
- Financing enterprise
- Human resource management in innovation
- Enterprise information communications technology

Which are further advanced through a paper in research methodology and a one-year research dissertation in business enterprise.

Graduates will be able to work as self-employed practitioners, or pursue national and international professional careers with commercial bodies and agencies.



COMMUNICATIONS & PUBLIC RELATIONS

SIT's courses in Communications and Public Relations (PR) train students to be effective communicators, researchers, writers and leaders. These courses will equip you with transferable skills that will help you in any career, from media organisations to government and private enterprise.

Our Communication and PR programmes are delivered by SIT2LRN Distance Learning and offer degree qualifications in mass communication studies, local government communications and public relations.

Graduates of these programmes are able to evaluate, develop and implement effective organisational communication practices and strategies, analyse communication processes and respond to this analysis in their decision-making.

PROGRAMMES IN COMMUNICATIONS & PUBLIC RELATIONS

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
SIT2LRN			●	●		

- S Bachelor of Professional Communication 152
- S Graduate Certificate in Communication (Public Sector) 152
- S Graduate Certificate in Communication (Corporate Sector) 153
- S Graduate Diploma in Communication (Public Sector) 153
- S Graduate Diploma in Communication (Corporate Sector) 154

BACHELOR OF PROFESSIONAL COMMUNICATION

Qualification	Bachelor of Professional Communication
Level	7
Dates	Various, please see our website
Duration	Three years full-time, up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Professional Communication is a three-year degree programme, which provides theoretical knowledge and practical skills appropriate for employment in a wide and growing number of communications media-related careers.

This course will teach you to be an effective communicator, researcher, writer and leader.

You will learn:

- Principles of communication
- To incorporate appropriate cultural practices in various media communication contexts
- To apply ethical, legal and business principles
- Media-related Government policies in the practice of media communications

This programme of study aims to provide learners with the technical, theoretical and policy related foundations for practising in the media communications related field. This programme also aims to provide those currently employed in the communications media field, but who lack qualifications, with an opportunity to acquire knowledge in, and to apply and critique the research and theories that underpin the practice of media communications. This programme may also provide an opportunity for those already working in the field to diversify their media communications portfolio and to acquire further technical skills, especially in internet related modalities to enhance their media communications practice.

Find out more about the changes to the Bachelor of Professional Communication and its associated Graduate Certificates and Degrees, please click [here](#)

Application Criteria

School Leavers

University Entrance - NCEA Level 3. Three subjects at Level 3 made up of:

- 14 credits each, in three NZQA University Entrance approved subjects, and
- Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

- Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work or other experience, or
- Completion of an external or overseas qualification, which is considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Bachelor of Professional Communication will be effective communicators, researchers, writers and leaders, with skills to further any career, from media organisations to government and private enterprise.

Recent graduates of the Bachelor of Professional Communication have gained employment in areas including education, tourism, local government and journalism.

GRADUATE CERTIFICATE IN COMMUNICATION (PUBLIC SECTOR)

Qualification	Graduate Certificate in Communication (Public Sector)
Level	7
Dates	Various, please see our website
Duration	17 weeks full-time, up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Certificate in Communication (Public Sector) gives more experienced communications practitioners the opportunity to develop the skills necessary to manage specific issues, events and tasks which may occur within that environment and draw on the theory which underpins these.

This qualification provides a professional development opportunity for a communications practitioner with a generic or similar undergraduate degree who wishes to specialise in local government, working at a higher level.

Graduates of the Graduate Certificate in Communication (PS) will be media-savvy communication practitioners who know the local government environment and understand how it works. They will be able to plan for internal and external change or crises, utilising new media as well as traditional means. They will also be able to take a lead role in engaging with communities, managing events and protecting their organisation through adverse situations.

You will learn to:

- Develop and maintain good relationships with the media, local and national
- Plan for events, good or adverse, which may impact on the local authority and its community
- Advise senior management and Council when required
- Utilise a variety of communication methods including new media
- Be able to communicate effectively - internally and externally
- Be able to keep pace with and communicate changes in local government

Application Criteria

Entry is open to degree graduates who have graduated successfully from a relevant Bachelor's degree programme, or can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Graduate Certificate in Communication (Public Sector) will be able to guide local authorities through the key areas relating to change and crises, both internally and externally.

Recent graduates of the Graduate Certificate in Communication (Public Sector) have gained employment in areas including education, HR, media and law.

GRADUATE CERTIFICATE IN COMMUNICATION (CORPORATE SECTOR)

Qualification	Graduate Certificate in Communication (Corporate Sector)
Level	7
Dates	Various, please see our website
Duration	17 weeks full-time, up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This course will enable Corporate Communication practitioners (with an undergraduate qualification) to build on their applied skills and learning. The programme aims to ensure its graduates can manage significant events or specialised roles in an organisation or government body. A person already engaged in Corporate Communication at middle management level, or someone with a good body of prior on-the-job learning is given the opportunity to become a Corporate Communication specialist.

The Graduate Certificate in Communications (CS) will provide you with the theory behind public relations communications; the effectiveness of various channels of communication; and the laws and ethics which impact on these.

Graduates will be able to identify and influence good outcomes through a sound theoretical approach and a thorough understanding of the environment in which they work.

You will learn to:

- Know when and how corporate communication should/can be factored into a situation or event
- Know how to use a variety of communication methods, including new media, to take a message out
- Identify internal and external risks to reputation or brand and know how to mitigate these
- Promote and run an event successfully

Application Criteria

Entry is open to degree graduates who have graduated successfully from a relevant Bachelor's degree programme, or can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Graduate Certificate in Communication (Corporate Sector) will be able to identify and influence good outcomes through a sound theoretical approach and a thorough understanding of the environment in which they work. Recent graduates of the Graduate Certificate in Communication (Corporate Sector) have gained employment in areas including education, media and retail.

GRADUATE DIPLOMA IN COMMUNICATION (PUBLIC SECTOR)

Qualification	Graduate Diploma in Communication (Public Sector)
Level	7
Dates	Various, please see our website
Duration	One year full-time, up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Communication (Public Sector) aims to provide those people working in middle management at territorial authorities the opportunity to formalise their practical communications skills into a qualification, and to gain a sound theoretical base on which to structure regular tasks. They may already be working in the communications field or another area within the council (supported by an undergraduate degree) which requires recognition of higher-level communication knowledge.

Graduates will be media-savvy communication practitioners who know the local government environment and understand how it works. They will be able to plan for internal and external change or crises, utilising new media as well as traditional means. They will also be able to take a lead role in engaging with communities, managing events and protecting their organisation through adverse situations.

You will learn to:

- Develop and maintain good relationships with local and national media
- Plan for events, positive or adverse, which may impact on the local authority and its community
- Advise senior management and Council when required
- Utilise a variety of communication methods including new media
- Be able to communicate effectively - internally and externally
- Be able to keep pace with, and communicate changes in local government

Application Criteria

Entry is open to degree graduates, however those who have been able to demonstrate equivalent practical, professional or educational experience of an appropriate kind, may be granted admission.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The qualification prepares graduates for employment or employment advancement in communications roles in the public or private sectors.

GRADUATE DIPLOMA IN COMMUNICATION (CORPORATE SECTOR)

Qualification	Graduate Diploma in Communication (Corporate Sector)
Level	7
Dates	Various, please see our website
Duration	One year full-time, up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This course will enable Corporate Communication practitioners (with an undergraduate qualification) to build on their applied skills and learning. The programme aims to ensure its graduates can manage significant events or specialised roles in an organisation or government body. A person already engaged in Corporate Communication at middle management level or someone with a good body of prior on-the-job learning is given the opportunity to become a Corporate Communication specialist.

Graduate Diploma in Communication (Corporate Sector) graduates will understand the news media and how the two communication processes interact and overlap.

They will be able to write higher level communication strategies for use internally and externally, which will reach people, communities and organisations, and where necessary, exert influence for change.

You will learn to:

- ✔ Put in place internal and external communications strategies and plans
- ✔ Use communication to influence public thinking and effect positive change
- ✔ Use a variety of new and traditional media to take a message/s out
- ✔ Take a leading role in a campaign or an event

Application Criteria

Entry is open to degree graduates who have graduated successfully from a relevant Bachelor's degree programme, or can demonstrate equivalent, relevant, practical professional or educational experience in a related discipline.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

The qualification prepares graduates for employment or employment advancement in communications roles in the public or private sectors.





CREATIVE INDUSTRIES

Love to create? Want to immerse yourself in a world of art? SIT's Art and Design courses will help you develop the skills and knowledge you need to establish your career as an artist, designer or photographer.

Study the Certificate in Interior Décor, or the New Zealand Diploma in Photography and the New Zealand Diploma in Screen Production via SIT2LRN distance learning.

These courses could lead to careers in fields such as photography, film and animation, teaching, tourism, screen printing, graphic design, illustration, textiles, visual merchandising, interior design, self-employment and much, much more.

PROGRAMMES IN CREATIVE INDUSTRIES

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
S SIT2LRN					●	●

- S New Zealand Certificate in Interior Décor (Level 4) 156
- S New Zealand Diploma in Interior Design (Residential) (Level 5) 156
- S New Zealand Diploma in Screen Production (Level 5) 157
- S New Zealand Diploma in Photography (Level 5) 157
- S New Zealand Diploma in Photography (Level 6) 158

NEW ZEALAND CERTIFICATE IN INTERIOR DÉCOR (LEVEL 4)

Qualification	New Zealand Certificate in Interior Décor (Level 4)
Level	4
Dates	Various, please see our website
Duration	17 weeks full-time, up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Develop your style and eye for detail with the New Zealand Certificate in Interior Décor. This is a great introductory course that will equip you with the ability to undertake interior design work in a professional or personal/hobby capacity.

You will learn:

- ↳ Introduction to Interior Décor
- ↳ Production and Materials
- ↳ Project Development
- ↳ Interior Décor Project

This programme will equip you with the ability to undertake interior design work to satisfy your personal needs and/or plan a career or enter into further study in areas which specialise in interior design.

Application Criteria

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2.

All applicants should demonstrate a keen interest in interior design and demonstrate a reasonable likelihood of successful completion of the programme of study. Likelihood of success may be demonstrated through a variety of means, including: relevant work experience, Curriculum Vitae, letter of intent, achievement of NCEA standards in art, graphics, or other relevant subjects, or through an interview.

Notwithstanding the above admissions categories, in exceptional circumstances, a mature-aged applicant (20 years and over) who can show evidence of ability to succeed in the programme may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be equipped to work in the interior décor industry in a variety of roles including:

- ↳ Colour Advisor
- ↳ Showroom Assistant
- ↳ Interior Stylist/Décor Consultant
- ↳ Visual Merchandiser
- ↳ Interior Design Assistant
- ↳ Interior Product Sales

Graduates will be able to:

- ↳ Contribute to the creation of décor for a range of interior environments
- ↳ Apply knowledge of theory and practice to rationalise and select products and materials for use in interior décor
- ↳ Communicate effectively to assist clients, colleagues and stakeholders with fulfilling an interior décor brief
- ↳ Coordinate and assist clients with an interior décor brief

NEW ZEALAND DIPLOMA IN INTERIOR DESIGN (RESIDENTIAL) (LEVEL 5)

Qualification	New Zealand Diploma in Interior Design (Residential) (Level 5)
Level	5
Dates	Various, please see our website
Duration	One year full-time or four years part-time
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ↳ Gain skills and knowledge required to analyse and conceptualise design and implement solutions for interior design residential spaces
- ↳ Develop knowledge and skills to standards recognised by the interior design industry as appropriate
- ↳ Develop work habits and practice appropriate for further training and employment in the interior design sector

Application Criteria

Prior to enrolment, candidates must have completed the New Zealand Certificate in Interior Décor (Level 4) [Ref: 3664] or demonstrate equivalent knowledge and skills in the same or a related field.

All applicants should demonstrate a keen interest in interior design and demonstrate a reasonable likelihood of successful completion of the programme of study.

Likelihood of success may be demonstrated through a variety of means, including: relevant work experience, Curriculum Vitae, letter of intent, achievement of NCEA standards in art, graphics, or other relevant subjects, or through an interview.

School Leavers

Applicants should be a minimum of 18 years of age, and have attained NCEA Level 2.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 5 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to work in the residential interior design industry in a variety of roles, including:

- ↳ Interior Designer (Residential)
- ↳ Interior Design Product Specifier
- ↳ Colour Consultant
- ↳ Design Stylist
- ↳ Design Project Coordinator

NEW ZEALAND DIPLOMA IN SCREEN PRODUCTION

Qualification	New Zealand Diploma in Screen Production (Level 5)
Level	5
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Get into video production with the New Zealand Diploma in Screen Production and learn all the basics that you need to get into the visual storytelling industry, or upskill your hobby.

This introductory diploma will cover all the basics that you will need to know about screen production and help you develop necessary creative and technical skills.

You will learn:

- ↳ Introduction to Screen Production
- ↳ Screenwriting
- ↳ Editing for Screen
- ↳ Screen Culture and Context
- ↳ Screen Business Practices
- ↳ Pre-Production Planning
- ↳ Screen Production Practices
- ↳ Practical Screen Production

Application Criteria

School Leavers

All applicants should hold NCEA Level 2 or equivalent skills and knowledge, and demonstrate a keen interest in screen production, applicants are also required to submit a portfolio of their work with their application.

Mature Applicants

Applicants of 20 years of age or over, at the time of programme entry, should demonstrate an interest and aptitude for screen production which demonstrate potential for success. Examples may include completion of a programme of study at Level 2 or above in a related discipline and/ or employment in a related field for two or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programme (e.g. strong work experience/ background as evidenced by CV, or referee attestations) may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the New Zealand Diploma in Screen Production will have the skills and knowledge to work in junior technical or assistant roles in a screen production environment.

Recent graduates of the New Zealand Diploma in Screen Production have gained temporary roles on film crews, and/or used their newly developed skills for personal screen production projects.

NEW ZEALAND DIPLOMA IN PHOTOGRAPHY (LEVEL 5)

Qualification	New Zealand Diploma in Photography (Level 5)
Level	5
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Develop your photography skills with the New Zealand Diploma in Photography (Level 5). This introductory course will immerse you into the world of photography and help you develop essential skills for the industry or your hobby.

This diploma will provide the base that you need in digital photography and post-production to progress to advanced studies or employment in the photography industry.

You will learn:

- ↳ Introduction to Digital Photography
- ↳ Professional Practice
- ↳ Digital Imaging
- ↳ Photographic Design
- ↳ Digital Photographic Portfolio
- ↳ Auteur Studies
- ↳ Media and Imagery

Application Criteria

Applicants for this programme of study should have a keen interest and aptitude in photography, as evidenced by the portfolio required to be submitted for assessment by any applicant new to the programme of study. The portfolio should consist of 5-6 images showing the applicant's skills in a variety of subjects and genres.

School Leavers

Applicants should be a minimum of 18 years of age, and have attained NCEA Level 3.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/ or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the New Zealand Diploma in Photography (Level 5) will have the skills and knowledge to work in junior technical or assistant roles in the photographic sector.

Recent graduates of the New Zealand Diploma in Photography (Level 5) have started their own photography businesses, however many graduates have chosen to use the course to develop and mature their knowledge and skills for personal photography goals.

NEW ZEALAND DIPLOMA IN PHOTOGRAPHY (LEVEL 6)

Qualification	New Zealand Diploma in Photography (Level 6)
Level	6
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Graduates of this qualification will be able to:

- Apply problem-solving skills to a range of complex design challenges within a photographic context
- Conceptualise, plan and produce a body of photographic work
- Apply specialized conceptual, creative and technical skills in photographic imaging
- Apply specialized knowledge of software technologies relevant to a range of photographic applications and genres
- Contextualise own photographic practice and evaluate the work of others
- Work independently to meet complex project briefs.
- Present work in a manner that engages with others
- Apply professional, ethical and business practices within photographic location and studio environments

Application Criteria

Applicants for this programme of study should have a keen interest and aptitude in photography, as evidenced by the portfolio of images required to be submitted for assessment by any applicant new to the programme of study.

Prior to enrolment, candidates must have completed the New Zealand Diploma in Photography (Level 5) or demonstrate equivalent knowledge and skills in the same or a related field.

School Leavers

Applicants should be a minimum of 18 years of age, and have attained NCEA Level 3.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 5 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the New Zealand Diploma in Photography (Level 6) will have the skills and knowledge to work in technical or assistant roles in the photographic sector.





EDUCATION

SIT's Adult Education and Tertiary Teaching programmes are suitable for people who are working as tutors in tertiary institutes, or those who have training responsibilities in their workplace. The Level 5 programme covers practical aspects of teaching adults, including designing and evaluating learning sessions, using standards to assess performance, moderating

assessments and the cultural aspects of teaching adults. The Level 6 programme delves deeper, and includes course design, materials development and some higher-level papers that incorporate knowledge of ethics and educational research.

For those who enjoy assisting or caregiving with young people, or those with special needs, the New Zealand Certificate in Education Support and Care is offered by distance learning and assists graduates to enter into a support role in a variety of education establishments as a teacher aide, or in a support services role.

PROGRAMMES IN EDUCATION

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
S SIT2LRN					●	●

- S New Zealand Certificate in Education Support and Care (Teacher Aiding) (Level 3) 160
- S New Zealand Certificate in Adult and Tertiary Teaching (Level 4) 160
- S New Zealand Certificate in Adult and Tertiary Teaching (Level 5) 161
- S New Zealand Certificate in Adult Literacy and Numeracy Education (Vocational or Workplace) (Level 5) 161
- S New Zealand Certificate in Learning Design (Level 6) 162
- S New Zealand Diploma in Adult and Tertiary Teaching (Level 6) 163

NEW ZEALAND CERTIFICATE IN EDUCATION SUPPORT AND CARE (TEACHER AIDING) (LEVEL 3)

Qualification	New Zealand Certificate in Education Support and Care (Level 3)
Level	3
Dates	Various, please see our website
Duration	12 weeks full-time, up to two years part-time Intakes are 12 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Develop the skills and knowledge to become a sought after Teacher Aide or Support Worker, helping provide additional educational support for learners, teachers, families and whanau in schools, out of school or after school care, early childhood settings, or the disability sector.

Graduates will be able to:

- Apply professional behaviour and health and safety practices related to education support and care contexts in order to maintain health, safety and wellbeing of children
- Display communication skills to participate effectively within the education support and care community
- Apply principles of inclusive practice for diverse learners
- Apply basic knowledge of learning and human development within specified education and community contexts
- Participate in supporting students with their learning, under supervision, in the education support and care context
- Assist in the production of resources in the education support and care context

Application Criteria

As part of gaining this qualification, students need to complete a minimum of 100 hours of in-class teacher aiding. This can be spread out during the period of study to suit the practicum venue and students' studies, however, at least 50 hours must be completed while undertaking the practicum paper ESC103.

It is possible for these hours to be done with schools, out of school or after school care programmes, early childhood settings, or in the disability sector. However, you must be supervised by a suitably qualified person.

All applicants wishing to undertake this programme of study are required to submit a completed Placement & Supervisor Confirmation Form with their application:

ESC Placement and Supervisor Confirmation form

This form includes confirmation of:

- A practicum venue
- Supervisor qualifications
- Completing a safety check to comply with the Vulnerable Children Act 2014 (the education provider may do this as part of their processes, or may ask you to complete this yourself)

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at level 2 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge for roles such as:

- Education support worker, teacher aide, ICT assistant, librarian assistant, administrator assistant in school and early childhood settings
- Community support worker in the disability sector
- Out of school care worker in school holiday programmes and after school care

NEW ZEALAND CERTIFICATE IN ADULT AND TERTIARY TEACHING (LEVEL 4)

Qualification	New Zealand Certificate in Adult and Tertiary Teaching (Level 4)
Level	4
Dates	Various, please see our website
Duration	12 weeks full-time, up to two years part-time Intakes are 12 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This certificate will teach you how to educate adult learners at basic levels and provide you with a qualification that is well regarded by employers in the adult and tertiary teaching sector.

This qualification is suitable for individuals who engage in some adult and tertiary teaching or training. For instance, they may be delivering education or training in a workplace as part of their role, or in the community as a volunteer.

You will learn how to:

- Plan lessons to meet specified learning outcomes
- Use learner-centred teaching strategies that respect learner's mana and diverse backgrounds
- Select and apply facilitation, teaching and learning strategies in familiar contexts, using resources and technologies to meet specific outcomes
- Use assessment and moderation processes
- Seek and respond to feedback from learners and other stakeholders to improve learner outcomes in candidate's own context

Application Criteria

Applicants for this programme of study must have access to a minimum of 6 adult (e.g. over the age of 18) learners over the duration of the programme of study, in order to enable them to undertake learning and reflection in an authentic setting.

School Leavers

Applicants should be a minimum of 18 years of age, and have attained NCEA Level 3.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in

a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will have the skills and knowledge for roles such as:

- ↳ Industry or workplace trainer
- ↳ Community educator

Many graduates of the New Zealand Certificate in Adult and Tertiary Teaching (Level 4) go on to further, more advanced study in adult and tertiary teaching, however some recent graduates have taken up new training roles within their current employment.

NEW ZEALAND CERTIFICATE IN ADULT AND TERTIARY TEACHING (LEVEL 5)

Qualification	New Zealand Certificate in Adult and Tertiary Teaching (Level 5)
Level	5
Dates	Various, please see our website
Duration	17 weeks full-time, up to two years part-time Intakes are 17 weeks in long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Progress your career in adult and tertiary teaching with the New Zealand Certificate in Adult and Tertiary Teaching (Level 5).

This well-regarded qualification is great for individuals aspiring to, or in, a career in adult and tertiary teaching or training, including vocational education and training.

It is intended for those who already have a qualification or equivalent experience in their primary discipline e.g. a trade, and represents the base level qualification for a professional adult and tertiary teaching practitioner.

You will learn to:

- ↳ Design for learning to meet specified learning outcomes in a familiar context
- ↳ Use learner-centred teaching strategies that respect learners' mana and diverse backgrounds
- ↳ Select and apply facilitation, teaching and learning strategies in familiar contexts, using resources and technologies to meet specific outcomes
- ↳ Use assessment and moderation processes
- ↳ Seek and respond to feedback from learners and other stakeholders to improve learner outcomes in candidate's own context

Application Criteria

Applicants for this programme of study must have access to a minimum of 6 adult (e.g. over the age of 18) learners over the

duration of the programme of study in order to enable them to undertake learning and reflection in an authentic setting.

School Leavers

Applicants should be a minimum of 18 years of age, and have attained NCEA Level 3.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge for roles such as:

- ↳ Vocational or workplace educator and trainer
- ↳ Academic staff member/tutor

Many graduates of the New Zealand Certificate in Adult and Tertiary Teaching (Level 5) go on to further, more advanced study in adult and tertiary teaching, however some recent graduates have gained employment in educational roles based around their previous industries.

NEW ZEALAND CERTIFICATE IN ADULT LITERACY AND NUMERACY EDUCATION (VOCATIONAL OR WORKPLACE) (LEVEL 5)

Qualification	New Zealand Certificate in Adult Literacy and Numeracy Education (Vocational or Workplace) (Level 5)
Level	5
Dates	Various, please see our website
Duration	12 weeks full-time, up to two years part-time Intakes are 12 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Develop your knowledge of assessing the literacy and numeracy demands of learners and programmes of study with the NZ Certificate in Adult Literacy and Numeracy Education (Vocational or Workplace) (Level 5).

This qualification is for existing education practitioners who want to develop the literacy and numeracy skills of adult learners by embedding those skills into vocational or workplace programmes.

You will learn to:

- ↳ Design embedded literacy and numeracy strategies to enhance learner outcomes in a vocational or workplace programme
- ↳ Create and sustain a learner-centred teaching environment that respects learners' mana and diverse backgrounds, and the wider educational and societal context, in order to facilitate quality learning

- ↳ Embed literacy and numeracy teaching and learning in a vocational or workplace programme with consideration of Aotearoa New Zealand's unique context
- ↳ Use assessment and evaluation as tools to enhance student learning and own teaching practice in embedded literacy and numeracy teaching

Application Criteria

Applicants for this programme of study must have access to a minimum of 6 adult (e.g. over the age of 18) learners over the duration of the programme of study, in order to enable them to undertake learning and reflection in an authentic setting.

These learners must be from a suitable training or education programme. This may be vocational and may take place in the workplace, however, specialist literacy, numeracy and/or ESOL (English for Speakers of Other Languages) programmes are not suitable.

School Leavers

Applicants should be a minimum of 18 years of age, and have attained NCEA Level 3.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge for a role such as:

- ↳ Vocational, workplace or other specific content educator, with the ability to embed literacy and numeracy within the programme, or undertake further study in adult and tertiary teaching

NEW ZEALAND CERTIFICATE IN LEARNING DESIGN (LEVEL 6)

Qualification	New Zealand Certificate in Learning Design (Level 6)
Level	6
Dates	Various, please see our website
Duration	17 weeks full-time, up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification is intended for educators and trainers in the adult and tertiary education sector who want to develop the skills and knowledge to analyse learning design requirements and design and evaluate solutions for improving curriculum, teaching practice and learner outcomes through a focus on technology enhanced learning and teaching.

You will learn to:

- ↳ Analyse the learning design requirements of dynamic situations for application in an adult or tertiary education or training context
- ↳ Design pedagogically and culturally appropriate, and technology-enhanced learning solutions to meet a specified brief
- ↳ Evaluate factors that impact on learning design implementation and outcomes
- ↳ Collaborate with others to enhance the use of learning design in their practice

Please note that this programme requires students to complete 60 hours of work-based learning. Therefore, you will require access to a training or education environment where you have the opportunity to design, implement and evaluate changes to the learning or assessment of adults

Application Criteria

As well as meeting the requirements below, it is recommended that applicants should have completed some prior learning in the adult and tertiary teaching field and be familiar with the concepts and theories of adult learning.

School Leavers

Applicants should be a minimum of 18 years of age and should hold the NCEA (Level 2) and/or relevant Level 5 qualification or equivalent skills and knowledge and demonstrate a keen interest in learning design.

Mature Applicants

Applicants of 20 years of age or over, at the time of programme entry, should demonstrate an interest and aptitude for learning design which demonstrate potential for success. Examples may include completion of a programme of study at Level 5 or above in a related discipline and/or employment in a related field for 2 or more years. They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge to design learning solutions for educational, training, and community contexts.

They could be employed in a variety of roles in areas such as instructional design or programme/curriculum development in education organisations, businesses, voluntary or community organisations, or industry.

Education pathway

This qualification may build on other Level 5 or 6 Adult and Tertiary Teaching qualifications.

Achievement of this qualification may lead to other Level 6 Adult and Tertiary Teaching, Mātauranga Māori qualifications, and graduate and postgraduate study.

NEW ZEALAND DIPLOMA IN ADULT AND TERTIARY TEACHING (LEVEL 6)

Qualification	New Zealand Diploma in Adult and Tertiary Teaching (Level 6)
Level	6
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time (part-time study is recommended) Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Develop your career in adult and tertiary teaching management with the New Zealand Diploma in Adult and Tertiary Teaching (Level 6).

This qualification is for education practitioners aspiring to be, or in, a leadership role in adult and tertiary teaching or training. It represents an advanced qualification for a professional adult and tertiary teaching educator and provides a pathway to graduate and post-graduate qualifications.

You will learn to:

- ✎ Design for learning to meet specified learning outcomes in dynamic contexts
- ✎ Promote teaching environments that give primacy to learners
- ✎ Explore and implement facilitation and teaching strategies to meet the needs of diverse learners and contexts
- ✎ Select and implement assessment and consistency management and processes
- ✎ Undertake kaitiakitanga in an adult and tertiary teaching environment
- ✎ Provide leadership and professional support to other practitioners working both within and across programmes
- ✎ Analyse the educational environment and apply knowledge as a basis for influencing own and others' decision-making, innovation and change

Application Criteria

All Applicants

Applicants for this programme of study must have access to adult (e.g. over the age of 18) learners in order to enable them to undertake learning and reflection in an authentic setting

Mature Applicants

A qualification and/or equivalent work experience in a vocation or field in which they currently, or would like to, teach. Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 5 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge for roles such as:

- ✎ Education programme leader
- ✎ Lead teacher
- ✎ Learning and development department manager
- ✎ Strategic leader in education
- ✎ Undertake further study in adult education and tertiary teaching





ENVIRONMENTAL MANAGEMENT

Want to begin a career in Environmental Management?

In SIT's New Zealand Certificate in Study and Career Preparation (Level 4) Environmental Management, you will

gain skills and knowledge directly relevant to further study at higher levels in environmental management, be equipped with the knowledge and skills to standards recognised by the industry sector as appropriate, and develop

work habits and practice appropriate for further study and employment in the environmental management sector.

PROGRAMMES IN ENVIRONMENTAL MANAGEMENT

	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
Campus						
S SIT2LRN						●

S New Zealand Certificate in Study and Career Preparation (Level 4) Environmental Management

ENVIRONMENTAL MANAGEMENT (LEVEL 4)

Qualification	New Zealand Certificate in Study and Career Preparation (Level 4)
Level	4
Dates	Various, please see our website
Duration	17 weeks full-time, up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Do you have a keen interest in the environment? Are you looking to develop the skills needed to help sustainably manage natural resources and address a wide variety of environmental problems?

Do you want to pursue a new career pathway that deals with conservation, our natural resources, as well as environmental law? The New Zealand Certificate in Study and Career Preparation (Environmental Management) programme may be what you've been searching for.

Core subject matter involved in the programme centres around the following information:

- ↘ Introduction to ecology and conservation
- ↘ Conservation management
- ↘ Resource management and environmental law
- ↘ Marine and freshwater ecology
- ↘ Environmental management careers

The aims of the qualification are as follows:

- ↘ Gain skills and knowledge that are directly relevant to further study at higher levels in environmental management
- ↘ Demonstrate knowledge and skills to standards recognised by the industry sector as appropriate
- ↘ Develop work habits and practice appropriate for further study and employment in the environmental management sector

Application Criteria

Applicants should demonstrate a likelihood of success in the programme of study. Likelihood of success may be demonstrated through a variety of means, including: relevant work experience, Curriculum Vitae, letter of intent, achievement of NCEA in environmental management related or science related standards, or an interview.

School Leavers

Applicants should be a minimum of 17 years of age, and have attained NCEA Level 2.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduating students may be able to undertake entry-level/assistant environmental type positions in the following areas:

- ↘ Regional or local authorities
- ↘ Environmental monitoring/testing
- ↘ Relevant government departments
- ↘ Farming industry

Students may also progress to higher-level study such as the Bachelor of Environmental Management at SIT.





HEALTH & SAFETY MANAGEMENT

Whether you're already in a health and safety role, or you're looking to enter the industry, a qualification in Occupational Safety and Health (OSH) will teach you skills and knowledge that are directly related to working or further training in this industry. Health and Safety graduates are able to demonstrate knowledge of occupational health and safety systems,

practices and programmes, and are equipped to evaluate, plan, develop and implement them into a workplace.

Graduating students could go on to employment as:

- ▾ Health and safety co-ordinators / officers / representatives / advisors
 - ▾ OSH investigators
 - ▾ Production supervisors
 - ▾ Training co-ordinators
 - ▾ Occupational safety and health roles through the Ministry of Business, Innovation and Employment (MBIE)
 - ▾ Human Resource staff

PROGRAMMES IN HEALTH & SAFETY MANAGEMENT

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
S SIT2LRN			●	●	●	

- S New Zealand Certificate in Workplace Health and Safety (Level 4) 167
- S New Zealand Diploma in Workplace Health and Safety Management (Level 6) 167
- S Bachelor of Applied Management (Occupational Health and Safety Management major) 168
- S Graduate Certificate in Occupational Health and Safety Management 168
- S Graduate Diploma in Occupational Health and Safety Management 169

NEW ZEALAND CERTIFICATE IN WORKPLACE HEALTH AND SAFETY PRACTICE (LEVEL 4)

Qualification	New Zealand Certificate in Workplace Health and Safety Practice (Level 4)
Level	4
Dates	Various, please see our website
Duration	50 weeks part-time
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Develop the skills and knowledge needed to promote and monitor health and safety practices, procedures and culture in your workplace. The New Zealand Certificate in Workplace Health and Safety Practice (Level 4) is perfect for you, if you are going to or are already working in a workplace health and safety function as your primary role.

You will learn:

- ▾ Implementation, supervision and monitoring of health and safety requirements and practices
- ▾ Leadership skills and practices
- ▾ Risk analysis and strategies in health and safety

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2.

60 credits at Level 2 or above, plus 20 credits from any level, and Level 1 Literacy and Numeracy requirements:

- ▾ Literacy - 10 credits at Level 1 or above, made up of specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or package of three literacy unit standards (26622, 26624, 26625 - all three required)
- ▾ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the workplace health and safety knowledge and skills applicable to job roles such as health and safety coordinators.

NEW ZEALAND DIPLOMA IN WORKPLACE HEALTH AND SAFETY MANAGEMENT (LEVEL 6)

Qualification	New Zealand Diploma in Workplace Health and Safety Management (Level 6)
Level	6
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Get into Health and Safety Management with the New Zealand Diploma in Workplace Health and Safety Management. Develop essential skills needed to manage and develop health and safety protocols.

This diploma will advance your personal and professional skills necessary to be successful in demanding and evolving business environments that are recognised locally, nationally and internationally.

You will learn:

- ▾ Risk management
- ▾ Organisational behaviour
- ▾ Health and Safety in Employment
- ▾ Occupational health and safety strategies and organisational systems
- ▾ Occupational health and safety training strategies and evaluation
- ▾ Occupational health and safety management practice leadership
- ▾ Occupational health and safety strategic planning and performance measurement
- ▾ Occupational health and safety intervention programme design and evaluation

Application Criteria

Applicants should be a minimum of 20 years of age, with a minimum of four years secondary education. All applicants should have academic attributes (e.g. successful completion of a previous qualification at Level 4 or above) or industry experience (e.g. as evidenced by CV or employer references) which indicate they have a reasonable likelihood of successful completion of the programme.

Personal commitment and a belief in one's own ability to succeed are also important personal traits and will always be taken into consideration during the selection process.

Special Admission

Notwithstanding the above admissions categories, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in advanced level studies in workplace health and safety management (e.g. strong work experience/background as evidenced by CV, or referee attestations), may be considered for admission provided the applicant has successfully completed an approved course or programme, which is deemed to prepare graduates for the required academic standard for entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will have the skills and knowledge to work as a manager or leader in a range of strategic roles within a health and safety context in New Zealand organisations.

Recent graduates of the New Zealand Diploma in Workplace Health and Safety Management have furthered their career in their current employment, gaining additional responsibilities and/or successfully increasing their remuneration in reflection of their additional skills.

BACHELOR OF APPLIED MANAGEMENT (OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT MAJOR)

Qualification	Bachelor of Applied Management (Occupational Health and Safety Management major)
Level	7
Dates	Various, please see our website
Duration	Three years full-time, up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Applied Management aims to produce graduates with the personal and professional skills necessary to be successful in demanding and evolving business environments, whether locally, nationally, or internationally.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of the soft skills for management (such as communication, business writing, presentation, interpersonal, and problem solving skills), in addition to the development of specific business knowledge and skills.

Majors available for the Bachelor of Applied Management programme:

- ↳ Occupational Health and Safety Management (this page)
- ↳ Applied Management
- ↳ Applied Marketing
- ↳ Event Management
- ↳ Human Resource Management
- ↳ Project Management
- ↳ Agribusiness Management

Application Criteria

Prospective students for the programme must meet at least one of the application and selection criteria below:

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of all three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins, and provide evidence of aptitude or appropriate work experience.

Completion of external or overseas qualification, which are considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Each year of study must be successfully completed before moving on to the next year of the programme. All prerequisites must be met for individual papers.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be qualified to work in a range of occupational health and safety management roles in both public and private sectors, including general management, production management and human resource management.

GRADUATE CERTIFICATE IN OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT

Qualification	Graduate Certificate in Occupational Health and Safety Management
Level	7
Dates	Various, please see our website
Duration	17 weeks full-time, up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Certificate in Occupational Health and Safety Management will teach you personal and professional skills that are necessary to be successful in demanding and evolving business environments.

This programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of occupational health and safety management skills (such as communication, presentation, interpersonal and problem-solving skills) in addition to the development of specific business knowledge.

You will learn to:

- ↳ Critically analyse strategic occupational health and safety issues facing organisations
- ↳ Develop and implement policies and procedures management
- ↳ Undertake an influential leadership role

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline.

Mature Applicants

Applicants must supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Certificate programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Recent graduates of the Graduate Certificate in Occupational Health and Safety Management have gained employment in private and public sectors, including training institutions and industrial businesses.

GRADUATE DIPLOMA IN OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT

Qualification	Graduate Diploma in Occupational Health and Safety Management
Level	7
Dates	Various, please see our website
Duration	One year full-time, up to five years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Graduate Diploma in Occupational Health and Safety Management will teach you personal and professional skills that are necessary to be successful in demanding and evolving business environments.

This programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of occupational health and safety management skills (such as communication, presentation, interpersonal and problem solving skills) in addition to the development of specific business knowledge.

You will learn to:

- ✎ Critically analyse strategic occupational health and safety issues facing organisations
- ✎ Develop and implement policies and procedures management
- ✎ Undertake an influential leadership role

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline.

Mature Applicants

Applicants must supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma programme.

All enrolments in the Graduate Diploma in Occupational Health and Safety Management are approved at the discretion of the Programme Manager in consultation with the Head of Faculty and teaching staff, as required.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Recent graduates of the Graduate Diploma in Occupational Health and Safety Management have gained employment in private and public sectors, including training institutions and industrial businesses, or furthered their career in their current employment, gaining additional responsibilities.





HEALTH SCIENCES

A foundation education in science is essential in the health sector, and SIT2LRN Applied Health Science courses provide prospective applicants with an introduction to health studies, to help them develop skills and knowledge

which will equip them for further tertiary study in health-related areas, or for employment in the health sector.

After completing study in health science, students may wish to pursue further

study in health and science related subjects, such as Nursing, Massage or Sport and Exercise. SIT offers further programmes in these areas, and Nursing in particular, is a popular choice.

PROGRAMMES IN HEALTH SCIENCES

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
SIT2LRN						●

S Pre Entry Applied Health Sciences (Level 3) 171

S Intermediate Applied Health Sciences (Level 4) 171

PRE ENTRY APPLIED HEALTH SCIENCES (LEVEL 3)

Qualification	Pre Entry Applied Health Sciences programme of study leading to the: New Zealand Certificate in Study and Career Preparation (Level 4)
Level	3
Dates	Various, please see our website
Duration	17 weeks full-time, up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Do you enjoy helping others? Are you interested in learning more about the human body and how it functions? Are you keen on starting or shifting your career to the health field?

If you dream of studying Nursing, Health and Wellness, or Applied Science (Laboratory Technician) at tertiary level, but do not have the necessary entry requirements, the New Zealand Certificate in Study and Career Preparation (Pre Entry Applied Health Science) (Level 3) may be right for you.

In addition to core subject such as anatomy and physiology, human biology, mathematics, and mental health, learners will also learn about professional relationships, cultural identities, teamwork and ethics.

Application Criteria

Applicants should demonstrate a likelihood of success in the programme of study. Likelihood of success may be demonstrated through a variety of means, including: relevant work experience (e.g. CV), letter of intent, achievement of NCEA standards in human biology, or an interview.

School Leavers

Applicants should be a minimum of 17 years of age, and have attained NCEA Level 2.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the skills, capabilities, knowledge and attributes needed to advance to Level 4 or above, within the context of applied health sciences.

INTERMEDIATE APPLIED HEALTH SCIENCES (LEVEL 4)

Qualification	New Zealand Certificate in Study and Career Preparation (Level 4) - Intermediate Applied Health Sciences
Level	4
Dates	Various, please see our website
Duration	17 weeks full-time, up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Certificate in Study and Career Preparation (Intermediate Applied Health Sciences) (Level 4) delves deeper into a wide range of subjects that will provide you with the knowledge and academic skills directly relevant to higher study and further training in the applied health science sector.

Students will learn about the human system structure and function, chemistry in the human body, human metabolism, applied measurement and analysis, health promotion in differing cultural settings, as well as applied health sciences careers.

This course provides a base for learners to progress to more advanced studies or employment in applied health sciences.

Application Criteria

Applicants should demonstrate a likelihood of success in the programme of study. Likelihood of success may be demonstrated through a variety of means, including: relevant work experience (e.g. CV), letter of intent, achievement of NCEA standards in human biology, or an interview

School Leavers

Applicants should be a minimum of 17 years of age, and have attained NCEA Level 3.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification will be able to:

- ✘ Locate, select and analyse relevant information from a variety of sources and apply to context-relevant tasks and problems
- ✘ Work independently and collaboratively on context-relevant academic tasks and problems
- ✘ Construct a reasoned and researched argument, communicated using a range of appropriate media
- ✘ Develop and critique a study and career plan that identifies specific long-term career goals



HUMAN RESOURCES (HR) & COACHING

SIT's Human Resource (HR) qualifications are aimed at those in the "people" side of business, either through the personnel function, employment relations or the wider area of human resource management, and teach the range of skills necessary for someone working in this demanding field.

Our Coaching programmes are suitable for professionals working in areas of social development (teachers, trainers, consultants, HR professionals) and/or social support services (social workers, nurses, therapists). They are also useful

to those working in service industries with a strong client orientation - such as tourism and hospitality - who would like to develop their people skills and improve their interpersonal communication and client relationship skills.

PROGRAMMES IN HUMAN RESOURCES (HR) & COACHING

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
SIT2LRN			●	●	●	●

S	New Zealand Certificate in Business (Introduction to Team Leadership)	173
S	New Zealand Certificate in Business (First Line Management) (Level 4)	173
S	New Zealand Diploma in Business (Level 5) (Leadership and Management Strand)	173
S	New Zealand Diploma in Business (Level 6) (Leadership and Management Strand)	173
S	Bachelor of Applied Management (HR Management Major)	173
S	Graduate Certificate in Human Resource Management	174
S	Graduate Certificate in Professional Coaching	174
S	Graduate Diploma in Human Resource Management	175
S	Graduate Diploma in Professional Coaching	175

NEW ZEALAND CERTIFICATE IN BUSINESS (INTRODUCTION TO TEAM LEADERSHIP) (LEVEL 3)

Qualification	New Zealand Certificate in Business (Introduction to Team Leadership) (Level 3)
Level	3
Dates	Various, please see our website
Duration	Six months full-time, up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Please see page 146 for more details.

NEW ZEALAND CERTIFICATE IN BUSINESS (FIRST LINE MANAGEMENT) (LEVEL 4)

Qualification	New Zealand Certificate in Business (First Line Management) (Level 4)
Level	4
Dates	Various, please see our website
Duration	17 weeks full-time, up to five years part-time
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Please see page 147 for more details.

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 5) (LEADERSHIP AND MANAGEMENT STRAND)

Qualification	New Zealand Diploma in Business (Level 5) (Leadership and Management Strand)
Level	5
Dates	Various, please see our website
Duration	One year full-time, up to three years part-time Intakes will be 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Please see page 148 for more details.

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 6) (LEADERSHIP AND MANAGEMENT STRAND)

Qualification	New Zealand Diploma in Business (Level 6) (Leadership and Management Strand)
Level	6
Dates	Various, please see our website
Duration	One year full-time, up to three years part-time Intakes will be 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Please see page 149 for more details.

BACHELOR OF APPLIED MANAGEMENT (HR MANAGEMENT MAJOR)

Qualification	Bachelor of Applied Management
Level	7
Dates	Various, please see our website
Duration	Three years full-time, up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Fling open the doors into a huge variety of career opportunities in almost any business. Become the manager that every employer wants to hire, and every employee wants to work for.

Learn the personal and professional skills to either increase your chances of gaining a managerial role or run your own business.

- ✎ Study strategic and analytical business skills with a focus on human resource management
- ✎ Learn how to critically analyse strategic issues facing organisations
- ✎ Develop and implement policies and procedures in the areas of operations, management, and financial management
- ✎ Learn essential soft skills such as communication, business writing, presentation, interpersonal and problem-solving skills
- ✎ Explore reflective practices to solve problems
- ✎ Learn ways to collect, critically analyse and communicate information effectively, as part of a team and independently

Application Criteria

Prospective students for the programme must meet at least one of the application and selection criteria below:

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3, made up of:

- ✎ 14 credits each, in three NZQA University Entrance approved subjects, and
- ✎ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ✎ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of all three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins and provide evidence of aptitude or appropriate work experience.

Completion of external or overseas qualifications, which are considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Bachelor of Applied Management with a major in Human Resource Management, will strategically analyse information relevant to human resource areas including recruiting, organisational departmental planning, performance management, and employment compliance. Graduates will employ reflective practice techniques to develop and implement appropriate human resource management organisational policies and procedures.

Graduates will be qualified to work in a range of employment sectors, from small to medium enterprises (SMEs), through to engagement in human resource departments in larger, more complex, enterprises.

GRADUATE CERTIFICATE IN HUMAN RESOURCE MANAGEMENT

Qualification	Graduate Certificate in Human Resource Management
Level	7
Dates	Various, please see our website
Duration	17 weeks full-time, up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Certificate in Human Resource Management is to provide students who already have a degree, or extensive applicable experience, with theoretical and applied knowledge in a specialised area, which can be used in professional practice or further advanced study in this area.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of soft skills for management (such as communication, presentation, interpersonal and problem-solving skills) in addition to the development of specific business knowledge.

You will learn:

- Problem solving, both independently and as part of a team,
- Employment relations
- Organisational behaviour and change management
- Business Ethics
- To develop and critically evaluate HR policy in areas such as recruiting, organisational departmental planning, performance management and employment compliance

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years, and supply evidence of at least three years' relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Certificate.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Certificate in Human Resource Management will undertake critical evaluation to inform the development of human resource policies and procedures in areas such as: recruiting, organisational departmental planning, performance management and employment compliance. They will solve problems, both independently and as part of a team.

GRADUATE CERTIFICATE IN PROFESSIONAL COACHING

Qualification	Graduate Certificate in Professional Coaching
Level	7
Dates	Various, please see our website
Duration	17 weeks full-time, up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Certificate in Professional Coaching is to provide students who already have a degree, or extensive applicable experience, with advanced theoretical and applied knowledge in a specialised field, which can be used in professional practice or further advanced study in this area.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of professional coaching skills (such as communication, presentation, interpersonal and problem-solving skills) in addition to the development of specific professional coaching knowledge.

You will learn to:

- Analyse strategic issues facing the emerging profession of professional coaching and its role in various contemporary environments
- Use standards of professional coaching ethics to enable the development of the professional coaching and effective management relationship
- Solve problems, both independently and as part of a team

This programme is suitable for professionals working in areas of social development (teachers, trainers, consultants, HR professionals), social support services (social workers, nurses, therapist), and service industries with a strong client orientation (e.g. tourism and hospitality).

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline.

Mature Applicants

Applicants must supply at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Certificate programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be qualified to work in a range of employment sectors, from small and medium enterprises (SMEs) through to engagement in larger, more complex enterprises, or as self-employed consultants.

GRADUATE DIPLOMA IN HUMAN RESOURCE MANAGEMENT

Qualification	Graduate Diploma in Human Resource Management
Level	7
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Diploma in Human Resource Management is to provide students who already have a degree, or extensive applicable experience, with advanced theoretical and applied knowledge in Human Resource (HR) Management.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of soft skills for management (such as communication, presentation, interpersonal and problem-solving skills) in addition to the development of specific business knowledge.

You will learn:

- ↘ Problem solving, both independently and as part of a team,
- ↘ Employment relations
- ↘ Organisational behaviour and change management
- ↘ Business Ethics
- ↘ To develop and critically evaluate HR policy in areas such as recruiting, organisational departmental planning, performance management and employment compliance

You will also get hands-on experience or undertake a research project. Elective papers are available in contemporary topics such as change management, health and safety and employee relations.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years' relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Diploma in Human Resource Management will undertake critical evaluation to inform the development and application of human resource policies and procedures at an advanced level in areas such as: recruiting, organisational departmental planning, performance management and employment compliance. They will solve problems, both independently and as part of a team.

GRADUATE DIPLOMA IN PROFESSIONAL COACHING

Qualification	Graduate Diploma in Professional Coaching
Level	7
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Diploma in Professional Coaching is to provide students who already have a degree, or extensive applicable experience, with advanced theoretical and applied knowledge in a specialised field, which can be used in professional practice or further advanced study in this area.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skills. High importance is placed on the development of professional coaching skills (such as communication, presentation, interpersonal and problem-solving skills) in addition to the development of specific professional coaching knowledge.

You will learn to:

- ↘ Analyse strategic issues facing the emerging profession of professional coaching and its role in various contemporary environments
- ↘ Use standards of professional coaching ethics to enable the development of the professional coaching and effective management relationship
- ↘ Solve problems, both independently and as part of a team

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline.

Mature Applicants

Applicants must supply at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Diploma in Professional Coaching will be able to critically analyse strategic issues facing the emerging profession of professional coaching and its role in various contemporary environments. They will have advanced knowledge of the standards of professional coaching ethics to enable the development of the professional coaching and effective management relationship. They will solve problems, both independently and as part of a team.



MARKETING & MANAGEMENT

Students studying Management and Applied Management will learn about existing business management practices and the development and implementation of strategies to alter, improve or streamline them.

Applied management theory can involve the research and use of emerging technologies and new business theories, where students will have the opportunity to investigate the application of these theories to business. Specialisations in areas such as Marketing and Event Management, offer an in-depth study of the application of theories to these disciplines.

The Master of Applied Management is aimed at management practitioners and recent graduates, wishing to undertake an advanced programme of study in order to prepare for further study, or to assist with obtaining a more senior position. Public and private sector organisations employing graduates of the Master of Applied Management will benefit from the advanced knowledge and capabilities (including analytical, managerial and research) the graduates have acquired during their programme of study. This programme is offered on the Invercargill campus and also by SIT2LRN distance learning.

Our high-quality programmes will equip you with the knowledge and skills required to succeed in business, marketing and management.

The teaching staff have extensive experience, combined with excellent academic backgrounds and strong links with the professions. Approachable and accessible, they are here to support you in achieving your study goals so you are empowered to obtain the future you want.

PROGRAMMES IN MARKETING & MANAGEMENT

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
SIT2LRN	●	●	●	●		●

S	New Zealand Certificate in Business (First Line Management) (Level 4)	177
S	Bachelor of Applied Management (Applied Management Major)	177
S	Bachelor of Applied Management (Applied Marketing Major)	177
S	Bachelor of Applied Management (Event Management Major)	178
S	Graduate Certificate in Applied Management	178
S	Graduate Certificate in Applied Marketing	179
S	Graduate Certificate in Event Management	179
S	Graduate Diploma in Applied Management	180
S	Graduate Diploma in Applied Marketing	180
S	Graduate Diploma in Event Management	181
S	Postgraduate Certificate in Applied Management	181
S	Postgraduate Diploma in Applied Management	181
S	Master of Applied Management	182

NEW ZEALAND CERTIFICATE IN BUSINESS (FIRST LINE MANAGEMENT) (LEVEL 4)

Qualification	New Zealand Certificate in Business (First Line Management) (Level 4)
Level	4
Dates	Various, please see our website
Duration	17 weeks full-time, up to five years part-time
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Please see page 147 for more details.

BACHELOR OF APPLIED MANAGEMENT (APPLIED MANAGEMENT MAJOR)

Qualification	Bachelor of Applied Management
Level	7
Dates	Various, please see our website
Duration	Three years full-time, up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Applied Management programme aims to produce graduates with the personal and professional skills necessary to be successful in demanding and evolving business environments, whether locally, nationally or internationally.

This degree programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of the soft skills for management (such as communication, business writing, presentation, interpersonal and problem-solving skills) in addition to the development of specific business knowledge and skills.

Majors available for the Bachelor of Applied Management programme:

- ↳ Applied Management (this page)
- ↳ Applied Marketing
- ↳ Event Management
- ↳ Project Management
- ↳ Human Resource Management
- ↳ Occupational Health and Safety
- ↳ Agribusiness Management

Double majors available:

- ↳ Project Management / Applied Management (465 credits)
- ↳ Event Management / Applied Marketing (450 credits)

Application Criteria

Prospective students for the programme must meet at least one of the application and selection criteria below:

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3 made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and

- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of all three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins, and provide evidence of aptitude or appropriate work experience.

Completion of external or overseas qualification, which are considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Each year of study must be successfully completed before moving on to the next year of the programme. All prerequisites must be met for individual papers.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Bachelor of Applied Management with an Applied Management major, will critically analyse strategic issues facing organisations, and develop and implement policies and procedures in the areas of operations, management, and financial management. They will employ reflective practices to solve problems both independently and as part of a team, and collect, critically analyse and communicate information effectively.

Graduates will be qualified to work in a range of management disciplines in both the public and private sectors, including production management, general management and project/contract management.

BACHELOR OF APPLIED MANAGEMENT (APPLIED MARKETING MAJOR)

Qualification	Bachelor of Applied Management
Level	7
Dates	Various, please see our website
Duration	Three years full-time, up to 10 years part-time Intakes are 17 weeks long *Open to returning students only
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Applied Management programme aims to produce graduates with the personal and professional skills necessary to be successful in demanding and evolving business environments, whether locally, nationally, or internationally.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of the soft skills for management (such as communication, business writing, presentation, interpersonal, and problem-solving skills) in addition to the development of specific business knowledge and skills.

Application Criteria

Prospective students for the programme must meet at least one of the application and selection criteria below:

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3 made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of all three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins, and provide evidence of aptitude or appropriate work experience.

Completion of external or overseas qualifications, which are considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Each year of study must be successfully completed before moving on to the next year of the programme. All prerequisites must be met for individual papers.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Bachelor of Applied Management with an Applied Marketing major will critically analyse marketing strategies and apply marketing concepts to justify solutions to complex scenarios. These include formulating marketing plans, conceptualising and evaluating promotion campaigns, making reasoned trade-offs between objectives and budgets, and to innovate and manage change via a strong grounding in the realities of social, economic, and technological change processes. They will use reflective practice to inform problem solving, critical review and the communication of information to both lay and expert audiences.

Graduates will be qualified to work in a range of marketing applications, including marketing and sales management, product management, merchandising, services marketing, marketing research, brand management, customer services management, and key account management.

BACHELOR OF APPLIED MANAGEMENT (EVENT MANAGEMENT MAJOR)

Qualification	Bachelor of Applied Management
Level	7
Dates	Various, please see our website
Duration	Three years full-time, up to 10 years part-time Intakes are 17 weeks long *Open to returning students only
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Applied Management programme aims to produce graduates with the personal and professional skills necessary to be successful in demanding and evolving business environments, whether locally, nationally or internationally.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of the soft skills for management (such as communication, business writing, presentation, interpersonal and problem-solving skills) in addition to the development of specific business knowledge and skills.

Application Criteria

Prospective students for the programme must meet at least one of the application and selection criteria below:

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3, made up of:

- ↳ 14 credits each, in three NZQA University Entrance approved subjects, and
- ↳ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of all three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins, and provide evidence of aptitude or appropriate work experience.

Completion of external or overseas qualifications, which are considered to be the equivalent to any of the above qualifications, as approved by the Head of Faculty.

Each year of study must be successfully completed before moving on to the next year of the programme. All prerequisites must be met for individual papers.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

In addition to the skills listed for the overall programme, graduates from the Bachelor of Applied Management with a major in Event Management will critically analyse strategic issues relevant to event management environments and outcomes. They will employ reflective practice in the application of conceptual and technical skills to develop and implement appropriate procedures and processes for event management.

Employment Pathways

Graduates will be qualified to work in a range of event management areas, including exhibitions, local government events, sporting events, festivals, product launches and conferences.

GRADUATE CERTIFICATE IN APPLIED MANAGEMENT

Qualification	Graduate Certificate in Applied Management
Level	7
Dates	Various, please see our website
Duration	17 weeks full-time, up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Certificate in Applied Management is to provide students who already have a degree, or extensive applicable experience, with theoretical and applied knowledge in Applied Management.

Students will learn how to analyse strategic issues facing organisations, understand costing and financial management processes and develop and implement appropriate policies in operations and general management.

High importance is placed on the development of 'soft' skills for management (such as communication, business writing, presenting, interpersonal and problem-solving skills) in addition to the development of specific business knowledge and skills.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years' relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Certificate.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Certificate in Applied Management will critically analyse issues facing organisations, develop and implement policy in the areas of operations and general management and understand costing and financial management processes. They will solve problems, both independently and as part of a team.

Graduates will be qualified to work in a range of management disciplines in both the public and private sectors, such as operations management and general management.

GRADUATE CERTIFICATE IN APPLIED MARKETING

Qualification	Graduate Certificate in Applied Marketing
Level	7
Dates	Various, please see our website
Duration	17 weeks full-time, up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Certificate in Applied Marketing is to provide students who already have a degree, or extensive applicable experience, with theoretical and applied knowledge in Applied Marketing, which can be used in professional practice or further advanced study in this area.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of soft skills for management (such as communication, presentation, interpersonal and problem-solving skills), in addition to the development of specific business knowledge.

You will learn to:

- Strategically analyse market information in order to apply and develop market research
- Develop marketing plans, promotional campaigns and cost-effective budgets
- Solve problems, both independently and as part of a team

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Certificate.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Recent graduates of the Graduate Certificate in Applied Marketing have gained employment in marketing roles in private and public sectors including education and retail.

GRADUATE CERTIFICATE IN EVENT MANAGEMENT

Qualification	Graduate Certificate in Event Management
Level	7
Dates	Various, please see our website
Duration	17 weeks full-time, up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Certificate in Event Management is to provide students who already have a degree, or extensive applicable experience, with theoretical and applied knowledge in Event Management, which can be used in professional practice or further advanced study in this area.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of soft skills for management (such as communication, presentation, interpersonal and problem solving skills), in addition to the development of specific business knowledge.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Certificate.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Certificate in Event Management will critically analyse and process management information in a range of event environments. They will apply conceptual and technical skills to cost determination and control in client and contract negotiations.

GRADUATE DIPLOMA IN APPLIED MARKETING

Qualification	Graduate Diploma in Applied Marketing
Level	7
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Diploma in Applied Marketing is to provide students who already have a degree, or extensive applicable experience, with advanced theoretical and applied knowledge in Applied Marketing, which can be used in professional practice or further advanced study in this area.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of soft skills for management (such as communication, presentation, interpersonal and problem-solving skills), in addition to the development of specific business knowledge.

You will learn to:

- Strategically analyse market information in order to apply and develop market research
- Develop marketing plans, promotional campaigns and cost effective budgets
- Solve problems, both independently and as part of a team

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Diploma in Applied Marketing will strategically analyse market information in order to develop and apply marketing concepts to complex real-world scenarios.

Such scenarios may include: formulating marketing plans, conceptualising and evaluating promotion campaigns, making reasoned trade-offs between objectives and budgets, innovating and managing change via a strong grounding in the realities of social, economic, and technological change processes, the underlying dynamics of consumer and industrial buyer behaviour, contemporary marketing research practice, and organisational behavioural principles. They will solve problems, both independently and as part of a team.

GRADUATE DIPLOMA IN APPLIED MANAGEMENT

Qualification	Graduate Diploma in Applied Management
Level	7
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Diploma in Applied Management is to provide students who already have a degree, or extensive applicable experience, with advanced theoretical and applied knowledge in Applied Management.

Students will learn how to analyse strategic issues facing organisations, understand costing and financial management processes and develop and implement appropriate policies in operations and general management.

The programme offers a blend of theoretical and practical learning, with an emphasis on the development of soft skills for management (such as communication, presentation, interpersonal and problem-solving skills), in addition to the development of specific business knowledge.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Diploma in Applied Management will gain employment in organisations where they will critically analyse strategic issues, develop and implement appropriate policies in the areas of operations and general management, and understand costing and financial management processes. They will solve problems, both independently, and as part of a team.

GRADUATE DIPLOMA IN EVENT MANAGEMENT

Qualification	Graduate Diploma in Event Management
Level	7
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Students who have completed a Graduate Diploma in Event Management will critically evaluate and process management information in a range of event environments. They will apply conceptual and technical skills to cost determination and control in client and contract negotiations.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of soft skills for management (such as communication, presentation, interpersonal and problem-solving skills), in addition to the development of specific business knowledge.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma.

Meeting the application criteria does not guarantee acceptance into the programme.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with skills and knowledge to work in a range of event management areas including exhibitions, local government events, sporting events, festivals, product launches and conferences.

POSTGRADUATE CERTIFICATE IN APPLIED MANAGEMENT

Qualification	Postgraduate Certificate in Applied Management
Level	8
Dates	Various, please see our website
Duration	17 weeks full-time, up to five years part-time
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Postgraduate Certificate in Applied Management is aimed at management practitioners wishing to undertake a short programme of study in order to extend and update their management knowledge and skills.

Graduates of the Postgraduate Certificate in Applied Management will be able to:

- Assess corporate social responsibility issues and determine appropriate responses
- Apply acquired knowledge and skills in practical management situations
- Evaluate evidence in order to support a management course of action
- Show evidence of advanced knowledge about management practice
- Work effectively in teams

Application Criteria

Students will have completed all requirements of a relevant bachelor degree or graduate diploma with at least a 'B' grade average at Level 7 or higher.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programmes may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant work experience, which is deemed to meet the required standard for entry.

Provisional Part Time Admission

An applicant, who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Possible employers in the public sector include educational institutions, government departments, local government bodies and district health boards.

Possible employers in the private sector include multi-national companies, not-for-profits, small and medium enterprises. Industries include agriculture, banking, construction, distribution, electricity, finance, entertainment, fishing, forestry, health, hospitality, legal, manufacturing, retail, telecommunications, tourism and transport.

POSTGRADUATE DIPLOMA IN APPLIED MANAGEMENT

Qualification	Postgraduate Diploma in Applied Management
Level	8
Dates	Various, please see our website
Duration	One year full-time, up to five years part-time
Location	Invercargill, SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Postgraduate Diploma in Applied Management is aimed at management practitioners and recent graduates (domestic and international) wishing to undertake a comprehensive programme of study in order to upgrade their qualifications and extend their management knowledge and skills with the objective of obtaining employment or advancing their careers. Public and private sector organisations employing graduates of the Postgraduate Diploma in Applied Management will benefit from the broad knowledge and skill set (including problem-solving and team work) that the graduates have acquired during their programme of study.

Application Criteria

Students will have completed all requirements of a relevant bachelor's degree or graduate diploma or postgraduate certificate, with at least a 'B' grade average at Level 7 or higher.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances, a mature-aged applicant who can show evidence of ability to succeed in the programme may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant work experience which is deemed to meet the required standard for entry.

Provisional Part Time Admission

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

International trends are for employers to reward postgraduate study well, especially in larger enterprises. The skills you learn are increasingly recognised as setting you apart from other potential employees. Possible employment in the private or public sector include strategic management and planning, change management, human resources management, marketing management, management and research. Possible employment in the private or public sector include strategic management and planning, change management, human resources management, marketing management, management and research.

Graduates of the Postgraduate Diploma in Applied Management will be able to:

- ↘ Show evidence of advanced knowledge about specialist areas of management
- ↘ Learn independently and recognise the importance of continued learning
- ↘ Engage in rigorous intellectual analysis, criticism and problem-solving
- ↘ Recognise, evaluate and address management-related ethical issues
- ↘ Work effectively in teams and take on leadership roles as needed
- ↘ Apply acquired knowledge and skills in practical situations
- ↘ Communicate effectively (orally, visually and in writing)
- ↘ Analyse and critique management research literature

Successful completion of this Postgraduate Diploma provides a pathway into SIT's Master of Applied Management programme.

MASTER OF APPLIED MANAGEMENT

Qualification	Master of Applied Management - by Research
Level	9
Dates	Various, please see our website
Duration	18 months full-time, up to five years part-time
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Master of Applied Management is aimed at management practitioners and recent graduates (domestic and international), wishing to undertake an advanced programme of study in order

to prepare for further study or to assist with obtaining a more senior position. Public and private sector organisations employing graduates of the Master of Applied Management will benefit from the advanced knowledge and capabilities (including analytical, managerial and research) that the graduates have acquired during their programme of study.

Application Criteria

Students will have completed all requirements of a relevant bachelor's degree, graduate diploma, postgraduate certificate or postgraduate diploma with at least a 'B' grade average at Level 7 or higher.

Special Admission

Notwithstanding the above admission criteria, in exceptional circumstances a mature-aged applicant who can show evidence of ability to succeed in the programmes, may be considered for admission, provided the applicant has successfully completed an approved course or programme, or has relevant work experience which is deemed to meet the required standard for entry.

Provisional Part Time Admission

An applicant who does not meet academic criteria, may be provisionally admitted to enrol in one or more papers. Upon successful completion of the paper(s), the student may apply for special admission or admission by mature entry.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

For graduates who know they want to become business leaders, SIT's Master of Applied Management can be a way to start achieving your career goals more quickly. This Master's programme will give you the tools to advance your management, decision-making and problem-solving skills so you can move into senior managerial positions.

The variety of sectors and organisation types this qualification is able to be applied to is huge. Almost every type of organisation has scope for management careers. Graduates may opt to become self-employed practitioners, or pursue domestic and/or international professional careers in roles such as: strategic manager, change manager, general manager, operations manager, international manager, human resource manager, marketing manager, or management consultant.

Graduates of the Master of Applied Management will be able to:

- ↘ Design, carry out and communicate the results of significant research projects in the field of management studies and relate the findings to professional and research literature
- ↘ Analyse and critique professional and research publications in management studies and related subject areas, identify practical applications and relate findings to their own research
- ↘ Evaluate the positive and negative impacts of business and management practices on society and address related ethical and professional issues
- ↘ Demonstrate mastery of complex concepts and theories in the field of management studies and their application in solving practical problems
- ↘ Apply their analytical, managerial and research capabilities to unfamiliar situations involving the application of management practices
- ↘ Think critically and act responsibly when confronted with academic or professional challenges
- ↘ Demonstrate high levels of skill in a management or research role in an organisation



PROJECT MANAGEMENT

SIT's Project Management courses offer the chance for students to understand the project life cycle, how to plan and implement projects, and the management of all aspects of a project from start to finish.

If you see yourself as a "finisher" - someone who may thrive on seeing

projects through - from the initial proposal to completion, implementing good people skills, attention to detail and the ability to control costs and time frames - Project Management could be the ideal career for you.

Project Management is a growth sector, both in New Zealand and globally. It's skills are diverse and transferable across many disciplines and employment sectors.

PROGRAMMES IN PROJECT MANAGEMENT

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
SIT2LRN			●	●	●	●

- S New Zealand Certificate in Project Management (Level 4) 184
- S New Zealand Diploma in Business (Level 5) (Project Management Strand) 184
- S Bachelor of Applied Management 184
- S Graduate Certificate in Project Management 185
- S Graduate Diploma in Project Management 185

NEW ZEALAND CERTIFICATE IN PROJECT MANAGEMENT

Qualification	New Zealand Certificate in Project Management
Level	4
Dates	Various, please see our website
Duration	17 weeks full-time, up to two years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Get started on the path to professional project management by learning the core skills and techniques. This Level 4 Certificate will give you the skills and knowledge required to contribute to the management of projects and work with others in a project team.

You will learn:

- ↳ Introduction to Project Management
- ↳ Project Planning
- ↳ Project Execution, Monitoring and Control
- ↳ Project Closure

People awarded this qualification will have demonstrated that they will be able to support the management of a project(s) under broad guidance, in accordance with nga kaupapa o te Tiriti o Waitangi (the principles of the Treaty of Waitangi) and in a multi-cultural environment.

Application Criteria

School Leavers

Applicants should be a minimum of 16 years of age, and have attained NCEA Level 2:

- ↳ 60 credits at Level 2 or above, plus 20 credits from any level, and Level 1 Literacy and Numeracy requirements
- ↳ Literacy - 10 credits at Level 1 or above, made up of specified assessment standards available through a range of subjects and English for academic purposes unit standards 22750 and 22751 (minimum total of 10 credits), or package of three literacy unit standards (26622, 26624, 26625 - all three required), and
- ↳ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of this qualification may be employed in project roles in a variety of business entities. They may also contribute to community groups in volunteer project roles.

NEW ZEALAND DIPLOMA IN BUSINESS (LEVEL 5) (PROJECT MANAGEMENT STRAND)

Qualification	New Zealand Diploma in Business (Level 5) (Project Management strand)
Level	5
Dates	Various, please see our website
Duration	One year full-time, up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The New Zealand Diploma in Business (Level 5) (Project Management strand) provides learners with core technical knowledge, people, cognitive, affective, and business environment skills with a focus in Project Management.

The programme is structured with five core compulsory papers, then three elective papers can be selected from within the following strands:

- ↳ Administration and Technology
- ↳ Leadership and Management
- ↳ Project Management

This allows students to specialise and gain technical knowledge and people skills relevant to their interest area.

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of 12 NCEA credits at Level 2 in each of four approved subjects.

Mature Applicants

Applicants over the age of 20 years will be considered where they can demonstrate the ability to succeed in a programme (e.g. Record of Learning, or Curriculum Vitae). They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

BACHELOR OF APPLIED MANAGEMENT (PROJECT MANAGEMENT MAJOR)

Qualification	Bachelor of Applied Management
Level	7
Dates	Various, please see our website
Duration	Three years full-time, up to 10 years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The Bachelor of Applied Management programme aims to produce graduates with the personal and professional skills necessary to

be successful in demanding and evolving business environments, whether locally, nationally, or internationally.

The programme offers a blend of theoretical and practical learning, with an emphasis on applied knowledge and skill. High importance is placed on the development of the soft skills for management (such as communication, business writing, presentation, interpersonal, and problem-solving skills), in addition to the development of specific business knowledge and skills.

Application Criteria

Prospective students for the programme must meet at least one of the application and selection criteria below:

School Leavers

University Entrance NCEA Level 3. Three subjects at Level 3 made up of:

- ▾ 14 credits each, in three NZQA University Entrance approved subjects, and
- ▾ Literacy - 10 credits at Level 2 or above, made up of five credits in reading and five credits in writing, and
- ▾ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of all three numeracy unit standards (26623, 26626, 26627 - all three required)

Mature Applicants

Be at least 20 years of age when the programme begins, and provide evidence of aptitude or appropriate work experience.

Completion of external or overseas qualifications, which are considered to be the equivalent of any of the above qualifications, as approved by the Head of Faculty.

Each year of study must be successfully completed before moving onto the next year of the programme. All prerequisites must be met for individual papers.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates of the Bachelor of Applied Management with a major in Project Management will critically analyse strategic issues facing organisations, develop and implement appropriate policies and develop and implement procedures and processes to enable the successful implementation of specific projects, which are outside the 'business as usual' scope of operations.

Graduates will be qualified to work in a range of project management disciplines in both the public and private sectors.

GRADUATE CERTIFICATE IN PROJECT MANAGEMENT

Qualification	Graduate Certificate in Project Management
Level	7
Dates	Various, please see our website
Duration	17 weeks full-time, up to three years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

If you already hold a bachelor's degree or equivalent experience, the Graduate Certificate in Project Management provides a recognised qualification (similar to a subject minor) covering foundation skills in project management theory and practice.

With a core paper in strategic management, and a choice of one of six elective papers, skills learnt are then applied through a choice of a dissertation or internship.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years' relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Certificate.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Certificate in Project Management will critically analyse and evaluate strategic issues facing organisations and develop and implement procedures and processes to enable the successful implementation of specific projects which are outside the 'business as usual' scope of operations. They will solve problems, both independently and as part of a team.

GRADUATE DIPLOMA IN PROJECT MANAGEMENT

Qualification	Graduate Diploma in Project Management
Level	7
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

The aim of the Graduate Diploma in Project Management is to provide students who already have a degree or extensive applicable experience, with advanced theoretical and applied knowledge in Project Management (equivalent to a second major subject).

This programme covers all aspects of Project Management, including strategic management, contemporary issues, relationships, influence and leadership, plus three elective papers. Knowledge gained is then applied through a choice of a dissertation or internship.

Application Criteria

Applicants must have obtained at least an undergraduate degree in any discipline, or be a mature student aged at least 20 years and supply evidence of at least three years' relevant work experience. Each mature applicant must provide their curriculum vitae detailing any relevant work experience and academic achievements. The Programme Manager will use this information to assess whether the applicant is likely to successfully complete the Graduate Diploma.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Students who have completed a Graduate Diploma in Project Management will critically analyse and evaluate strategic issues facing organisations, develop and implement appropriate policies and develop and implement procedures and processes to enable the successful implementation of specific projects which are outside the 'business as usual' scope of operations. They will solve problems, both independently and as part of a team.



SPORTS COACHING

From the fundamentals of fitness to the science of sporting success, studying Sport, Exercise and Recreation at SIT will give you the start you need for a career in the industry. Our programmes attract a high calibre of students, from elite sportspeople to sports administrators and academic achievers, and our programmes produce graduates who are skilled and knowledgeable practitioners, as well as researchers who have successful careers.

Many of our graduates move into the rapidly growing field of exercise science/

health promotion/rehabilitation, while others pursue roles in sport and leisure management areas, or complete the course as preparation for a career in police, teacher training, fire service or armed services.

SIT Sport, Exercise and Recreation students work with athletes and sports administrators at all levels, including elite national and regional representative teams and individuals, but also at community and school levels, as well as

amateur sport and recreation activities. With a wide range of programmes, we offer the opportunity for every student to pursue their interests as part of a quality educational programme.

Our distance education programme in Sport Coaching [Level 3] may lead to entry-level employment or to pathways into SIT's on-site Sport and Exercise programmes.

PROGRAMMES IN SPORTS COACHING

	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
Campus						
S SIT2LRN						●

S New Zealand Certificate in Sports Coaching [Level 3]

NEW ZEALAND CERTIFICATE IN SPORT COACHING (LEVEL 3) (SPORTS TRAINING AND DEVELOPMENT)

Qualification	New Zealand Certificate in Sport Coaching (Level 3) Sports Training and Development)
Level	3
Dates	Various, please see our website
Duration	12 weeks full-time, up to two years part-time Intakes are 12 weeks long
Location	SIT2LRN Distance Learning
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

This qualification has been developed for people wanting to pursue further development in sports coaching. Content includes:

- ↳ Sports coaching
- ↳ Applied sports psychology
- ↳ Sports conditioning
- ↳ Exercise prescription
- ↳ Nutrition
- ↳ Injury prevention

Application Criteria

Applicants should demonstrate a likelihood of success in the New Zealand Certificate in Sport Coaching (Level 3) (Sports Training and Development) programme of study. Likelihood of success may be demonstrated through a variety of means, including: relevant work experience (e.g. CV), letter of intent, achievement of Level 2 NCEA standards in human biology, or an interview.

All applicants are strongly recommended to complete First Aid training if they do not already hold First Aid certification.

All applicants are required to have access to a sports team to undertake coaching sessions with an experienced coach and to observe coaching sessions.

Applicants who work solely with those 18 years old and older are not required to submit a police safety check; however, will be required to sign a declaration to this effect as part of the application process. A false declaration (e.g. declaring that only those 18 years and older will be coached, and then having under 18s in the coaching group) will result in immediate withdrawal from study.

Confirmation statement on application to read: I confirm that all persons I am undertaking teaching with for this New Zealand Certificate are 18 years of age or older (no exceptions) or I confirm that children under the age of 18 may be including in my teaching undertakings for this New Zealand Certificate and therefore a police safety check, as required by the Vulnerable Children's Act 2014, is included with my application.

School Leavers

Applicants should be a minimum of 17 years of age, and have attained NCEA Level 2.

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 2 or above in a related discipline and/or employment in the related sector for one or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

This qualification can lead to employment (paid or volunteer) as an entry-level coach, primary or secondary school sports coach, or in a commercial park environment as a club coach or assistant coach. Graduates may also progress to higher level study.





TRAVEL, TOURISM & HOTEL MANAGEMENT

Looking for qualifications to begin a travel career or training in tourism and hotel management? SIT has exciting courses which can lead to employment in industries such as hotels, airlines, travel agencies, cruise ships and airports. Graduates can and do gain jobs as flight attendants, travel agents, tour guides, hotel managers and booking agents.

SIT Hotel and Tourism Management programmes are designed to allow graduates to hit the ground running

in employment. The Bachelor of Hotel Management is a business degree focused on equipping graduates with skills that are sought after by employers. Students are given every opportunity to experience the industry first-hand, including an internship for the final semester of the third year. Graduate Certificate and Graduate Diploma courses in Hotel Management allow graduates to quickly become qualified and experienced in the hotel industry at a high level. The

New Zealand Diploma in Tourism and Travel is an ideal qualification for those looking to operate or manage a tourism business or those who wish to enter the industry.

SIT travel programmes provide great training for your travel career. Our courses have strong ties with the House of Travel group and Air New Zealand, and these companies offer internships for top travel students.

PROGRAMMES IN TRAVEL, TOURISM & HOTEL MANAGEMENT

Campus	Master	Postgraduate Dip/Cert	Graduate Dip/Cert	Degree	Diploma	Certificate
S SIT2LRN					●	

- S New Zealand Diploma in Tourism and Travel (Level 5) 189
- S New Zealand Diploma in Tourism and Travel (Level 6) 189

NEW ZEALAND DIPLOMA IN TOURISM AND TRAVEL (LEVEL 5)

Qualification	New Zealand Diploma in Tourism and Travel
Level	5
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

Are you a people-person who loves to travel? Are you working in the tourism industry and want to upskill for that dream job? Are you looking for a career with tremendous potential, in an interesting and dynamic field?

Tourism and travel operators are seeking the right people, with the right skills, to assist clients and visitors achieve their dream holiday experience, while supporting regional development.

If this sounds like you, the New Zealand Diploma in Tourism and Travel may be the right programme for you.

This one-year qualification allows you to experience and learn about the national and international tourism industry, as well as the delivery of a comprehensive visitor experience. You'll build skills in tourism and travel management work practices while learning about the wider tourism and hospitality sector and how it fits within the New Zealand business environment.

The aim of this programme is to develop graduates who have the skills and knowledge to work as senior operators in the hotel, tourism, and travel industries, or progress to further study.

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age, have completed a minimum of four years secondary education, and have attained a minimum of NCEA Level 3:

- ✔ 60 credits at Level 3 or above, plus 20 credits from Level 2 or above, and Level 1 Literacy and Numeracy requirements
- ✔ Literacy - 10 credits at Level 1 or above, made up of specified assessment standards available through a range of subjects and English for Academic Purposes unit standards 22750 and 22751 (minimum total of 10 credits), or package of three literacy unit standards [26622, 26624, 26625 - all three required], and
- ✔ Numeracy - 10 credits at Level 1 or above, made up of specified achievement standards through a range of subjects, or package of three numeracy unit standards [26623, 26626, 26627 - all three required]

Mature Applicants

Applicants over the age of 20 years at time of enrolment will be considered where they can demonstrate the ability to succeed in a programme. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of a programme of study at Level 3 or above in a related discipline and/or employment in the tourism or related sector for two or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the skills and knowledge to work as operators in the hotel, tourism, and travel industries. Roles may include tourism operations advisers, tourism business development coordinators, trade development advisers.

NEW ZEALAND DIPLOMA IN TOURISM AND TRAVEL (LEVEL 6)

Qualification	New Zealand Diploma in Tourism and Travel
Level	6
Dates	Various, please see our website
Duration	One year full-time, up to four years part-time Intakes are 17 weeks long
Location	SIT2LRN Distance Learning, Queenstown
Fees	For current fees please refer to our website www.sit.ac.nz

Course Outline

- ✔ Analyse and evaluate local, national and international tourism operating environments in order to effectively develop and guide strategic business direction in the tourism industry
- ✔ Identify and analyse strategic leadership roles and styles, and the potential impact on change management for a tourism enterprise
- ✔ Develop, analyse and critique tourism business strategic systems and processes that enable the commercial development of a quality visitor experience and contribute to overall sustainable business effectiveness
- ✔ Prepare effective public relations campaigns including multi-media communications for a tourism business development
- ✔ Analyse and propose strategic business models to improve environmental sustainability for a tourism business or tourism business development
- ✔ Develop strategic investment plans for a tourism enterprise

Application Criteria

School Leavers

Applicants should be a minimum of 18 years of age and have completed the New Zealand Diploma in Tourism and Travel (Level 5) or equivalent.

Mature Applicants

Applicants over the age of 20 years at the time of enrolment will be considered where they can demonstrate the ability to succeed in the programme of study. Examples of demonstration of ability to succeed are the provision of evidence of successful completion of the New Zealand Diploma in Tourism and Travel (Level 5) or equivalent and/or employment in the tourism or related sector at an entry-level management position or higher for two or more years.

They may be admitted subject to programme regulations approved by the Head of Faculty in consultation with the Programme Manager as appropriate. Personal commitment and a belief in one's own ability to succeed are important personal traits and will always be taken into consideration during the selection process.

Further criteria may apply. Please check this programme on our website for English Language requirements, and any additional selection criteria.

Career Opportunities

Graduates will be equipped with the skills and knowledge to work at a senior level in a tourism and travel related business. Roles may include tourism operations manager, tourism business development manager, general manager and trade development manager.

NOTES

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The SIT Zero Fees Scheme (ZFS) is subject to NZ government policies however it is currently guaranteed for 2022 and 2023.